

**MINUTES of a MEETING
of the
BUCKLEY TOWN COUNCIL
held via Zoom
on
Tuesday 24th November 2020**

PRESENT

Councillor A Woolley (Town Mayor) - in the Chair

Cllr V E Blondek	Cllr H D Hutchinson	Cllr C M Preece
Cllr C A Ellis	Cllr J S Jones	Cllr E L Preece
Cllr D Ellis	Cllr R B Jones	Cllr P G Shone
Cllr L G Fox	Cllr M J Peers	Cllr M P Teire
Cllr I D Howes	Cllr I Peters	Cllr A G Williams
Cllr E J Hutchinson	Cllr N Phillips	

IN ATTENDANCE

Mr M B Wright – Town Clerk & Financial Officer
Mrs L George – Personal Assistant
Mrs T J Reece – Personal Assistant
Mr D M Wright – Zoom Meeting Administrator

18054- APOLOGIES

Prior to the apologies being taken, the Mayor requested a minute's silence to remember ex Councillor Arthur Roberts who had died recently. Councillor Roberts was Mayor of the town in the year 1995-96. A card of condolence was going to be forwarded to Councillor Roberts' family.

No apologies for absence with reasons were given.

Resolved – to receive and note the Clerk's information.

18055- DECLARATIONS OF INTEREST

No Declarations of Interest were made in relation to this Agenda. It was –

Resolved – that no Declarations of Interest were noted.

18056- PUBLIC QUESTION TIME

The Clerk reported that no questions had been received. It was –

Resolved – that the Clerk's report be received and noted.

18057- MINUTES

Resolved – that the minutes of the Meeting of the Buckley Town Council held via Zoom on 27th October 2020, as now submitted, be approved, adopted and signed as a correct record.

18058- MAYORAL AND COUNCIL ANNOUNCEMENTS

The Mayor thanked all those who had been involved in organising and attending the Remembrance Day Service at the Cenotaph on Sunday 8th November 2020 and Wednesday 11th November 2020.

18059- MINUTES OF THE GENERAL PURPOSES COMMITTEE

Moved by Cllr H D Hutchinson
Seconded by Cllr P G Shone and it was –

Resolved – that the Minutes of the Meeting of the General Purposes Committee held on 27th October 2020, as now submitted, be approved and adopted.

18060- MINUTES OF THE PLANNING COMMITTEE

Moved by Cllr M J Peers
Seconded by Cllr V E Blondek and it was –

Resolved – that the Minutes of the Meeting of the Planning Committee held on 27th October 2020, as now submitted, be approved and adopted.

18061- MINUTES OF THE HIGHWAYS AND LEISURE COMMITTEE

Moved by Cllr J S Jones
Seconded by Cllr D Ellis and it was -

Resolved – that the Minutes of the Meeting of the Highways and Leisure Committee held on 27th October 2020, as now submitted, be approved and adopted.

18062- MINUTES OF THE FINANCE & ECONOMIC DEVELOPMENT COMMITTEE

Moved by Cllr N Phillips
Seconded by Cllr M J Peers and it was –

Resolved – that the Minutes of the Meeting of the Finance & Economic Development Committee held on 27th October 2020, as now submitted, be approved and adopted.

18063- STANDING ORDERS

The Mayor advised the Council that the amendment to the draft Standing Order 33(d), moved by Councillor I Peters and seconded by Councillor C A Ellis at the July 2020 meeting of the Council, had upon reflection, not had the effect intended, but had unintentionally

trampled all over the Clerk's Contract of Employment and Terms and Conditions. The Mayor, therefore, suggested that the matter of the particular Standing Order should be referred to the Establishment Sub-Committee for it to investigate the matter and report back to a subsequent meeting of the Council. The Mayor advised Members that it would likely be either January or February 2021 before the Sub-Committee could meet due to pressure of work in relation to the Annual Budget and Internal Audit. It was –

Resolved – that the Mayor's verbal report be received and noted and that the Mayor's recommendation be approved in that the matter be referred to the Establishment Sub-Committee for a meeting in either January or February 2021.

CHAIR

**MINUTES of a MEETING
of the
HIGHWAYS AND LEISURE COMMITTEE
held via Zoom
on
Tuesday 24th November 2020**

PRESENT

Councillor J S Jones – in the Chair

Cllr V E Blondek	Cllr H D Hutchinson	Cllr E L Preece
Cllr C A Ellis	Cllr R B Jones	Cllr P G Shone
Cllr D Ellis	Cllr M J Peers	Cllr M P Teire
Cllr L G Fox	Cllr I Peters	Cllr A G Williams
Cllr I D Howes	Cllr N Phillips	Cllr A Woolley
Cllr E J Hutchinson	Cllr C M Preece	

IN ATTENDANCE

Mr M B Wright – Town Clerk & Financial Officer
Mrs L George – Personal Assistant
Mrs T J Reece – Personal Assistant
Mr D M Wright – Zoom Meeting Administrator

18064- APOLOGIES

No apologies for absence with reasons were given.

Resolved – to receive and note the Clerk's information.

18065- DECLARATIONS OF INTEREST

No Declarations of Interest were made in relation to this Agenda. It was –

Resolved – that no Declarations of Interest were noted.

18066- MINUTES

Resolved - that the Minutes of the Meeting of the Highways and Leisure Committee held on 27th October 2020, as now submitted, be signed by the Committee Chair.

18067- BUS SHELTER ON MOLD ROAD NEAR BISTRE CLOSE, BUCKLEY

The Chair welcomed Mr Mark Edwards and Ms Jessica Wellstead, both from Flintshire County Council to the meeting.

Ms Wellstead gave a detailed analysis of the situation with regard to the Bus Shelter, which included confirmation that should the shelter be erected Buckley Town Council would have a 50% ownership of the structure and a 50% liability for repairs and maintenance. It was confirmed that the £1,250 contribution from Buckley Town Council for the erection costs of the shelter was accepted. However, during a detailed debate it was noted that a number of the objections received by Flintshire County Council to the proposed shelter had not carried a great deal of substance and were regarded as marginal in relation to the larger picture. Mr Edwards also advised the Committee that there was a substantial amount of work that still needed to be undertaken in relation to the siting of the Bus Shelter, in particular with regard to the visibility issues in respect of a neighbouring property and egress from Bistre Close and that the Highways Department of Flintshire County Council needed to provide detailed drawings and an analysis of the work required to install the Bus Shelter. It was also noted by both Mr Edwards and Ms Wellstead that the land on which the shelter would be built was not in the ownership of Streetscene and Transportation but was in the ownership of the Housing Department of Flintshire County Council. A number of Members contributed to the debate and it was –

Resolved – that the Committee approved the location for the Bus Shelter, however, it would await a full report from Flintshire County Council in relation to visibility issues, construction issues and highways drawings.

18068- ITEMS TABLED FOR MEMBERS' PERUSAL

The following items were tabled for Members' perusal:-

1. Play Wales e-bulletin – November 2020.
2. Play Wales – Publications – Autumn 2020 – issue 56.

Resolved – that the items tabled for Members' perusal be received and noted.

CHAIR

**MINUTES of a MEETING
of the
PLANNING COMMITTEE
held via Zoom
on
Tuesday 24th November 2020**

PRESENT

Councillor M J Peers - in the Chair

Cllr V E Blondek	Cllr H D Hutchinson	Cllr E L Preece
Cllr C A Ellis	Cllr J S Jones	Cllr P G Shone
Cllr D Ellis	Cllr R B Jones	Cllr M P Teire
Cllr L G Fox	Cllr I Peters	Cllr A G Williams
Cllr I D Howes	Cllr N Phillips	Cllr A Woolley
Cllr E J Hutchinson	Cllr C M Preece	

IN ATTENDANCE

Mr M B Wright – Town Clerk & Financial Officer
Mrs L George – Personal Assistant
Mrs T J Reece – Personal Assistant
Mr D M Wright – Zoom Meeting Administrator

18069- APOLOGIES

No apologies for absence with reasons were given.

Resolved – to receive and note the Clerk’s information.

18070- DECLARATIONS OF INTEREST

No Declarations of Interest were made in relation to this Agenda. It was –

Resolved – that no Declarations of Interest were noted.

18071- MINUTES

Resolved - that the Minutes of the Meeting of the Planning Committee held on 27th October 2020, as now submitted, be signed by the Committee Chair.

18072- PLANNING APPLICATIONS

Resolved - (i) that the Town Clerk be authorised to convey to Flintshire County Council the Town Council's observations, as under (listed on the Agenda 4(a)), in respect of applications for development under the provisions of the relevant Town and Country Planning and Building Regulations legislation, namely:-

<u>Plan No.</u>	<u>Location, Applicant and proposed Development</u>	<u>Observations</u>
061163	Cross Keys Inn, Chester Road Mr Gwyn Roberts Erection of two semi detached dwellings	Clarity was requested on the application, with regard to the precise location of the parking availability.
061690	Land to rear of 1 Berwyn View Mr Gareth Roscoe Erection of a new dwelling on land to rear of 1 Berwyn Close	No observations
061947	12 Church Road Jackie Ferguson Erection of a prefabricated apex roof concrete garage	No observations save for querying the positioning of the garage in relation to the dwelling and asking whether or not it was beyond the building line.
061967	3 Oakwood Grove, Drury Mrs Gail Monk Proposed new single-storey rear extension to an existing detached dwelling house	No observations
062041	110 Brunswick Road Mr T Gibson Single storey side extension	No observations save for requesting clarification that the extension would be used solely for the preparation of food and would not be used as a public area for seating or serving.

(ii) With regard to Agenda item 4(b) the Committee noted the following applications were dealt with in consultation with local Ward Members in view of the time limit for observations:-

<u>Plan No.</u>	<u>Location, Applicant and Proposed Development</u>	<u>Observations</u>
061749	11 Hawarden Drive, Drury Mr S Fennah Sun Lounge extension	No observations
061752	15 Oakfield Road Mr Alan Ellicott The creation of a porch and cloakroom	No observations

061817	17 Overleigh Drive Mr J Makaruk Flat roof to rear extension replacing a previously approved pitched roof	No observations
061906	Waverley, Clydesdale Road, Drury Mr Dan Newman Ground & First floor extension and garage conversion	No observations
061910	Barn 1 Garreg Lwyd Farm, Padeswood Road South Mr Alun Morris Change of use to allow horse grazing and the erection of wooden stables with feedstore to provide winter shelter for two horses	No observations
061980	Land to rear of Hafod Las, Field Farm Lane Mr Adrian Cartwright Variation of condition number 2	No observations
062001	Thorncliffe Building Supplies Ltd, Ewloe Barns Industrial Estate, Mold Road, Ewloe Thorncliffe Building Supplies Ltd Installation of a flue and a 500kw thermal output biomass heating system	No observations

18073- PLANNING APPEALS

There were no Planning Appeals notified to the Town Council by Flintshire County Council in sufficient time to be included with the Agenda.

Resolved – that the report be received and noted.

18074- PLANNING APPLICATION DECISIONS

The Committee received the monthly update of planning decisions that had been notified to this Council by Flintshire County Council, Members noted that the spreadsheet also enclosed the reasons for any refusals.

Resolved – that the monthly update of Planning Decisions be received and noted.

CHAIR

**MINUTES of a MEETING
of the
FINANCE AND ECONOMIC
DEVELOPMENT COMMITTEE**

held via Zoom

on

Tuesday 24th November 2020

PRESENT

Councillor N Phillips – in the Chair

Cllr V E Blondak

Cllr C A Ellis

Cllr D Ellis

Cllr L G Fox

Cllr I D Howes

Cllr E J Hutchinson

Cllr H D Hutchinson

Cllr J S Jones

Cllr R B Jones

Cllr M J Peers

Cllr I Peters

Cllr C M Preece

Cllr E L Preece

Cllr P G Shone

Cllr M P Teire

Cllr A G Williams

Cllr A Woolley

IN ATTENDANCE

Mr M B Wright – Town Clerk & Financial Officer

Mrs L George – Personal Assistant

Mrs T J Reece – Personal Assistant

Mr D M Wright – Zoom Meeting Administrator

18075- APOLOGIES

No apologies for absence with reasons were given.

Resolved – to receive and note the Clerk's information.

18076- DECLARATIONS OF INTEREST

No Declarations of Interest were made in relation to this Agenda. It was –

Resolved – that no Declarations of Interest were noted.

18077- MINUTES

Resolved - that the minutes of the Meeting of the Finance and Economic Development Committee held on 27th October 2020, as now submitted, be signed by the Committee Chair.

18078- ACCOUNTS FOR PAYMENT

Resolved - (i) that the accounts numbered 12172 – 12195 (inclusive as detailed in the Schedule of Accounts Number 515 dated 24th November 2020 [a copy of which had

been distributed to all Members] and amounting in total to the sum of £18,633.01) be approved for payment and the Town Clerk be authorised to make the necessary arrangements to ensure that the payments were properly actioned through the Council's Bank Current Account in accordance with the Council's Internal Financial Controls.

(ii) that the expenditure be authorised in accordance with powers contained within the relevant local government acts and as identified and described within Appendix 1 of the NALC advice 'Governance and Accountability in Local Councils in England and Wales, a Practitioners' Guide' as revised and amended.

18079- BANK RECONCILIATION

The Committee received the monthly Bank Reconciliation as at 31st October 2020. Members had received a copy of the above document immediately following the end of the month. It was –

Resolved – that the Bank Reconciliation as at 31st October 2020 be received, noted and approved.

18080- BUDGETS TO ACTUALS WITH PROJECTIONS 2020/21

The Committee received and considered the Summarised Financial Accounts for the Town Council for the period to 31st October 2020. The Committee noted that included in the figures were the Budget for 2020/21, the Actual Income and Expenditure to 31st October 2020, the Projections of Income and Expenditure to 31st March 2021, the Variance Analysis between the Budgeted and Projected Income and Expenditure for the year and a number of notes explaining any significant variances identified. It was –

Resolved – that the Summarised Financial Accounts and Analysed Data for the period to 31st October 2020 and the Projected Figures for the year to 31st March 2021 be received and noted.

CHAIR

**MINUTES of a MEETING
of the
GENERAL PURPOSES COMMITTEE
held via Zoom
on
Tuesday 24th November 2020**

PRESENT

Councillor H D Hutchinson - in the Chair

Cllr V E Blondak	Cllr J S Jones	Cllr E L Preece
Cllr C A Ellis	Cllr R B Jones	Cllr P G Shone
Cllr D Ellis	Cllr M J Peers	Cllr M P Teire
Cllr L G Fox	Cllr I Peters	Cllr A G Williams
Cllr I D Howes	Cllr N Phillips	Cllr A Woolley
Cllr E J Hutchinson	Cllr C M Preece	

IN ATTENDANCE

Mr M B Wright – Town Clerk & Financial Officer
Mrs L George – Personal Assistant
Mrs T J Reece – Personal Assistant
Mr D M Wright – Zoom Meeting Administrator

18081- APOLOGIES

No apologies for absence with reasons were given.

Resolved – to receive and note the Clerk’s information.

18082- DECLARATIONS OF INTEREST

No Declarations of Interest were made in relation to this Agenda. It was –

Resolved – that no Declarations of Interest were noted.

18083- MINUTES

Resolved - that the Minutes of the Meeting of the General Purposes Committee held on 27th October 2020, as now submitted, be signed by the Committee Chair.

**18084- TOWN EVENTS ORGANISER AND TOWN CENTRE SUPPORT
PROVIDER’S MONTHLY REPORT**

The Committee received and considered the Town Events Organiser and Town Centre Support Provider’s monthly report for November 2020. In particular the Clerk gave a

verbal report on the extensive and extended vandalism that had been experienced in relation to the Communication Vehicle, which was parked in the Council car park. The Clerk explained that North Wales Police had been informed and had visited the scene to take evidence. The vandalism was so extensive that the vehicle was no longer in a fit condition to look at repairs. It had therefore been scrapped. The Clerk advised the Committee that the vehicle was rented from White Events and the rental per annum was the only responsibility the Council had for the vehicle. Members stated their concern that there never seemed to be a Police presence in Buckley. It was therefore –

Resolved – that the Town Events Organiser and Town Centre Support Provider’s report, together with the Clerk’s verbal report be received and noted and a letter be forwarded to North Wales Police in respect of the Police presence in Buckley.

18085- BARONESS FOX OF BUCKLEY

The Committee received and considered a response from the UK Minister of State for the Constitution and Devolution, the response being in respect of the Clerk’s letter to the Prime Minister following the meeting of this Committee held on 22nd September 2020. The letter from the Minister of State stated that “As a matter of the Royal prerogative it would not be practicable or appropriate for these titles to be subject to the approval of the local area”.

During the ensuing debate, a motion was put forward to seek the assistance of the local MP in respect of the potential for a Private Members Bill to bring the matter before the House of Commons. However, a further motion was put and seconded that a letter should be forwarded to the Garter Principal, King of Arms, Heralds College (College of Arms). The letter to acknowledge that there was no way for the Town Council to alter the title of the Peerage for Baroness Fox, but the Council wished to express its serious and deep concern that a Peerage could be granted to a completely unsuitable person and that that Peerage had within its title the name of the Town of Buckley. The letter to also state that the fact that the local area had no input whatsoever to the title being granted to an individual seemed to be utterly undemocratic. It was –

Resolved – that the Clerk’s report and correspondence be received and noted and that a letter be forwarded to the above Garter Principal outlining the Council’s concerns.

18086- RESIGNATION OF A TOWN COUNCILLOR

The Committee received and considered a report from the Clerk with accompanying correspondence from Flintshire County Council that advised that ten names had been received requesting an election and therefore an election would be called. Flintshire County Council requested whether or not poll card letters would be required.

During the ensuing debate a number of Members expressed their concern at the likely cost of a bi-election, particularly with regard to the fact that no Budgetary provision existed for it. The Committee was advised that as the ten names had been submitted then an election had to be held. It was therefore –

Resolved – that the Clerk’s report, verbal advice and the correspondence from Flintshire County Council be received and noted, that the County Council be informed that poll card letters would be required and that the proposed election date should be 4th March 2021.

CHAIR