

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and note any Declarations of Interest made by Members relating to the content of this Council Meeting Agenda.

3. PUBLIC QUESTION TIME

To receive written questions from the public, if any, and for the Mayor and/or relevant Chair to respond to those questions. Please note the questions and answers will be delivered without debate in accordance with Addendum 4 to the Council's Standing Orders.

4. MINUTES

To approve and to sign as a correct record the Minutes of the Annual General Meeting of the Town Council held via Zoom on 27th October 2020 (6740 - 6745).

5. MAYORAL AND COUNCIL ANNOUNCEMENTS

To receive any announcements.

6. MINUTES OF COMMITTEES

To approve the Minutes of meetings of the undermentioned Standing Committees of the Council held on 27th October 2020.

	<u>Committee</u>	<u>Page Nos.</u>
(i)	General Purposes	6746 – 6747
(ii)	Planning	6748 – 6750
(iii)	Highways and Leisure	6751 – 6752
(iv)	Finance and Economic Development	6753 – 6755

7. STANDING ORDERS

Draft new Standing Orders were presented to the Council at its meeting via Zoom on 23rd July 2020. Councillor I Peters proposed an amendment to the new draft Standing Order 33(d). The Mayor accepted the amendment.

At the meeting of the Council held via Zoom on 22nd September 2020 the proposed new Standing Orders (including the revised Standing Order 33(d)) were presented to

the Council; and the draft new Standing Orders were moved, seconded and stood adjourned, without discussion, to the next Ordinary Meeting of the Council.

The Clerk has made representations to the Mayor regarding the revised draft Standing Order 33(d); and in particular the Clerk has submitted that the original wording should be reinstated so as to read: "The Mayor or in his absence, the Deputy Mayor shall upon a resolution of the Council conduct a review of the performance and annual appraisal of the work of the Clerk. The reviews and appraisals shall be reported in writing to the Establishment Sub-Committee".

The Council is requested to receive and note the above report and to decide what action it intends to take on the matter.

HIGHWAYS AND LEISURE COMMITTEE

24th NOVEMBER 2020

AGENDA

1. APOLOGIES

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. MINUTES

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 27th October 2020.

4. BUS SHELTER ON MOLD ROAD NEAR BISTRE CLOSE, BUCKLEY

Members will recall that at the meeting of this Committee held on 27th October 2020, the Members considered information from Flintshire County Council with regard to the above, which indicated that Flintshire County Council's ITU would not recommend going ahead with the proposed shelter due to the objections received. During the ensuing debate questions were raised with regard to the matter, including the need for a map showing the precise location of the shelter. It was, therefore, resolved that "... the Clerk's report and accompanying correspondence be received and noted and that the matter be deferred until the November 2020 meeting of this Committee in order that the above clarifications and questions can be answered" (minute 18043 refers).

Prior to the above meeting, the Clerk had contacted Flintshire County Council, firstly on 19th October 2020 requesting copies of any letters of support in relation to the matter (Flintshire County Council had already provided copies of the letters of objection). Flintshire County Council responded on 19th October 2020 stating that there were no further letters apart from the letters of objection. On 26th October 2020 the Clerk again contacted Flintshire County Council to request a map of the proposed location of the bus shelter. This was provided via email on 2nd November 2020 (see copies of correspondence enclosed). Following the meeting of the Committee held via Zoom on 27th October 2020 the Clerk again contacted Flintshire County Council on 28th October 2020 and requested information in relation to two issues, firstly the Clerk advised that he believed that the objections needed to include insurmountable problems, he requested whether or not he was correct in his belief and if so, could Flintshire County Council please advise what those insurmountable problems were and secondly, the Clerk requested confirmation that although the Town Council would contribute the agreed £1,250, the bus shelter would remain in the ownership of Flintshire County Council. Flintshire County Council responded on 5th November 2020 and provided a detailed response to the Clerk's correspondence. In relation to the ownership issue, the advice from Flintshire County Council was that the shelter would be maintained and owned on a 50/50 basis. Ms Helen Telford from Flintshire County Council suggested that attendance by herself and Ms Jessica Wellstead would be advantageous to discuss the matter before any further action or costs were incurred (please see copies of correspondence).

The Committee is requested to receive and note the above report and enclosed correspondence and to discuss the matter with the two representatives from Flintshire County Council and to decide whether or not it wishes to progress the installation of a bus shelter at the indicated location.

5. ITEMS TABLED FOR MEMBERS' PERUSAL

The following items are tabled for Members' perusal:-

1. Play Wales e-bulletin – November 2020.
2. Play Wales – Publications – Autumn 2020 - issue 56.

The Committee is requested to receive and note the items tabled for perusal.

PLANNING COMMITTEE

24th NOVEMBER 2020

AGENDA

1. APOLOGIES

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. MINUTES

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 27th October 2020.

4. PLANNING APPLICATIONS

(a) The Committee is requested to consider applications for planning consent which are listed below (copies enclosed).

<u>Plan No.</u>	<u>Location and Applicant</u>	<u>Proposed Development</u>
061163	Cross Keys Inn, Chester Road Mr Gwyn Roberts	Erection of two semi detached dwellings
061690	Land to rear of 1 Berwyn View Mr Gareth Roscoe	Erection of a new dwelling on land to rear of 1 Berwyn Close
061947	12 Church Road Jackie Ferguson	Erection of a prefabricated apex roof concrete garage
061967	3 Oakwood Grove, Drury Mrs Gail Monk	Proposed new single-storey rear extension to an existing detached dwelling house
062041	110 Brunswick Road Mr T Gibson	Single storey side extension

Full details are available for perusal in the office and can be viewed by prior appointment between 9am – 1pm by contacting the Clerk – mbw@buckleytc.org.uk

(b) The following applications were dealt with in consultation with local Ward Members in view of the time limit for observations.

<u>Plan No.</u>	<u>Location, Applicant and Proposed Development</u>	<u>Observations</u>
061749	11 Hawarden Drive, Drury Mr S Fennah Sun Lounge extension	No observations

061752	15 Oakfield Road Mr Alan Ellicott The creation of a porch and cloakroom	No observations
061817	17 Overleigh Drive Mr J Makaruk Flat roof to rear extension replacing a previously approved pitched roof	No observations
061906	Waverley, Clydesdale Road, Drury Mr Dan Newman Ground & First floor extension and garage conversion	No observations
061910	Barn 1 Garreg Lwyd Farm, Padeswood Road South Mr Alun Morris Change of use to allow horse grazing and the erection of wooden stables with feedstore to provide winter shelter for two horses	No observations
061980	Land to rear of Hafod Las, Field Farm Lane Mr Adrian Cartwright Variation of condition number 2	No observations
062001	Thornccliffe Building Supplies Ltd, Ewloe Barns Industrial Estate, Mold Road, Ewloe Thornccliffe Building Supplies Ltd Installation of a flue and a 500kw thermal output biomass heating system	No observations

5. PLANNING APPEALS

There have been no Planning Appeals notified to the Town Council by Flintshire County Council this month.

The Committee is requested to receive and note the above report.

6. PLANNING APPLICATION DECISIONS

Enclosed with this Agenda item is the monthly update of planning decisions that have been notified to this Council by Flintshire County Council.

The Committee is requested to receive and note the spreadsheet.

FINANCE AND ECONOMIC DEVELOPMENT COMMITTEE

24th NOVEMBER 2020

AGENDA

1. APOLOGIES

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. MINUTES

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 27th October 2020.

4. ACCOUNTS FOR PAYMENT

The Committee is requested to approve for payment the accounts of the Council for the month of November 2020 (copy enclosed).

5. BANK RECONCILIATION

Enclosed with this Agenda item is a copy of the Bank Reconciliation for the two Bank Accounts and two High Interest Deposit Accounts administered by this Town Council for the period ended 31st October 2020.

The Committee is requested to receive and approve the Bank Reconciliation for the period ended 31st October 2020. The Committee is also requested to acknowledge that a copy of the Bank Reconciliation was forwarded to all Members on 6th November 2020.

6. BUDGETS TO ACTUALS WITH PROJECTIONS 2020/21

Enclosed with this Agenda item are the summarised Financial Accounts for the Town Council for the period to 31st October 2020. Members will note that included in the figures are the Budget for 2020/21, the Actual Income and Expenditure to 31st October 2020, the Projections of Income and Expenditure to 31st March 2021 and the Variance Analysis between the Budgeted and Projected Income and Expenditure for the Year. Attached to the summarised Financial Accounts there are a number of notes explaining certain significant variances identified, Members attention is drawn to those notes.

The Committee is advised and requested to acknowledge that the current Covid-19 Pandemic has caused significant issues with regard to the financial administration of the Council and therefore the Calculated Final Balances as at 31st March 2021 are a current best estimate and may well alter should circumstances change with regard to the Covid-19 Pandemic. The notes as stated above advise of the issues experienced.

The Clerk will provide a verbal report upon the figures if required.

The Committee is requested to receive and note the above summarised Financial Accounts and Analysed Data and to note the significant variance information provided.

GENERAL PURPOSES COMMITTEE
24th NOVEMBER 2020

AGENDA

1. APOLOGIES

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. MINUTES

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 27th October 2020.

4. EVENTS ORGANISER AND TOWN CENTRE SUPPORT PROVIDER MONTHLY REPORT

Enclosed with this Agenda item is the monthly report presented by the Events Organiser and Town Centre Support Provider.

The Committee is requested to receive and note the enclosed report.

5. BARONESS FOX OF BUCKLEY

Members will recall that following the meeting of this Committee held on 22nd September 2020, the Clerk wrote a letter of complaint to the Prime Minister, which clearly indicated that the Town Council renounced any association of Baroness Fox with Buckley and disassociated itself from her title (minute 18006 refers). Having received no reply to the above letter, the Clerk forwarded a reminder to the Prime Minister on 22nd October 2020. A response was received via email on 11th November 2020 at 17.00. The email attached a letter from the Minister of State for the Constitution and Devolution. The letter outlines how the Life Peerages are dealt with and in the fourth paragraph states "As a matter of the royal prerogative it would not be practical or appropriate for these titles to be subject to the approval of the local area" (please see copy of the email and enclosed letter).

The Committee is requested to receive and note the above report and enclosed correspondence.

6. RESIGNATION OF A TOWN COUNCILLOR

Following the resignation of Councillor Wendy Lewis, a Notice of a Casual Vacancy for a Councillor was posted on the Town Council website and the Town Council notice board. Enclosed with this Agenda item is an email from the Team Leader, Electoral Services, Flintshire County Council, which confirms that 10 names have been received requesting an election and therefore an election will be called. The email provides potential dates. The email also provides an estimated cost for poll card letters.

The Committee is requested to receive and note the above report and to decide whether or not it wishes to fund poll card letters at an estimated cost of £1,008.04. The Committee is reminded that there is no Budgetary provision for elections in 2020/21.