# BUCKLEY TOWN COUNCIL

## Income and Expenditure Account
## Year Ended 31st March 2021

| 2019/20 £ | INCOME | 2020/21 £ |
|---|---|---|
| 306,027 | Precepts | 319,587 |
| 8,358 | Income from Rooms | 4,519 |
| 14,255 | VAT Reclaimed | 7,854 |
| 13,823 | Miscellaneous Income | 18,458 |
| 1,627 | Interests on Investments | 1,770 |
| | Loan Repayments | |
| | Rounding Adjustment | |
| 344,090 | **TOTAL INCOME** | 352,188 |
| | | |
| £ | **EXPENDITURE** | £ |
| 104,835 | Employee Expenses | 102,230 |
| 19,395 | Office Administration | 16,133 |
| 26,940 | Section 137 Payments | 27,200 |
| 18,169 | Play Areas and Recreation (incl. Match Funded Scheme) | 12,774 |
| | Highways (Salt Bins and Refills) | |
| 33,776 | Council Buildings Maintenance | 28,000 |
| 11,649 | Public Conveniences | 13,992 |
| 50 | Loan Repayments/Ground Rent | 50 |
| 87,710 | Miscellaneous including Civic Expenses | 41,735 |
| 17,151 | CCTV | 16,355 |
| | Footpaths and Boundary Sign Maintenance (Incl. Footway Lighting) | |
| - 1 | Rounding adjustment | - 2 |
| 319,674 | **TOTAL EXPENDITURE** | 258,467 |
| | | |
| 24,416 | **SURPUS/(DEFICIT) for year** | 93,721 |

| Notes: | |
|---|---|
| 1 | The accompanying notes analyse certain block items of expenditure. |
| 2 | The odd £ difference in totals on Pages 2 & 3 of these Accounts is purely due to rounding. |

**BUCKLEY TOWN COUNCIL** — **FINAL ACCOUNTS ANALYSIS FOR THE YEAR ENDED 31st MARCH 2021**

| | APPROVED BUDGET 2020/21 | | CASH BOOK TO 31/03/21 | | ADJUSTMENTS TO CASH BOOK CLOSING ENTRIES (See Notes) | | ADJUSTED ACTUALS FOR YEAR TO 31ST MARCH 2021 | | VARIANCE ANALYSIS OVER/UNDER ACTUAL TO BUDGET 2020/21 | | STATUTORY POWERS | ROW NO. | NOTES |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **INCOME** | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | | | |
| Bank Interest | | 1,812 | | 1,770 | | | | 1,770 | | -42 | | 1 | |
| Income: | | | | | | | | | | | | | |
| Rooms | 8,388 | | 4,519 | | | | 4,519 | | -3,869 | | | 2 | |
| Miscellaneous | 8,370 | 16,758 | 6,133 | 10,653 | 12,325 | 12,325 | 18,458 | 22,978 | 10,088 | 6,220 | | 3 | 1 |
| | | | | | | | | | | | | 4 | |
| Transfer from General/Specific Reserve | | 15,000 | | | | | | - | | -15,000 | | 5 | 2 |
| VAT Refunds | | 21,040 | | 14,257 | | -6,403 | | 7,854 | | -13,186 | | 6 | |
| Precept | | 319,587 | | 319,587 | | | | 319,587 | | - | | 7 | |
| | | 47.78 | | | | | | | | | | | |
| **TOTAL INCOME** | | 374,197 | | 346,266 | | 5,922 | | 352,188 | | -22,009 | | | |

**EXPENDITURE**

| | APPROVED BUDGET 2020/21 | | CASH BOOK TO 31/03/21 | | ADJUSTMENTS TO CASH BOOK CLOSING ENTRIES (See Notes) | | ADJUSTED ACTUALS FOR YEAR TO 31ST MARCH 2021 | | VARIANCE ANALYSIS OVER/UNDER ACTUAL TO BUDGET 2020/21 | | STATUTORY POWERS | ROW NO. | NOTES |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | | | |
| **HIGHWAYS AND LEISURE COMMITTEE** | | | | | | | | | | | | | |
| Public Conveniences: | | | | | | | | | | | | | |
| Rent, Rates, Water and Electricity | 1,706 | | 2,212 | | | | 2,212 | | 506 | | PHA 1936, S.87 | 8 | |
| Cleaning Materials and Maintenance | 2,000 | | 1,328 | | | | 1,328 | | -672 | | PHA 1936, S.87 | 9 | |
| Contract Cleaning | 10,920 | | 10,452 | | | | 10,452 | | -468 | | PHA 1936, S.87 | 10 | |
| Loan Charges & Ground Rent | 50 | 14,676 | 50 | 14,042 | | - | 50 | 14,042 | - | -634 | PHA 1936, S.87 | 11 | |
| Bus Shelters: | | | | | | | | | | | | 12 | |
| Erection of New Shelters | | | | | | | - | | - | | LG(MP)A 1953, S.4 | 13 | |
| Repairs & Maintenance | | - | | - | | | - | - | - | - | LG(MP)A 1953, S.4 | 14 | |
| Boundary Signs: | | | | | | | | | | | | 15 | |
| Repairs, Replacement & Resiting | | | | | | | | - | | - | LGA 1972, S. 144 | 16 | |
| Footway Lighting | | | | | | | | - | | - | PCA 1957, S.3; HA 1980, S.301 | 17 | |
| Part Light Illumination Costs | | | | | | | | - | | - | LGA 1972, S. 144 | 18 | |
| Match-Funding (Renovation of Play Areas) | | 5,000 | | | | | | - | | -5,000 | HA 1980, S.274A | 19 | |
| Maintenance of the Commons (Contribution) | | 3,600 | | 3,400 | | | | 3,400 | | -200 | HA 1980, S.274A | 20 | |
| Litter Bins/Salt Bins | | 2,000 | | | | | | - | | -2,000 | LA 1983,ss. 5&6 | 21 | |
| Lamp Post Brackets for Promotional Banners | | | | | | | | - | | - | LGA 1972, S.137(4) | 22 | |
| Traffic Warden Service | | | | | | | | - | | - | LGA 1972, S.137(4) | 23 | |
| Communication Vehicle Rent & Ancillary Costs | | 1,750 | | | | | | - | | -1,750 | LGA 2000. s.2. | 24 | |
| Playleadership Scheme/Youth Programme | | 7,054 | | 6,847 | | | | 6,847 | | -207 | LG(MP)A 1976, S.19 | 25 | |
| Stiles/Seats | | | | | | | | - | | - | PCA 1957 & RTRA 1984 s 604(4) | 26 | |
| Skateboarding Facility | | | | | | | | - | | - | LG(MP)A 1976, S.19 | 27 | |
| Event Day | | 15,015 | | 878 | | | | 878 | | -14,138 | LGA 1972 s 145 | 28 | |
| Arts - Support of (incl.Council Concerts, | | | | | | | | | | - | | | |
| Band Concerts and Eisteddfodau) | | 600 | | 600 | | | | 600 | | - | LGA 2000 s 2 | 29 | |
| Heritage Trails/Etna Park | | | | | | | | - | | - | | 30 | |
| Coronation Gardens | | 5,100 | | 5,927 | | | | 5,927 | | 827 | OSA 1906 ss.99 & 10 | 30a | |
| **TOTAL FOR HIGHWAYS AND LEISURE COMMITTEE** | | 54,795 | | 31,694 | | - | | 31,694 | | -23,101 | | | |

| EXPENDITURE | APPROVED BUDGET 2020/21 | | CASH BOOK TO 31/03/21 | | ADJUSTMENTS TO CASH BOOK CLOSING ENTRIES (See Notes) | | ADJUSTED ACTUALS FOR YEAR TO 31ST MARCH 2021 | | VARIANCE ANALYSIS OVER/UNDER ACTUAL TO BUDGET 2020/21 | | STATUTORY POWERS | ROW NO. | NOTES |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | | | |
| GENERAL PURPOSES COMMITTEE | | | | | | | | | | | | | |
| Communal Fireworks | | 11,590 | | | | | | - | | -11,590 | LGA 1972, S. 145 | 31 | |
| Jubilee Bunting (incl. Erection and Dismantle) | | 2,861 | | 42 | | -120 | | -78 | | -2,939 | LGA 1972, S. 145 | 32 | 3 |
| Disabled Access | | 80 | | | | | | - | | -80 | DDA 1995, Part 111 | 33 | |
| Mobile CCTV Camera Lease | | 3,749 | | 2,379 | | | | 2,379 | | -1,370 | LGA 1972, S.137(4) | 34 | |
| Defibrillator Installation | | | | | | | | - | | - | LG&RA 1997, S. 31 | 35 | |
| Town Clock Maintenance | | 100 | | | | | | - | | -100 | PCA 1957, S.2 | 36 | |
| Honours Board | | 80 | | 72 | | | | 72 | | -8 | LGA 1972 s 111 & s 150 | 37 | |
| Elections | | | | | | | | - | | - | LGA Act 1972 s 35(2) | 38 | |
| Maintenance of Burial Grounds | | 2,200 | | 2,200 | | | | 2,200 | | - | LGA 1972, s. 214(6) | 39 | |
| Christmas Lights (incl. Erection and Dismantle) | | 27,540 | | 1,657 | | 12,000 | | 13,657 | | -13,883 | LGA 1972, s. 144 | 40 | 4 |
| C.C.T.V. | | 15,500 | | 13,976 | | | | 13,976 | | -1,524 | LG&RA 1997, s. 31 | 41 | |
| Hanging Baskets | | 2,374 | | 1,873 | | | | 1,873 | | -501 | LGA 2000, s.2. | 42 | |
| Old Baths Building | | | | 5,000 | | | | 5,000 | | 5,000 | LGA 2000, s.2. | 42a | |
| | | | | | | | | - | | - | | | |
| TOTAL FOR GENERAL PURPOSES COMMITTEE | | 66,074 | | 27,199 | | 11,880 | | 39,079 | | -26,995 | | | |
| FINANCE COMMITTEE | | | | | | | | | | | | | |
| Salaries, N.I., Tax and Superannuation | | 106,273 | | 102,110 | | 120 | | 102,230 | | -4,043 | LGA Act 1972 s111 & s150 | 43 | 5 |
| Mayors Allowance | | 1,800 | | 1,200 | | | | 1,200 | | -600 | LGA Act 1972 s111 & s150 | 44 | |
| Deputy Mayors Allowance | | 500 | | 400 | | | | 400 | | -100 | LGA Act 1972 s111 & s150 | 45 | |
| Civic Expenditure | | 3,500 | | 824 | | 295 | | 1,119 | | -2,381 | LGA Act 1972 s111 & s150 | 46 | 6 |
| Council Buildings: | | | | | | | | | | | | | |
| Rates, Water, Heating and Lighting | 18,819 | | 18,464 | | -97 | | 18,367 | | -452 | | LGA Act 1972 s111 & s150 | 47 | 7 |
| Contract Cleaning | 8,380 | | 2,783 | | | | 2,783 | | -5,597 | | LGA Act 1972 s111 & s150 | 48a | |
| Caretakers Wages, N.I. & Tax | | | | | | | - | | - | | LGA Act 1972 s111 & s150 | 48 | |
| Cleaning Materials & Tools | 860 | | 416 | | 61 | | 477 | | -383 | | LGA Act 1972 s111 & s150 | 49 | 8 |
| Maintenance & Refurbishment | 18,000 | | 6,140 | | 233 | | 6,373 | | -11,627 | | LGA Act 1972 s111 & s150 | 50 | 9 |
| Grounds Maintenance Equipment | | 46,059 | | 27,802 | | 197 | - | 27,999 | - | -18,060 | LGA Act 1972 s111 & s150 | 50a | |
| Town Events Organiser and Town Centre Support Provider | | 27,240 | | 22,500 | | | | 22,500 | | -4,740 | LGA 1972, S.137(4) | 51a | |
| Town Centre Support | | 5,000 | | | | | | - | | -5,000 | incl. LGA 1972, S.137(4) | 51 | |
| Bursary Scheme | | 3,000 | | 3,000 | | | | 3,000 | | - | LGA Act 1972 s111 & s150 | 52 | |
| Mental Health Counsellor | | 5,600 | | 770 | | | | 770 | | -4,830 | LGA 2000, s.2. | 52a | |
| Printing, Stationery & Equipment | | 5,100 | | 3,909 | | 20 | | 3,929 | | -1,171 | LGA Act 1972 s111 & s150 | 54 | 10 |
| I.T. Management, Maintenance and Equipment | | 3,060 | | 4,090 | | | | 4,090 | | 1,030 | LGA Act 1972 s111 & s150 | 55 | |
| Office Furniture & Equipment | | 400 | | 2,879 | | 33 | | 2,912 | | 2,512 | LGA Act 1972 s111 & s150 | 56 | 11 |
| Postages, Telephone & Petty Cash | | 5,000 | | 3,578 | | -233 | | 3,345 | | -1,655 | LGA Act 1972 s111 & s150 | 57 | 12 |
| Insurance | | 3,922 | | 3,835 | | | | 3,835 | | -87 | LGA Act 1972 s111 & s150 | 58 | |
| Financial Assistance to Organisations - General (Annual Round) | 3,500 | | 2,500 | | | | 2,500 | | -1,000 | | LGA1972, S.137(4) & LG(MP)A 1976, S. 19 | 59 | |
| Financial Assistance to Organisations - General (Outside A/Round) | 1,000 | 4,500 | 1,500 | 4,000 | | - | 1,500 | 4,000 | 500 | -500 | LGA1972, S.137(4) & LG(MP)A 1976, S. 19 | 59a | |
| Bank Charges | | 324 | | 201 | | | | 201 | | -124 | LGA Act 1972 s111 & s150 | 60 | |
| Citizens Advice Bureau | | 7,956 | | 7,800 | | | | 7,800 | | -156 | LGA 1972, S.137(4) | 61 | |
| Membership & Conference Subscriptions | | 1,102 | | 926 | | | | 926 | | -176 | LGA1972, S.137(4) & LG(MP)A 1976, S. 19 | 62 | |
| Members Expenses | | 100 | | 780 | | -120 | | 660 | | 560 | LGA1972, S.137(4) & LG(MP)A 1976, S. 19 | 63 | 13 |
| Audit Fees | | 1,392 | | 1,349 | | -3,600 | | -2,251 | | -3,643 | LGA1972, S.137(4) & LG(MP)A 1976, S. 19 | 64 | 14 |
| Award Scheme | | | | | | | | - | | - | LGA1972, S.137(4) & LG(MP)A 1976, S. 19 | 65 | |
| Advertising/Recruitment/Professional Charges | | 1,000 | | 1,200 | | | | 1,200 | | 200 | LGA1972, S.137(4) & LG(MP)A 1976, S. 19 | 66 | |
| Recharge from FCC re free parking in Buckley | | 20,500 | | 1,330 | | -3,500 | | -2,170 | | -22,670 | LGA 2000, s.2. | 67 | 15 |
| | | | | | | | | - | | - | | | |
| TOTAL FOR FINANCE COMMITTEE | | 253,328 | | 194,483 | | -6,788 | | 187,695 | | -65,633 | | | |
| Rounding Adjustment | | | | | | | | | | | | | |
| TOTAL FOR ALL COMMITTEES | | 374,197 | | 253,376 | | 5,092 | | 258,468 | | -115,729 | | | |
| Calculated Balance for 2020/21 | | - | | 92,891 | | 830 | | 93,721 | | | | | |
| Actual Surplus of Income over Expenditure 2020/21 | | | | - | | | | 93,721 | | | | | |
| Calculated Reserves at 01/04/20 and 31/03/21 | | | | | | | | | | | | | |
| General (Incl. Petty Cash Balance at 31/03/21) | | 262,504 | | | | | | 344,975 | | | | | |
| Specific: | | | | | | | | | | | | | |
| Provision of Bus Shelter | | | | | | | | 1,250 | | | | | |
| Provision of IT equipment for Members | | | | | | | | 10,000 | | | | | |
| Provision for refurb. of Play Area(s) | | | | | | | | 5,000 | | | | | |
| Fin. Support to Hawkesbury Community Cntre. | | 5,000 | | | | | | 5,000 | | | | | |
| Future Events Fund | | 8,978 | | | | | | 8,978 | | | | | |
| Old Baths Building | | 25,345 | | | | | | 20,345 | | | | | |
| Replacement of CCTV cameras | | | | | | | | | | | | | |
| Repairs to OLB Floor R/H Office Floor | | 12,000 | | | | | | 12,000 | | | | | |
| Provision of Defibrillator | | - | | | | | | | | | | | |
| Total Reserves | | 313,827 | | | | | | 407,548 | | | | | |

| KEY TO STATUTORY POWERS: | |
|---|---|
| DDA 1995, Part 111 | Disability Discrimination Act |
| HA 1980 | Highways Act 1980 |
| LA 1983 | Litter Act 1983 |
| LG & RA 1997 | Local Government and Rating Act 1997 |
| LG(MP)A 1953 | Local Government (Miscellaneous Provisions) Act 1953 |
| LG(MP)A 1976 | Local Government (Miscellaneous Provisions) Act 1976 |
| LGA 1972 | Local Government Act 1972 |
| LGA 2000 S2 | Local Government Act 2000 |
| OSA 1906 | Open Spaces Act 1906 |
| PCA 1957 | Parish Council Act 1957 |
| PHA 1936 | Public Health Act 1936 |

**LOCAL GOVERNMENT ACT 1972, SECTION 137(4), (THE FREE RESOURCE)**
**EXPENDITURE TO 31st MARCH 2021**

| | Actuals 2020/21 £ |
|---|---|
| Traffic Warden | - |
| Financial Assistance (General) | 1,300 |
| Town Centre Manager Contract | 22,500 |
| Maintenance of Commons | 3,400 |
| Town Centre Support | - |
| TOTAL | 27,200 |
| Currently allowed under legislation = electorate (12,668) x £8.32 | 105,389 |

| Electoral Register Numbers at Year End: | |
|---|---|
| Bistre East | 2,684 |
| Bistre West | 3,157 |
| Mountain | 2,581 |
| Pentrobin | 4,246 |
| Total Electors | 12,668 |

**NOTES:**

| | |
|---|---|
| | General Note: The Notes on this Income and Expenditure Account relate to the adjustments made to the Cash Book as at 31st March 2021. The adjustments relate to transfers from the, Postages, Telephone & Petty Cash Budget Head to other Budget Heads (see Document 10 of this Accounts Bundle). Also please note that the Debtors and Creditors brought forward and carried forward are analysed on Document No.16. |
| 1 | The £12,325 is made up of Debtors written back from 2019/20 and Debtors for 2020/21 - See Document 16 of this Final Accounts bundle. |
| 2 | Same as the explanation given for Note 1. |
| 3 | The minus £120 is the write back of Creditor B/F from 2019/20 - See Document 16 of this Final Accounts Bundle. |
| 4 | The £12,000 is a Creditor carried forward for the Erection, Maintenance and Dismantling of the 2020 Christmas Lights. |
| 5 | The £120 is a transfer from the Members Expenses Budget Head to this Budget Head to account for the Income Tax paid on Allowances claimed by certain Members re the IRPW. See Note 13 below. |
| 6 | The £295 relates to a transfer from the Postages, Telephone and Petty Cash Budget Head (£45) and a Creditor carried forward from 2020/21 (£250) - See Document 16 of this Final accounts bundle for the Creditor. |
| 7 | The minus £97 is made up of £70 difference between the Opening and Closing Creditor for Gas and a minus difference of £167 in the opening and Closing Creditor for Water charges - See Document 16 of this Final Accounts bundle. |
| 8 | The £61 relates to the transfer from the Telephone, Postage and Petty Cash Budget Head to this Budget Head. |
| 9 | The £233 relates to the transfer from the Telephone, Postage and Petty Cash Budget Head to this Budget Head. |
| 10 | The £20 relates to the transfer from the Telephone, Postage and Petty Cash Budget Head to this Budget Head. |
| 11 | The £33 relates to the transfer from the Telephone, Postage and Petty Cash Budget Head to this Budget Head. |
| 12 | The minus £233 relates to the transfers out of this Budget Head to other Budget Heads in reference to Petty Cash Expenditure and the adjustment between the Opening and Closing balance of Cash in Hand. |
| 13 | See Note 5 above. |
| 14 | The minus £3,600 is the difference between the Opening and Closing Creditors - See document 16 of this Final Accounts Bundle. The various Variance Analyses included with this Final Accounts bundle explain the reason for the difference. |
| 15 | The minus £3,500 is the write back of the Oening Creditor. Please see the various Variance Analyses included in this Final Accounts Bundle for explanations of the minus figure. |

## BALANCE SHEET AS AT 31ST MARCH 2021

| 2019/20 £ | | 2020/21 £ | Notes |
|---|---|---|---|
| | **Current Assets** | | |
| 308,178 | Short term investments | 390,945 | |
| 20,061 | Debtors | 25,984 | 1 |
| 1,904 | Cash in Bank Current Account | 12,028 | |
| 226 | Cash in Hand | 67 | |
| 330,369 | Total Assets | 429,024 | |
| | **Less Current Liabilities:** | | |
| 16,540 | Creditors | 21,472 | 2 |
| 2 | Rounding Adjustment | 4 | |
| 313,827 | Net Assets | 407,548 | |
| | **Represented by:** | | |
| 262,505 | General Fund Balance | 344,975 | Special Note 1 |
| | Specific Reserves: | | |
| | Provision for Bus Shelter | 1,250 | Special Note 2 |
| | Provision for It Equipment for Members | 10,000 | Special Note 3 |
| | Provision for Refurb. Of Pay Area(s) | 5,000 | Special Note 4 |
| 12,000 | Repair to Old Library Building Floor | 12,000 | Special Note 5 |
| 5,000 | Fin. Support to Hawkesbury C/Centre | 5,000 | Special Note 6 |
| 8,978 | Future Events Fund | 8,978 | Special Note 7 |
| 25,345 | Old Baths Building | 20,345 | Special Note 8 |
| - 1 | Rounding Adjustment | | |
| 313,827 | | 407,548 | |

The Accounts were approved by the Council at its Virtual Meeting held on 27th April 2021 The Accounts were approved under Minute Reference 18255.

Responsible Financial Officer Date 29th April 2021

Approved by the Town Mayor, ............................ Date 29th April 2021

**Special Notes:**

| | |
|---|---|
| 2 | The provision relates to an agreed contribution that Buckley Town Council would make towards the erectiuon of a Bus Shelter on Mold Road, Buckley. The work was due to be completed in 2020/21, it will now commence in 2021/22. |
| 3 | The Town Clerk succesfully bid for a Grant from the Welsh Government Digital Democracy Fund in the sum of £10,000. The grant is for providing IT equipment to Members. The grant was confirmed in March 2021, however the money has not yet been received. The grant should have been used by 31st March 2021, however the Clerk obtained an extension until July 2021. |
| 4 | The Budget for 2020/21 contained £5,000 for a Match Funding Contribution to the refurb. of a Play Area in Buckley, No refurb. was undertaken due to Covid 19, therefore the amount has been carried forward into 2021/22. |
| 5 | The Specific Reserve relates to the contribution made by Flintshire County Council for the repairs required to the Old Library Building, Right Hand G/Floor Office due to exploratory works carried out. The Specific Reserve was increased in 2019/20 to reflect the likely cost when the works are eventually completed. |
| 6 | The Specific Reserve for the Hawkesbury Community Centre remains the same as at 31st March 2020. No call was made against the Reserve in 2020/21. |
| 7 | The Specific Reserve for the Future Events Fund has remained the same in 2020/21 due to the fact that no Event Day was held in 2020/21 as aresult of the Covid 19 Regulations. |
| 8 | The Specific Reserve for the Old Baths Building has been adjusted at the year end 2020/21 as a call has been made on the Specific Reserve in 2020/21. |

**Notes in Relation to Net Assets:**

| | |
|---|---|
| 1 | See Document 16 with these Final Accounts for the analysis of the Debtors. The Debtors are made up of - VAT reclaim for 2020/21 - £7,852, the heat & light recharge in respect of the occupation of rooms on the first floor of the Council Offices by Handley Evans £994, the match funding for the installation of a Defibrillator outside the FCC Alltami Depot, still unpaid, (Debtor Flintshire County Council) £681, the recharge to Mason Owen for erecting and dismantling Christmas Lights in the Shopping Precinct £2,947, a credit note from FCC re an overcharge for CCTV maintenance £3,510 and a Grant awarded in 2020/21 yet unpaid, obtained from Welsh Government £10,000 |
| 2 | See Document 16 with these Final Accounts for the analysis of the Creditors The Creditors are made up of - Total Gas & Power, gas supplied to Council Bldgs £3,344, Welsh Water supply of water to Old Library Building £79, Erection and Dismantling of Jubilee Bunting (FCC) £4,400, Audit Fees £400, erection and dismantling of Christmas Lights £12,000, Civic Expenses £250, Consultancy Fees re Data Protection Act 2018 £1,000. |

**Special Note 1.**

| | £ |
|---|---|
| Explanation of Movement in General Fund — General Fund Balance Brought Forward | 262,505 |
| Surplus for the year | 93,722 |
| Sub Total | 356,227 |
| | |
| New Specific Reserve re Bus Shelter | 1,250 |
| New Specific Reserve re Grant obtained from Welsh Government | 10,000 |
| New Specific Reserve re Refurbishment of Play Area | 5,000 |
| Reduction in Specific Reserve in relation to Old Baths Building | - 5,000 |
| Increase in Specific Reserve re repairs to Old Library Building Floor | - |
| | |
| Increase in Specific Reserve re Future Events Fund | - |
| Rounding Adjustment | 2 |
| Balance of General Reserve at 31st March 2021 Carried Forward. | 334,975 |

**BUCKLEY TOWN COUNCIL**

**BANK RECONCILIATION 2020/21**

**PERIOD ENDED: 31st March 2021**

| | | £ |
|---|---|---|
| Cash Book Opening Balance as at 1st April 2020 | | £ 310,082.04 |
| | £ | |
| Add Receipts per Cash Book to 31/03/21 | | |
| Current, Business Call & Premier Account | | £ 346,266.33 |
| Sub Total | | £ 656,348.37 |
| Less payments per Cash Book | | £ 253,375.50 |
| Balance as reconciled below | | £ 402,972.87 |

Reconciled as:

Bank Statement Balances as at 31st March 2021:-

| | | |
|---|---|---|
| Current Account | £ 14,308.37 | |
| Business Call Account | £ 238,897.14 | |
| High Interest Deposit Account | £ 49,212.23 | |
| High Interest Deposit Account | £ 102,835.16 | |
| Sub Total | | £ 405,252.90 |

Less Unpresented Payments:

| No. | Value £ | |
|---|---|---|
| Jan. HMRC DD | £ 1,982.63 | |
| Check Comms DD | £ 168.40 | |
| Neopost DD | £ 100.00 | |
| Sd Worx DD | £ 29.00 | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | £ 2,280.03 |

Less: Receipts on Bank Statements entered a month later in Cash Book:

| | Rec. No. | | |
|---|---|---|---|
| High Interest Dep. A/C Int. | INT | | |
| VAT refund | | | |
| WBCT Rent/H&L | | | |
| Handley Evans - Rent/H&L | | | |
| Mason Owen - Xmas Lights | | | |
| Sundry Credit | | | |
| Sundry Credit | | | |
| Sundry Credit FCC | | | |
| OBBCHL Licence Fee | | | |
| Sundry Credit | | | |
| Precept | | | |
| Bus. Call Account Interest | INT | | £ - |

Add: Payments on Bank Statements, recorded a month later in Cash Book:

| | | |
|---|---|---|
| DD/Sals. | | |
| DD/HMRC | | |
| B/T OBBCHL | | |
| B/T Pwhite | | |
| FPO/CPF | | |
| FPO/ ACS | | |
| B/T J Knowles | | |
| DD/SD Worx | | |
| DD/CCTV | | |
| DD/ACS | | |
| DD/TG&P | | |
| DD/Bk.Chg | | |
| DD/ Cath L. | | |
| DD/W Water | | |
| DD/ C/Com | | |
| DD/N'post | | |
| B/T Sundries | | |
| | | £ - |

Add: Receipts in Cash Book recorded a month later on Bank Statements:

| | | |
|---|---|---|
| | | |
| S/Credit | | |

| | |
|---|---|
| Reconciled balance as above | £ 402,972.87 |

There are no Cheques/Bank Tfrs. outstanding for more than one month.

## SUPPORTING NOTES TO ACCOUNTS, YEAR END 31ST MARCH 2021.

### ASSETS

At 31st March 2021 the following assets were held:

The analysis also shows adjustments within the year 2020/21

| | Value at 31/03/2020 | Adjustments in Year 2020/21 | Adjustments to take into account the requirements of the "Code of Local Authority Accounting in the United Kingdom" - Valuation of Community Assets | Value at 31/03/2021 | Notes |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | |
| **Land and Buildings (Community Assets):** | | | | | |
| Public Conveniences | 1 | | | 1 | |
| Council Buildings | 25,000 | | | 25,000 | |
| Coronation Gardens | 22,000 | | | 22,000 | |
| Car Park to side and rear of Council Chamber | 39,100 | | | 39,100 | |
| **Furniture, Machinery and Equipment Assets** | | | | | |
| Computers, Printers & Software | 9,742 | 3,592 | | 13,334 | 2 |
| Philips Dictating Machine | - | | | - | |
| Facsimile Machine | - | | | - | |
| BT Telephone System | - | | | - | |
| Intelligate 150 Telephone System | 444 | | | 444 | |
| Office and Council Chamber Furniture/Equipment | 43,270 | | | 43,270 | |
| Tables (15) and Gazebos (6) for hiring out at events | 3,891 | | | 3,891 | |
| Franking Machine | - | | | - | |
| CCTV Equipment | 113,416 | 1,560 | | 114,976 | 3 |
| Mobile CCTV Camera | 5,547 | | | 5,547 | |
| Mobile CCTV Cameras (Dummy) 2No. | 1,080 | | | 1,080 | |
| Combination Binder | 493 | | | 493 | |
| Cutters Rotatrim | 81 | | | 81 | |
| Shredder | 250 | | | 250 | |
| Flat Bed Scanner | 42 | | | 42 | |
| Digital Camera | 250 | | | 250 | |
| Laminator | 213 | | | 213 | |
| Step Ladders | 94 | | | 94 | |
| Space Heaters (2) | 92 | | | 92 | |
| 18V Combi Drill and Torch | - | | | - | |
| Christmas Lights Equipment and Storage Units | 40,458 | 707 | | 41,165 | 4 |
| Bunting (sets) | 1,341 | - 1,341 | | - | 5 |
| Car Park Closure Boards | 71 | | | 71 | |
| Donation Collection Buckets | 42 | | | 42 | |
| Small Chalet/Shed for Promotional Purposes | - | | | - | |
| Hanging Baskets and Flower Tubs | 2,759 | | | 2,759 | |
| Loud Hailers for use at events | 180 | | | 180 | |
| Notice Boards | 595 | | | 595 | |
| Communication Vehicle (Rental) | 4,390 | - 4,390 | | - | 6 |
| Speed Radar Guns (2) and Battery Charger | 158 | | | 158 | |
| Coin Counter | 150 | | | 150 | |
| Defibrillators 2No. | 3,018 | | | 3,018 | |
| Wheel Barrows 2No. | 77 | | | 77 | |
| **Civic Community Assets:** | | | | - | |
| Town Clock | 1 | | | 1 | |
| Mayor's Chain of Office - 1983/84 onwards | 1 | | | 1 | |
| Mayor's Chain of Office - 1974/75 to 1983/84 | 1 | | | 1 | |
| Mayoress' Chain of Office | 1 | | | 1 | |
| Mayoress' Chain of Office (Old) | 1 | | | 1 | |
| Deputy Town Mayor's Chain of Office | 1 | | | 1 | |
| Deputy Town Mayor's Chain of Office (Old) | 1 | | | 1 | |
| Deputy Mayoress' Chain of Office | 1 | | | 1 | |
| Cased Wall Clock | 1 | | | 1 | |
| Glass display cases and Samurai Warrior Model | 1 | | | 1 | |
| Commemorative Bench in Bistre Churchyard | 721 | | | 721 | |
| Hanging Basket Columns | 10,207 | | | 10,207 | |
| Bus Shelters | 4,037 | | | 4,037 | |
| Rounding Adjustment | | | | | |
| TOTALS | 333,220 | 128 | - | 333,348 | |

### Notes:

1 General Note. Where an Asset is classed as a Community Asset, they are Assets which the Council intend to hold in perpetuity, they have no determinable useful life and which may, in addition, have restrictions on their disposal. There is little prospect of sale and change of use. If the asset is used for a specific operational purpose, it does not qualify as a Community Asset and should be valued accordingly - Test for Community Assets - (i) Is the intent to hold the Asset forever? (ii) Does the Asset have an indeterminable useful life? (iii) Are there restrictions on disposal? The answers for questions (i) and (ii) have to be 'yes', while an affirmative answer to question (iii) is not obligatory but a helpful contributory factor. (Quote [in the main] from the Internal Auditors Interim Audit 2010/11). The above Asset Register therefore takes into account the requirements to value Community Assets. The Assets are valued at £1 where the original (historical) cost is not known. Where the original (historical) cost is known, that is included in the Register. Please note for insurance purposes replacement or actual values are recorded.

2 2 new laptops, cameras and a printer were purchased in 2020/21 to facility efficient working from home for the three staff of the Council. Software costs are also included.

3 Three CCTV cameras with anacillary software and monitoring equipment were purchased in 2020/21 for use on the Council Buildings (see Note 5 below).

4 New Lights were purchased in 2020/21.

5 The Bunting sets were found to be no longer in a fit condition to use, they were diposed of as waste. 1 use Bunting is now being used.

6 The Communication Vehicle was so badly vandalised during 2020/21 it had to be scrapped. There was no residual value as it was rented. There is now CCTV installed on the Council Buildings to protect vehicles using the Council Car Park.

### Borrowings:

The Council has no borrowings in respect of any of its assets

### Leases:

The Council has one Lease arrangement in place in relation to the Mobile CCTV Camera. The cost of the Camera was £4,885 excl. VAT, £5,682 incl. VAT. The Lease which is a repair and maintenance included Lease runs for 5 years from April 2013 and costs £495.55, excl. VAT per quarter, £594.66 incl. VAT per quarter. The lease was reviewed in 2019/20 and continued. A further camera will be procured on a similar lease as soon as arrangements can be made with North Wales Police.

**Tenancies:**

During the year the following tenancies were held:

**Council as Landlord**

| Tenant | Property | Rent p.a. £ | Repairing/ Non-Repairing |
|---|---|---|---|
| Welsh Border Community Transport | Council Rooms | 3,788 | Non-Repairing |
| Handley Evens - Chartered Certified Accountants | Council Rooms | 3,500 | Non-Repairing |

As from 1st April 2006 all tenants at the time were placed on substantive leases.

Rental values from all Tenancies were reviewed and new values were effective from 1st April 2012.

The lease for Handley Evens Chartered Certified Accountants commenced on 1st April 2019 at an annual rental of £3.500.

The lease for Welsh Border Community Transport has been revised in line with inflation and was £3,788 from 01/04/2018.

During 2019/20 three Licences were issued for occupation of various offices on the ground floor of the Old Library Building. The Licencees were Grace Church (One Office - Fee £400 per annum, Licence commenced 1st May 2019, Licence includes shared use of one other office). North Wales Energy Advise Centre (One Office - Fee £200 per annum, Licence commenced 1st April 2019) this Licence ended 31st March 2020. And OWL Cyrmu Organisation (One Office - Fee £400 per annum, Licence commenced 1st May 2019 and included shared use of of one other office). This Licence ended 31st March 2020.

**Council as Tenant**

The Council does not have any tenancies for the use of any land or buildings.

**Debts Outstanding**

As at close of business on 31st March 2021 there were no loans made by the Council outstanding.

As at the close of business on 31st March 2021, there were debts outstanding, of £25,984 see Document 16 of this Final Accounts bundle for the analysis of those Debts.

**Debts Owing (Creditors)**

As at 31st March 2021, Creditors of £21,472 were outstanding. See Document 16 of this Final Accounts Bundle for the analysis of those Creditors.

**Analysis of Spend under the heading of Miscellaneous including Civic Expenses**

| Description of Expenditure | £ | Reference (*) |
|---|---|---|
| Part Light Illumination Costs | | Row18 |
| Buckley Event Day | 878 | Row 28 |
| Communication Vehicle | | Row 24 |
| Support of the Arts (see further analysis below) | 600 | Row 29 |
| Communal Fireworks | | Row 31 |
| Support for Buckley Jubilee | - 78 | Row 32 |
| Defibrillator Installation | | Row 35 |
| Town Clock Maintenance | | Row 36 |
| Elections | | Row 38 |
| Maintenance of Burial Grounds (see further analysis below) | 2,200 | Row 39 |
| Christmas Lights | 13,657 | Row 40 |
| Hanging Baskets | 1,873 | Row 42 |
| Work undertaken re Old Baths Building (reduces Specific Reserve re OBB) | 5,000 | Row 42(a) |
| Town Mayor's Allowance | 1,200 | Row 44 |
| Deputy Town Mayor's Allowance | 400 | Row 45 |
| Civic Expenses | 1,119 | Row 46 |
| Financial Assistance to Community Centres | | Row 58 |
| Financial Assistance to Other Organisations (see further analysis below) | 2,700 | Rows 59 &59a |
| Professional Charges | 1,200 | Row 65 |
| Bus Shelter Repairs | | Row 14 |
| Disabled Adaptations | | Row 33 |
| Citizens Advice Bureau | 7,800 | Row 60 |
| Membership & Conference Expenses | 926 | Row 61 |
| Member Allowance/Expenses | 660 | Row 62 |
| Bursary Scheme | 3,000 | Row 52 |
| Mental Health Counsellor | 770 | Row 52a |
| Recharge paid to FCC re Free parking in Buckley. | - 2,170 | Row 66 |
| Rounding correction | | |
| TOTAL | 41,735 | |

(*) The reference relates to the Row number as detailed on the Analysed Income and Expenditure Account as attached as pages 2 and 3 of the accompanying documents.

**Analysis of Financial Support To Buckley Jubilee**

| | | |
|---|---|---|
| Jubilee Bunting (Erection and Dismantling) - See Row 32 on detailed Income and Expenditure Account, Page 3 | - 78 | The Buckley Jubilee was not held in 2020/21 due to Covid 19. |
| TOTAL | - 78 | |

Please see Document 16 with the Final Accounts bundle for explanation of the minus figure.

**Analysis of Spend under the Local Government Act 1972, Section 137 (4) to 31st March 2021**

Section 137 of the Local Government Act 1972 (as amended) enables the Council to spend up to the product of £8.32 per head of the electorate for the benefit of the people in the area on activities or projects not specifically authorised by other powers.

The limit for spending under Section 137 for this Council in the year of account was £105,389 and the payments made are analysed in the main body of these accounts. Below is an analysis of Financial Assistance (General) figure included in the above analysis:

| Payee | Nature of Payment | £ |
|---|---|---|
| Flintshire County Council | Youth Council contb. | - |
| Sharonettes Dance Troupe | Fin. Assistance | 300 |
| St John's Close Residents Association | Fin. Assistance | |
| Memorial Wreath to be laid in Belgium | Fin. Assistance | |
| Flintshire Food Bank | Fin. Assistance | 1,000 |
| | | |
| | TOTAL | 1,300 |

**Other Financial Assistance/Grants/Sponsorship Payments to 31st March 2020**

The following payments have been made under the itemised sections of the Local Government Act 1972 (as amended), the Local Government (Miscellaneous Provisions) Act 1976, the Local Government & Rating Act 1997and the Local Government Act 2000.

| Statutory Power | Payee | Nature of Payment | £ |
|---|---|---|---|
| LGA 1972. S. 145. | National Eisteddfod of Wales | Arts Sponsorship | 200 |
| " " | Urdd National Eisteddfod | Arts Sponsorship | 200 |
| " " | Llangollen International Eisteddfod | Arts Sponsorship | 200 |
| | Royal Buckley Town Band | Arts Sponsorship | |
| LGA 1972. S. 214(6). | Bistre Parish Church | Mtce. of Burial Gds. | 1,100 |
| " " | St. Matthews Parish Church | Mtce. of Burial Gds. | 770 |
| " " | St Johns United Reformed Church | Mtce. of Burial Gds. | 330 |
| LGA(MP)A 1976. s.19. | Bistre Babes and Toddlers | Fin. Assistance | |
| " " | 1st Bistre Rainbows | Fin. Assistance | 250 |
| " " | 2nd Bistre Brownies | Fin. Assistance | |
| " " | Buckley Town Football Club | Fin. Assistance | 750 |
| " " | Buckley Junior Football Club | Fin. Assistance | |
| " " | Buckley Cross Methodist Church | Fin. Assistance | |
| " " | Buckley Monday Club | Fin. Assistance | |
| " " | Burntwood and Drury Holiday Bible Club | Fin. Assistance | |
| " " | Chatterbox Play Group | Fin. Assistance | |
| " " | Cylch Meithrin Bwcle | Fin. Assistance | |
| " " | Dementia Friendly | Fin. Assistance | 500 |
| " " | 50+ Action Group | Fin. Assistance | |
| " " | Wales Air Ambulance | Fin. Assistance | 500 |
| " " | Westwood School | Fin. Assistance | 400 |
| LG&RA 1997 S.31 | Flintshire Against Crime - Radio Scheme | Fin. Assistance | |
| LGA(MP)A 1976. s.19. | Mold & Buckley Contact Club | Fin. Assistance | |
| LG&RA 1997 S.26 - 29. | Welsh Border Community Transport | Fin. Assistance | |
| LGA 1972. s. 142 | Flintshire Citizens Advice Bureau | Fin. Assistance | |
| LGA 2000 s2 | Bursary Scheme | Fin. Assistance | |
| LGA 2000 s2 | Support of Individual re Wheelchair | Fin. Assistance | 300 |
| | | TOTAL | 5,200 |



| | |
|---|---|
| **Advertising and Publicity** | |
| | There was no advertising or publicity costs in 2020/21 due, in the main, to the lack of activities and events organised by the Town Council due to the Welsh Government Regulations in respect of Covid 19. |
| **Agency Work** | |
| | The Council has no agreements for carrying out work as agents on behalf of other local authorities. |
| **Contingent Liabilities** | |
| | There are no known contingent liabilities for which provision has not been made in the accounts. |
| **Unrecorded Liabilities** | |
| | A review has been conducted and there are no unrecorded liabilities of a material nature that have been omitted from the Accounts. See the Balance Sheet - Document 5 for details of recorded Creditors. |
| **Pensions** | |
| | The Council makes contributions to the Clwyd Pension Scheme (CPF), administered by Flintshire County Council. The amount of the contributions equalled 26.6% of employees' pensionable pay during 2020/21. The amount paid was £18,291.65( this includes £8396.74 credit for reducing the surplus Buckley Town Counci's element of the CPF has accrued). The gross figure was £26,688.39. |
| **Match Funded Schemes with Flintshire County Council** | |
| | No Match Funded Schemes were conducted in 2020/21 due to the Welsh Government Regulations in respect of Covid 19. |
| **Grant Aided Works** | |
| | A grant was obtained from the Welsh Government in 2020/21. The grant was obtained under the Digital Democracy Fund and applied for on the Town Council's behalf by Flintshire County Council. The grant was to supply IT equipment to Council Members to assist in increased IT usage and remote meetings. The value of the grant was £10,000. The grant monies were supposed to be used by 31st March 2021, however notification of the success of the application was only received in early March 2021. The Clerk contacted the Welsh Government and was advised that so long as the monies were used by July 2021 that would suffice. As at 14th April the monies have not yet been received, so a Debtor has been entered in the Final Accounts of the Town Council. |

**Responses to Interim Internal Audit for 2020/21.**

General Note; The Interim Internal Audit and the Clerk's response was laid before the Finance & Economic Development Committee at its meeting held on 26th January 2020 (via Zoom), the Interim Internal Audit carried recommendations (Minute 18160 refers). The reports recommendations and the Council's responses are shown below.

| ISSUE | RECOMMENDATION | ACTIONS TAKEN BY BUCKLEY TOWN COUNCIL |
|---|---|---|
| Section 9 of the Internal Financial Controls states that for those payments made by other than cheques, the signing of the payments schedule *requires that the three official signatories have verified the none cheque payments against the supporting invoices/vouchers and satisfied themselves as to the accuracy and validity of those supporting invoices/vouchers. To ensure that this is properly undertaken, each signatory must initial the invoice and the schedule for the none cheque payments. The initialing of the invoice and the schedule also to indicate that the Bank Account details of the supplier have been checked and alterations in Bank Account details have been checked, verified and noted.*<br><br>Testing of a sample of online payments during the interim audit found that while the payments schedule had been signed, the invoices were not always intialled.<br><br>The bank remittance advice was not signed to evidence it had been checked to the bank details on the invoice/other documentation. | *When checks are carried out, the invoices should be signed and the bank shedules/ remittance advice should be signed to evidence the checks on supplier data have been carried out.* | The Clerk reported the Interim Audit results to the Finance & Economic Development Cttee. on 26th January 2021 and stated that "As discussed (with the Internal Auditor) when it is safe for the required signatories to attend the offices, the invoices/payment advices would be intialled by two of the authorised signatories." Minute 18160 refers. Please note that at the time of the Interim Audit, the Offices had been closed for most of the year, the Staff were generally working from home and all meetings were being held via Zoom. |

**Responses to Final Accounts Audit - 2020/21.**

General Note; The Final Accounts Internal Audit and the Clerk's response was laid before the Council at its meeting held on 25th May 2021. The Council's response to the Internal Auditors recommendations are shown below and are detailed below (minute .....refers).

| ISSUE | RECOMMENDATION | ACTIONS TAKEN BY BUCKLEY TOWN COUNCIL |
|---|---|---|
| The fidelity cover at £500k does not cover the maximum projected cash balances of the Council of approximately £511k (calculated as year end balance plus first precept installment). | The Council should keep the level of funds under review and monitor the adequacy of its fidelity cover. | The fidelity cover was increased to £1m prior to the first precept installment. The £1m was the next level available from the Insurance Company. The level of fidelity cover will be reviewed throughout the year and reduced back to £500k if the circumstances allow. |
| Staff costs includes £120 of PAYE deducted from members allowances. | Staff costs should only include payments relating to employees of the Council. In future this should be excluded from staff costs. | From 2021/22, the PAYE on Members Allowances through the IRPW Annual Report will be recorded under the Members Allowances Budget Head. |
| The risk assessment does not address the risk of supplier (procurement) fraud. | The risk assessment should be updated to include supplier (procurement) fraud including the adequacy of supplier onboarding controls. | The Risk Assessment Document will be reviewed and updated in respect of this issue during 2021/22. |

**9(a)**

**Buckley Event Day - 2020 Notated Account showing Income and Expenditure.**

| | | £ | £ |
|---|---|---|---|
| INCOME: | | | |
| | Buckley Town Council Budgetary Provision | | |
| | Stall Hire etc. | | |
| | Commission from Traders | | |
| | | | - |
| | TOTAL INCOME | | |
| EXPENDITURE: | | | |
| | Artists/ Attractions | 878 | |
| | Sound Systems/Engineer & Marquee | | |
| | First Aid Cover | | |
| | Banners | | |
| | Manning P/Conven's. on Fun Day & Litter Picks | | |
| | Stage Hire /Land Train/Stall Prizes | | |
| | Skip Hire | | |
| | Hire of Barriers/Generators | | |
| | TOTAL EXPENDITURE | | 878 |
| | SURPLUS ON EVENT | | - 878 |
| | Less Paid over to Mayor's Charity Account | | |
| | NET SURPLUS (trfd. To Special Reserve - Future Events Fund) | | - 878 |

Please note that the 2020/21 Event Day was cancelled due to the Covid 19 Regulations and the only item of Expenditure was the cancellation fee charged by a number of the Acts. The payment was approved by Council.

Note 1 - The Income from the Event is included in Miscellaneous Income and the Expenditure is shown as its own Expenditure Head in the Highways & Leisure Cttee.
Note 2 - The allocation of the Surplus was originally approved in principle at the General Purposes Committee Meeting held on 24th September 2013 (Minute 14882).
Note 3 - The distribution to the Mayor's Charity Account (£0.00) is shown in the Misc. Expenditure. Therefore the remaining surplus is transferred to the Specific Reserve.

**9(b)**

BUCKLEY TOWN COUNCIL PETTY CASH ACCOUNT 2020/21

Notes:
All expenditure taken from handwritten Petty Cash Account.
For analysis of expenditure see handwritten Petty Cash Account
Month end is as per date of Council Meeting

EXPENDITURE

| | | | TOTAL | VAT | NET | CARDS/ FLOWERS GIFTS | STATIONERY | C/BLDGS. C/MTLS. & TOOLS | C/BLDGS. MTCE. & REFURB. | REFMNTS. | N/PAPER | SECURITY | POSTAGE | MISC | INCOME TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| APRIL | Opening Bal. | £ 226.08 | £ - | | £ - | | | | | | | | | | |
| | Closing Bal. | £ 226.08 | | | | | | | | | | | | | |
| MAY | Opening Bal. | £ 226.08 | £ - | | £ - | | | | | | | | | | |
| | Closing Bal. | £ 226.08 | | | | | | | | | | | | | |
| JUNE | Opening Bal. | £ 226.08 | £ - | | £ - | | | | | | | | | | |
| | Closing Bal. | £ 226.08 | | | | | | | | | | | | | |
| JULY | Opening Bal. | £ 226.08 | £ - | | £ - | | | | | | | | | | |
| | Closing Bal. | £ 226.08 | | | | | | | | | | | | | |
| AUG/SEPT. | Opening Bal. | £ 226.08 | £ - | | £ - | | | | | | | | | | |
| | Closing Bal. | £ 226.08 | | | | | | | | | | | | | |
| OCTOBER | Opening Bal. | £ 226.08 | £ - | | £ - | | | | | | | | | | |
| | Closing Bal. | £ 226.08 | | | | | | | | | | | | | |
| NOVEMBER | Opening Bal. | £ 226.08 | £ 179.93 | £ 12.26 | £ 167.67 | £ 45.00 | | £ 32.67 | | £ 45.59 | | | £ 11.11 | £ 45.56 | £ 48.99 |
| | Closing Bal. | £ 95.14 | | | | | | | | | | | | | |
| DECEMBER | Opening Bal. | £ 95.14 | £ 166.10 | | £ 166.10 | | | £ 55.44 | | £ 15.66 | | £ 75.00 | | £ 20.00 | £ 195.00 |
| | Closing Bal. | £ 124.04 | | | | | | | | | | | | | |
| JANUARY | Opening Bal. | £ 124.04 | £ 5.49 | | £ 5.49 | | | | | | | | | £ 5.49 | |
| | Closing Bal. | £ 118.55 | | | | | | | | | | | | | |
| FEBRUARY | Opening Bal. | £ 118.55 | £ - | | £ - | | | | | | | | | | |
| | Closing Bal. | £ 118.55 | | | | | | | | | | | | | |
| MARCH | Opening Bal. | £ 118.55 | £ 51.18 | | £ 51.18 | | | | | £ 23.18 | | £ 28.00 | | | |
| | Closing Bal. | £ 67.37 | | | | | | | | | | | | | |
| TOTALS | | | £ 402.70 | £ 12.26 | £ 390.44 | £ 45.00 | £ - | £ 88.11 | £ - | £ 84.43 | £ - | £ 103.00 | £ 11.11 | £ 71.05 | £ 243.99 |
| | Check Total | | | | | Trfd. To Civic Exps. Row 46 | Trfd. To Prtng. Stationery & Equipment Row 53 | £9.98 Trfd.to C/Bldgs C/Mtls.& Tools Row 49<br>£45.46 Trfd.to C/Bldgs. Mtce. & Refurb. Row 50<br>£.... Trfd. To Civic Expenses Row 51<br>£32.67 Trfd. to Office Furniture & Equipmnt. Row 55<br>£.... Remains in Petty Cash Row 55 | £.... Trfd.to C/Bldgs C/Mtls.& Tools Row 49<br>£.... Trfd.to C/Bldgs. Mtce. & Refurb. Row 50<br>£ Trfd. To P/Conv's. Cleaning Matls. & Mtce. Row 9 | £..... Trfd. To Fun Day Exps. Row28<br>£84.43 Trfd. to Civic Exps. Row 46<br>£.... Remains in Petty Cash Row 55 | | £103.00 Trfd. To C/Bldgs. Mtce. & Refurb. Row 50<br>£ Trfd. to Civic Exps. Row 46 | | £ Trfd. To Fun Day Exps. Row28<br>£.... Trfd. To Xmas lghts. Exps. Row 40<br>£.... Trfd. to Civic Exps. Row 46<br>£.... Office Ftre. & eqpmnt. Row 51<br>£20.00 Trfd.to Prtng. Stat. & Equipmnt. Row 53<br>£51.05 Trfd.to C/Bldgs C/Mtls.& Tools Row 49<br>£.... Remains in Petty Cash Row 55<br>£.... Trfd.to C/Bldgs. Mtce. & Refurb. Row 50<br>£ Trfd to Fin. Asst. ROW 59a | |

BUCKLEY TOWN COUNCIL

FINAL ACCOUNTS ANALYSIS FOR THE YEAR ENDED 31st MARCH 2020 - NARRATIVE OF SIGNIFICANT VARIANCES, ACTUAL TO BUDGET

| INCOME | APPROVED 2020/21 BUDGET | | ADJUSTED ACTUALS FOR YEAR TO 31ST MARCH 2021 | | VARIANCE ANALYSIS OVER/UNDER ACTUAL TO BUDGET 2020/21 | | NARRATIVE OF VARIANCE<br>GENERAL NOTE: It should be remembered that throughout this Variance Analysis, the Approved Budget was set before any Covid 19 Restrictions or Regulations were either introduced or envisaged. |
|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | |
| Bank Interest | | 1,812 | | 1,770 | | - 42 | |
| Income: | | | | | | | |
| Rooms | 8388 | | 4,519 | | - 3,869 | | The Budget was set on the assumption of the following Rents/Licence Fees - Welsh Border Community Transport (£3,788), Handley Evans & Co (3,500), North Wales Energy Advice Centre (£200), Grace Church (£400) and OWL Cymru Organisation (£400). There was a small allowance for renting out the Community Room (£100). In the event, the North Wales Energy Advice Centre and the Owl Cymru Organisation both vacated the premises they occupied under Licence on 31st March 2020. Because Grace Church were heavily involved in supporting the local community in the initial and later stages of the Covid 19 pandemic their Licence fee for 2020/21 was waived and due to the problems created by the Covid 19 pandemic, Welsh Border Community Transport were given 6 months rebate on their rent and Handley Evans were given 3 months rebate. There was no income from the Community Room. The shortfall was therefore £3,869. |
| Miscellaneous | 8,370 | 16,758 | 18,458 | 22,977 | 10,088 | 6,219 | The Budget was set on the following figures - Heat,Light & Rates recharges to Tenants £3,940, Recharge for CCTV camera maintenance in the Shopping Centre £2,500, Income from the Event Day and Christmas Lights Switch On £1,650 and a Refund from the Fairground at Buckley Jubilee for portable toilets £280. In the event, the following income was accounted for - The actual Heat, Light & Rates recharge to Tenants £2,288, the reason for the reduction is the lack of usage of Heat & light due to Tenants not being in the premises for extended periods and an allowance against the Heating charge because the Tenants were not occupying the building although the heating was operating. The CCTV recharge to the Agents of the Shopping Centre was £2,069. There was the net effect of a Credit Note issud by FCC for overcharging for the CCTV maintenace £1,154. There was no income from the Event Day or the Christmas Lights Switch on as both were cancelled due to Covid 19, There was a recharge for installing Christmas Lights in the Shopping Centre £2,947,and a grant was applied for and approved by the Welsh Government under the Digital Democracy Fund of £10,000 to supply Council Members with IT equipment to attend virtual meetings as well as improving the move to a more paperless operation. |
| Transfer from General/Specific Reserves | | 15,000 | | - | | - 15,000 | There was no requirement to draw down from General Reserves in 2020/21 |
| VAT Refund | | 21,040 | | 7,854 | | - 13,186 | The reduction is due to far less Vatable Expenditure being incurred due to the Covid 19 pandemic. See the analysis below re the reduced expenditure |
| Precept | | 319,587 | | 319,587 | | - | |
| TOTAL INCOME | | 374,197 | | 352,188 | | - 22,009 | |

EXPENDITURE

| | APPROVED 2020/21 BUDGET | | ADJUSTED ACTUALS FOR YEAR TO 31ST MARCH 2021 | | VARIANCE ANALYSIS OVER/UNDER ACTUAL TO BUDGET 2020/21 | | NARRATIVE OF VARIANCE |
|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | |
| HIGHWAYS AND LEISURE COMMITTEE | | | | | | | |
| Public Conveniences: | | | | | | | |
| Rent, Rates, Water and Electricity | 1,706 | | 2,212 | | 506 | | The Budget did not include £1,016.50 for Non Domestic Rates for the Public Conveniences. Prior to the proroging of Parliament in 2019, there was a Bill about to be passed into law to make Public Conveniences exempt from Rates. The Bill did not pass, however, the advice was that it would do so in due course. Indeed in November 2019 the Welsh Government Minister for Finance & Trefnydd stated in a letter that the delayed Bill would be introduced with "...provisions for Wales to be applied retrospectively from 1st April 2020." There has so far been no further movement on the matter, therefore the Rates charge has been maintained in the Accounts. Netting the difference down by the Rates amount, the reduction in expenditure is primarily due to an underspend on Water & Electricity charges of approx. £400 due to the reduced use of the Public Conveniences during the Covid 19 lockdowns. |
| Cleaning Materials and Maintenance | 2,000 | | 1,328 | | - 672 | | Fewer toilet rolls, hand wash and cleaning materials were purchased due to the reduced use of the P/Conveniences during Covid 19 lockdowns. |
| Contract Cleaning | 10,920 | | 10,452 | | - 468 | | The Cleaning Contract charges were slightly less than anticipated. |
| Loan Charges & Ground Rent | 50 | 14,676 | 50 | 14,042 | - | - 634 | |
| Bus Shelters: | | | | | | | |
| Erection of New Shelters | | | - | | - | | |
| Repairs & Maintenance | | - | - | - | - | - | |
| Boundary Signs: | | | | | | | |
| Repairs, Replacement & Resiting | | - | | | | - | |
| Footway Lighting | | | | - | | - | |
| Part Light Illumination Costs | | - | | - | | - | |
| Match-Funding (Renovation of Play Areas) | | 5,000 | | | | - 5,000 | |
| Maintenance of the Commons (Contribution) | | 3,600 | | 3,400 | | - 200 | The contribution required from Flintshire County Council was slightly less than anticipated. |
| Litter Bins/Salt Bins | | 2,000 | | | | - 2,000 | There was no need for any salt bin filling or use of outside contractors to clear certain roads as the winter was a mild one. |
| Lamp Post Brackets for Promotional Banners | | | | | | - | |
| Traffic Warden Service | | | | | | - | |
| Communication Vehicle | | 1,750 | | | | - 1,750 | The Communication Vehicle was on a rental basis. It was severely vandalised during the year and had to be scrapped. There was therefore no recharge in relation to this Budget Head. It had not been used during the year as no events had taken place due to Covid 19 Regulations. |
| Playleadership Scheme/Youth Programme | | 7,054 | | 6,847 | | - 207 | |
| Stiles/Seats | | | | | | - | |
| Skateboarding Facility | | | | | | - | |
| Town Event Day | | 15,015 | | 878 | | - 14,137 | The Town Event Day was cancelled due to the Covid 19 Regulations, the only payment was cancellation fees from some of the Artists booked to perform. |
| Arts - Support of (incl.Council Concerts, Band Concerts and Elsteddfodau) | | 600 | | 600 | | - | |
| Heritage Trails/Etna Park | | | | | | - | |
| Coronation Gardens | | 5,100 | | 5,927 | | 827 | Certain repair work was required to the low walls within the parks which had not been forseen in setting the Approved Budget |
| TOTAL FOR HIGHWAYS AND LEISURE COMMITTEE | | 54,795 | | 31,694 | | - 23,101 | |

BUCKLEY TOWN COUNCIL — FINAL ACCOUNTS ANALYSIS FOR THE YEAR ENDED 31st MARCH 2021 - NARRATIVE OF SIGNIFICANT VARIANCES, ACTUAL TO BUDGET cont'd.

| EXPENDITURE | APPROVED 2020/21 BUDGET | | ADJUSTED ACTUALS FOR YEAR TO 31ST MARCH 2021 | | VARIANCE ANALYSIS OVER/UNDER ACTUAL TO BUDGET 2020/21 | | NARRATIVE OF VARIANCE |
|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | |
| **GENERAL PURPOSES COMMITTEE** | | | | | | | |
| Communal Fireworks | | 11,590 | | | | - 11,590 | The Communal Fireworks Display usually held on 5th Nov. which normally attracts approx. 6,000 people (it is free) was cancelled due to Covid 19 Regulations. |
| Jubilee Bunting (incl. Erection and Dismantle) | | 2,861 | | - 78 | | - 2,939 | There was no recharge for the Jubilee Bunting Erection and Dismantling from FCC in 2020. Please note that the Buckley Jubilee is a time honoured Procession of Worship in the Town, it has been held every July for over 150 years. This year it could not be held due to Covid 19 Regulations, nevertheless the Council felt it would be right and proper to at least erect the annual bunting. The expenditure is the cost of one use bunting which was used as the Council's bunting was beyond useful usage - see Document 7 in this Final Accounts bundle Note 5. |
| Disabled Access | | 80 | | | | - 80 | No repairs were required to the stair lift in 2020/21. |
| Mobile CCTV Camera Lease | | 3,749 | | 2,379 | | - 1,370 | The Budget allowed for the lease of a further mobile CCTV camera, in the event, the Council is still awaiting approval and agreement for the additional camera to be managed. |
| Defibrillator Installation | | | | | | - | |
| Town Clock Maintenance | | 100 | | | | - 100 | No maintenance was required on the Town Clock. |
| Honours Board | | 80 | | 72 | | - 8 | |
| Elections | | | | | | - | |
| Maintenance of Burial Grounds | | 2,200 | | 2,200 | | - | |
| Christmas Lights (incl. Erection and Dismantle) | | 27,540 | | 13,657 | | - 13,883 | The Christmas Lights Switch on is an all day event of activities in the Town Centre. In 2020, due to Covid 19 Regulations and lockdowns, the "Day" had to be cancelled. The expenditure relates to the cost of erecting, maintaining and dismantling the Christmas lights. This was done with no Switch On celebrations. |
| C.C.T.V. | | 15,500 | | 13,976 | | - 1,524 | The costs of maintaining the main CCTV cameras in the Town are recharged from Flintshire County Council who maintain and monitor the Cameras. Due to renegotiated terms with contractors, FCC's recharges have reduced significantly. However new CCTV cameras were installed around the Council Building which are not part of the FCC agreement and are monitored locally by the Council. They were erected after the vandalism to the Communication Vehicle, at a cost of £1,660. The savings on the FCC recharges is therefore approx. £3,000 |
| Hanging Baskets | | 2,374 | | 1,873 | | - 501 | The costs for the maintenance and watering of the Hanging Baskets were less than envisaged. |
| Old Baths Building | | | | 5,000 | | 5,000 | This item is not Budgeted for and reduces the Specific Reserve held in relation to it - see analysis of Reserves in the Balance Sheet. |
| **TOTAL FOR GENERAL PURPOSES COMMITTEE** | | 66,074 | | 39,079 | | - 26,995 | |
| **FINANCE COMMITTEE** | | | | | | | |
| Salaries, N.I., Tax and Superannuation | | 106,273 | | 102,230 | | - 4,043 | The 2020/21 Budget did not anticipate a reduction in the Employers Pension Contributions due to the Buckley Town Council element of the Clwyd Pension Fund. There was such a surplus and approx. £8,400 was deducted from the Pension Contributions during 2020/21. However the Nationally approved pay increases was more than anticipated at 2.75% and the taxation on Members Allowances claimed is also included in the actual figures. As is the 3% increase in Employers Pension Contributions, effective from 1st April 2020. |
| Mayors Allowance | | 1,800 | | 1,200 | | - 600 | Under the IRPW Annual Report, the Mayor can only receive a maximum of £1,500, therefore the Approved Budget was overstated. However the Income Tax paid against the Mayor's Allowance is recorded in the Salaries, N.I., Tax & Superannuation Budget Head. |
| Deputy Mayors Allowance | | 500 | | 400 | | - 100 | The Deputy Mayor's Allowance is paid under the IRPW Annual Report at £500, the tax paid is shown in the Salaries, N.I., Tax & Superannuation |
| Civic Expenses | | 3,500 | | 1,119 | | - 2,381 | There were far fewer Civic Expenses than anticipated due to the Covid 19 Pandemic, there no functions to attend, no Mayor's Charity Ball, no Event Day and no Formal Annual General Meeting or Christmas Meeting. |
| Council Buildings:- | | | | | | | |
| Rates, Water, Heating and Lighting | 18,819 | | 18,367 | | - 452 | | The reduction is accounted for by the Staff working from home for extended periods and therefore there has been little use of the electricity. The same applies in relation to the Tenants of the Town Council, again they have used less electricity. The working from home is a result of Covid 19. |
| Contract Cleaning | 8,380 | | 2,783 | | - 5,597 | | As the Staff and Tenants have been working from home, the Council Offices, Chamber and common areas have not needed to cleaned as often. During the enforced Lockdowns, the cleaning has been based on once a week instead of once a day. |
| Caretakers Wages, NI & Tax | | | | | - | | |
| Cleaning Materials & Tools | 860 | | 477 | | - 383 | | Again, due to Covid 19 far less cleaning materials have been required. See Note immediately above. |
| Maintenance & Refurbishment | 18,000 | | 6,373 | | - 11,627 | | This Budget Head has seen a significant reduction in expenditure over what was envisaged, again to due Covid 19. During the current pandemic the Offices have been closed for extended periods, with the Staff working from home. Therefore only essential repairs and maintenance has been carried out, with scheduled schemes being delayed until after the pandemic. |
| Grounds Maintenance Equipment | | 46,059 | | 28,000 | - | - 18,059 | |
| Town Events Organiser & Town Centre Support Provider | | 27,240 | | 22,500 | | - 4,740 | The Contractor has been employed supporting the Town Centre in various different ways and particulary supporting the Town Centre Traders. His recharges are as shown in the Budget Head. The Clerk maintains regular contact with the Contractor. The Budget was overstated. |
| Town Centre Support | | 5,000 | | - | | - 5,000 | Due to Covid 19 there has been no expenditure required on Town Centre Support other than that charged by the Town Centre Events Organiser and Town Centre Support Provider. |
| Bursary Scheme | | 3,000 | | 3,000 | | - | |
| Mental Health Counsellor | | 5,600 | | 770 | | - 4,830 | The Approved Budget assumed a full year's service of a Mental Health Counsellor for 1 day per week. Ultimately, the service did not commence until early December 2020, therefore the Actual Expenditure reflects the period the Service has been operational. The Service is provided under a Memorandum of Understanding similar to that which the Citizens Advice Bureau operate under - see below. |
| Printing Stationery & Equipment | | 5,100 | | 3,929 | | - 1,171 | With the offices closed for considerable periods, less stationery has been required and the printing costs have been reduced. All this due to Covid 19 |
| I.T. Management, Maintenance and Equipment | | 3,060 | | 4,090 | | 1,030 | Due to the Council going to virtual/online Meetings from July 2020 onwards, Zoom was chosen as the operating platform. This requires a monthly subscription which has totaled approx. £100 in 2020/21. Also in order to assist the Staff in working from home and in organising and running the Virtual Meetings, 2 Laptops, cameras and a Colour Printer were supplied to the Staff. The cost of the equipment is shown below under the Office, Furniture and Equipment Budget Head. However the software and ancillary costs are included in this Budget Head and account for approx. £970. |
| Office Furniture& Equipment | | 400 | | 2,912 | | 2,512 | See Printing, Stationery & Equipment Budget Head Notes. The equipment supplied to the Staff cost approx. £2,900, no other items were purchased under this Budget Head, therefore the increased expenditure is net of the Actual Expenditure less the Budgeted Expenditure. |
| Postages, Telephone & Petty Cash | | 5,000 | | 3,345 | | - 1,655 | During the Covid 19 pandemic, little Petty Cash has been expended, but more significantly the postages have reduced dramatically as Payments are currently no longer made by Cheque, but by Bank Transfer, this therefore saves the postage on all the cheques previously posted out. Also with the Staff working from home for extended periods, the telephone costs have been reduced. |
| Insurance | | 3,922 | | 3,835 | | - 87 | |
| Financial Assistance to Organisations General (Annual Round) | 3,500 | | 2,500 | | - 1,000 | | The Council Granted less Financial Assistance in the Annual Round than anticipated, this was mainly due to far fewer applications being made, primarily due to Organisations not functioning during the Covid 19 pandemic. |
| Financial Assistance to Organisations General (Outside A/Round) | 1,000 | 4,500 | 1,500 | 4,000 | 500 | - 500 | The Council granted 2 Financial Assistance Applications in 2020/21 which were outside the Annual Round, one went to the Flintshire Food Bank £1,000 and the other to Dementia Friendly £500. |
| Bank Charges | | 324 | | 201 | | - 123 | Due to the move away from Cheques to Bank Transfers for payments, the Bank Charges have reduced proportionately. |
| Citizens Advice Bureau | | 7,956 | | 7,800 | | - 156 | |
| Membership & Conference Subscriptions | | 1,102 | | 926 | | - 176 | Members of the Town Council attended few, if any, meetings, conferences etc in 2020/21. The remaining payments relate to Subscriptions. |
| Members Allowances/Expenses | | 100 | | 660 | | 560 | 4 Members chose to accept the IRPW Allowances (£150 each). The net effect was therefore to increase this Budget Head by £540. The Tax on the Allowance is accounted for in the Salaries, N.I. Tax & Superannuation Budget Head. 2 of the Members do not pay Tax therefore the amount is as shown. |
| Audit Fees | | 1,392 | | - 2,251 | | - 3,643 | There was a Creditor brought forward into 2020/21 (£4,000) which was to account for the Wales Audit Office Public Interest Roort in 2019. However the Wales Audit Office only charged £290. Therefore you have the large negative value. |
| Award Scheme | | | | | | | |
| Advertising/Recruitment/Professional Charges | | 1,000 | | 1,200 | | 200 | The difference is the VAT element. |
| Recharge from FCC re Free Parking in Buckley | | 20,500 | | - 2,170 | | - 22,670 | The Approved Budget was set on the assumption that The Town Council would pay for free parking in Buckley for December each year and also pay for free parking for 1/2 hour in the Short Stay Car Park (Flintshire County Council were going to allow another 1/2 hour free parking in the Short Stay Car Park so effectively allowing 1 hours free parking). A Creditor was therefore accounted for in the 2019/20 Accounts for the extra 1/2 hour £3,500. The actual cost in 2020/21 was £1,330, therefore writing back the Creditor gives a -£2170. Upon the Cold 19 Regulations being introduced, Flintshire County Council suspended all Parking Charges so no further payments are due in 2020/21. |
| **TOTAL FOR FINANCE COMMITTEE** | | 253,328 | | 187,696 | | - 65,632 | |
| **TOTAL FOR ALL COMMITTEES** | | 374,197 | | 258,469 | | - 115,728 | |
| Rounding Adjustment | | | | | | | |
| **TOTAL FOR ALL COMMITTEES** | | 374,197 | | 258,469 | | - 116,728 | |



General Note - Where the figures differ by the odd £ from the main Income and Expenditure Account, this is purely due to rounding.

BUCKLEY TOWN COUNCIL

DETAILED VARIANCE ANALYSIS BETWEEN 2019/20 AND 2020/21 ACTUALS

| INCOME | ACTUAL INCOME 2019/20 £ | £ | ADJUSTED ACTUALS To 31st March 2021 £ | £ | VARIANCE To 31st March 2021 £ | £ | EXPLANATION OF SIGNIFICANT VARIANCES |
|---|---|---|---|---|---|---|---|
| Bank Interest | | 1,627 | | 1,770 | | 143 | Due to larger balances in the bank the small imcrease is achieved. The increased balances was due to the lack of expenditure as a result of the closing down of social activities and operations (apart from virtually) of the Council. |
| Income: | | | | | | | |
| Rooms | 8,358 | | 4,519 | | - 3,839 | | Income from two Organisations ended on 31st March 2020, these were OWL Cymru Organisation £400 and North Wales Energy Advice Centre £200. In addition to the above, Grace Church were allowed a rent free period during 2020/21 as the organisation was working with other organisations to co-ordinate a rapid response to the Covid 19 pandemic and continues to do so, income foregone £400. The two lease Tenants were both granted rent free periods in 2020/21 due to the Covid 19 pandemic, as they were not in attendance at the offices for extended periods, the reductions amounted to £2,769. There was also no income from renting out the Community Room. |
| Miscellaneous | 13,823 | 22,181 | 18,458 | 22,977 | 4,635 | 796 | The difference is accounted for as follows - There were reductions as compared to 2019/20 due to the Covid 19 pandemic. These included, loss of income from Cancelled Event day approx. £1,000, sundry income of approx. £400 was lost, income from the Lights Switch On and other Christmas Lights matters was lost, due to the event being cancelled approx. £2,900, there was a reduction in the recharge for the maintenance of the Town Centre CCTV cameras of approx. £900. The reduced income was offset by a grant from the Digital Democracy Fund, Welsh Government of £10,000 to assist the Council in providing IT equipment to its Members. |
| VAT Refund | | 14,255 | | 7,854 | | - 6,401 | The reduction is due to the greatly reduced Vatable expenditure incurred in 2020/21, primarily due to the Covid 19 pandemic. |
| Precept | | 306,027 | | 319,587 | | 13,560 | |
| TOTAL INCOME | | 344,090 | | 352,188 | | 8,098 | |

EXPENDITURE

| HIGHWAYS AND LEISURE COMMITTEE | ACTUAL INCOME 2019/20 £ | £ | ADJUSTED ACTUALS To 31st March 2021 £ | £ | VARIANCE To 31st March 2021 £ | £ | |
|---|---|---|---|---|---|---|---|
| Public Conveniences: | | | | | | | |
| Rent, Rates, Water and Electricity | 2,544 | | 2,212 | | - 332 | | Reduced water and electricity costs were incurred due to the reduced usage of the Public Conveniences during the Covid 19 pandemic, the electricity charges reduced by approx. £220, the Water charges by approx. £130, the Rates increased by £18. |
| Cleaning Materials and Maintenance | 1,059 | | 1,328 | | 269 | | The increase is primarily due to the occasional thefts of toilet tissues and hand sanitisers |
| Contract Cleaning | 8,046 | | 10,452 | | 2,406 | | The increase of 30% is due to the retendering exercise required as a result of the Welsh Audit Office Public Interest Report in 2019. Although the original contract had been managed on an annual basis, the Report claimed that value for money could not be proved to have been achieved, therefore a tendering process was undertaken with the 30% increase in the costs as the result. |
| Loan Charges & Ground Rent | 50 | 11,699 | 50 | 14,042 | - | 2,343 | |
| Bus Shelters: | | | | | | | |
| Erection of New Shelters | - | | - | | - | | |
| Repairs & Maintenance | - | - | - | - | - | - | |
| Boundary Signs: | | | | | | | |
| Repairs, Replacement & Resiting | | - | | - | | - | |
| Footway Lighting | | - | | - | | - | |
| Part Light Illumination Costs | | | | | | - | |
| Match-Funding (Renovation of Play Areas) | | 5,000 | | | | - 5,000 | Due to the Covid 19 pandemic, no work was undertaken by FCC on the renovation of Play Areas in 2020/21. |
| Maintenance of the Commons (Contribution) | | 3,400 | | 3,400 | | - | |
| Litter Bins/Salt Bins | | | | | | - | |
| Street Cleansing/Grass Cutting | | | | | | - | |
| Traffic Warden Service | | | | | | - | |
| Communication Vehicle | | 1,750 | | | | - 1,750 | The Communication Vehicle, which was under a rental agreement, was so badly vandalised in 2020/21 it had to be scrapped, therefore no charge has been levied in 2020/21. The vehicle was not used in 2020/21 due to the Covid 19 pandemic. |
| Playleadership Scheme/Youth Programme | | 6,916 | | 6,847 | | - 69 | The Summer Playschemes in 2019 were funded for 4 locations for 4 weeks per location. FCC provided a meal for each child each session. In 2020/21, due to the Covid 19 pandemic, the Playschemes were reduced to 4 locations for 2 weeks, with the Town Council providing the meals. The result is the minor difference in the costs. |
| Stiles/Seats | | | | | | - | |
| Skateboarding Facility | | | | | | - | |
| Town Event Day | | 10,650 | | 878 | | - 9,772 | The Event Day in 2020/21 had to be cancelled due to Covid 19. The only expenditure incurred was the cancellation fees for some of the Artists that had been booked to attend. |
| Arts - Support of (incl.Council Concerts, Band Concerts and Eisteddfodau) | | 600 | | 600 | | - | |
| Heritage Trails/Etna Park | | | | | | | |
| Coronation Gardens | | 6,253 | | 5,927 | | - 326 | Less work was required in the Gardens in 2020/21, as in 2019/20 various commemoration services and siting of monuments had been undertaken. |
| TOTAL FOR HIGHWAYS AND LEISURE COMMITTEE | | 46,268 | | 31,694 | | - 14,574 | |

| BUCKLEY TOWN COUNCIL | DETAILED VARIANCE ANALYSIS BETWEEN 2019/20 AND 2020/21 ACTUALS | | | | | | |
|---|---|---|---|---|---|---|---|
| EXPENDITURE | ACTUAL INCOME 2019/20 | | ADJUSTED ACTUALS To 31st March 2021 | | VARIANCE To 31st March 2021 | | |
| | £ | £ | £ | £ | £ | £ | |
| GENERAL PURPOSES COMMITTEE | | | | | | | |
| Communal Fireworks | | 6,702 | | | | - 6,702 | The Communal Fireworks display which normall attracts approx. 6,000 people was cancelled due to Covid 19 (it is free to attend). |
| Jubilee Bunting (incl. Erection and Dismantle) | | 2,736 | | - 78 | | - 2,814 | Flintshire County Council have not charged for the bunting erected for the cancelled Buckley Jubilee. The minus figure is the difference between the actual costs and the write back of a Creditor brought forward. |
| Disabled Access | | | | | | - | |
| Mobile CCTV Camera Lease | | 2,379 | | 2,379 | | - | |
| Defibrillator Installation | | 1,844 | | | | - 1,844 | No defibrillators were purchased or installed in 2020/21 |
| Town Clock Maintenance | | | | | | - | |
| Honours Board | | 71 | | 72 | | 1 | |
| Elections | | 4,084 | | | | - 4,084 | No elections were held in 2020/21 |
| Maintenance of Burial Grounds | | 2,200 | | 2,200 | | - | |
| Christmas Lights (incl. Erection and Dismantle) | | 25,277 | | 13,657 | | - 11,620 | The Christmas Lights Switch On normally covers the day of the Event with activities going on throughout the day. In 202/21, the Christmas Lights were erected, maintained and dismantled as usual, however, there was no Event, therefore the costs in 2020/21 relate to only the erection, maintenance and dismantling of the lights with approx. £750 included for some replacement lights. |
| C.C.T.V. | | 14,772 | | 13,976 | | - 796 | The recharge from FCC was less in 2020/21 due to the renegotiating of contracts in relation to the working and maintenance of the Cameras. |
| Hanging Baskets | | 2,261 | | 1,873 | | - 388 | Due to the somewhat damp summer of 2020, the hanging baskets needed less maintenance |
| Old Baths Building | | | | 5,000 | | 5,000 | This figure relates to the Specific Reserve held in relation to the Old Buckley Baths Community Hall Ltd, a Company limited by guarantee which was set up to refurbish and bring back into use, the Old Buckley Baths Building which is adjacent to and attached to the Council Buildings. The aim of the Company is to convert the Building into a multi function Community Centre. The figure in 2020/21 was for the financial assistance applied for. |
| TOTAL FOR GENERAL PURPOSES COMMITTEE | | 62,326 | | 39,079 | | - 23,247 | |

14(A)

BUCKLEY TOWN COUNCIL

DETAILED VARIANCE ANALYSIS BETWEEN 2019/20 AND 2020/21 ACTUALS

| EXPENDITURE | ACTUAL INCOME 2019/20 | | ADJUSTED ACTUALS To 31st March 2021 | | VARIANCE To 31st March 2021 | | |
|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | |
| FINANCE COMMITTEE | | | | | | | |
| Salaries, N.I., Tax and Superannuation | | 104,835 | | 102,230 | | - 2,605 | A reduction in the Employers contribution to the Clwyd Pension Scheme of approx. £8,400 reduced the 2020/21 expenditure, however to offset that reduction there was a 2.75% National Agreement payrise, a 3% increase in Employer Pension contributions (23.6% to 26.6%) and taxation in relation to Allowances paid under the IRPW regulations. Please note that the reduction in the Pension Contributions was due to the Buckley Town Council element of the Fund being in surplus. |
| Mayors Allowance | | 1,800 | | 1,200 | | - 600 | See the Note immediately above. In 2019/20 the taxation on the Mayor's Allowance was included under this Budget Head, in 2020/21 it has been included under the above Budget Head. Also, in 2020/21 the Mayor's Allowance was adjusted to take account of the IRPW maximum amount allowed. |
| Deputy Mayors Allowance | | 500 | | 400 | | - 100 | See Note immediately above re accounting for the taxation on the Allowance. |
| Civic Expenses | | 2,881 | | 1,119 | | - 1,762 | Civic Expenses have reduced substantially in 2020/21 due to the Covid 19 pandemic. The Mayor has not had the traditional Mayor's Civic Ball, there has not been the costs of refreshments for the Annual General Meeting or the Christmas Meeting, as both were held on line. The savings on those three items has been approx.£1,400. The Council also paid towards an interactive Heritage Sign in 2019/20 £250. |
| Council Buildings | | | | | | | |
| Rates, Water, Heating and Lighting | 21,772 | | 18,367 | | - 3,405 | | The Heat, Light & Water Charges were all reduced in 2020/21 due to the Offices being unoccupied for extended periods in 2020/21 as compared to 2019/20 as a result of the Covid 19 pandemic. The 2019/20 figure also included a Water Charge of £1,466 which was a payment in advance for 2020/21. The 2021/22 payment has been made in April 2021. |
| Contract Cleaning | 7,556 | | 2,783 | | - 4,773 | | The Contract Cleaning is greatly reduced as the Cleaner has not been requiredas normal in 2020/21 due to Offices being empty due to the Covid 19 pandemic. The Staff have been working from home for substantially periods. |
| Caretakers Wages, N.I. & Tax | | | | | - | | |
| Cleaning Materials & Tools | 1,098 | | 477 | | - 621 | | As a result of the Offices being closed for extended periods, there has been a smaller requirement for cleaning materials. |
| Maintenance & Refurbishment | 3,350 | | 6,373 | | 3,023 | | The increase is due to - Covid Related Expenditure incl. Signs, additional wall mounted hand sanitisers and maintenance thereof, approx. £1,500 and Emergency Lighting and Fire Alarm work approx. £1,600. |
| Grounds Maintenance and Equipment | - | | - | | - | | |
| | | 33,776 | | 28,000 | | - 5,776 | |
| Town Events Organiser & Town Centre Support Provider | | 22,240 | | 22,500 | | 260 | |
| Town Centre Support | | | | - | | - | |
| Bursary Scheme | | 2,800 | | 3,000 | | 200 | The Bursary Scheme was increased to £3,000 in 2020/21. |
| Mental Health Counsellor | | | | 770 | | 770 | No Expenditure was made in 2019/20. The Mental Health Counsellor Service commenced in December 2020. |
| Printing, Stationery & Equipment | | 4,550 | | 3,929 | | - 621 | The reduction is due to less stationery and printing being required due to the Covid 19 Pandemic. More correspondence was forwarded via email and less stationery purchased. Please remember the Offices were closed for considerable periods. |
| I.T. Management, Maintenance and Equipment | | 2,941 | | 4,090 | | 1,149 | The increase in the main is due to increased Computer Support Costs approx. £700, increased Payroll Agency Costs approx. £300 and the Zoom Licence fee for the Virtual Meetings that commenced in July 2020, approx. £100. |
| Office Furniture & Equipment | | 221 | | 2,912 | | 2,691 | The Council approved the purchase of 2 Laptops, cameras for the Laptops and a Colour Printer to asssist the staff in working from home during the Covid 19 pandemic. The total cost of the equipment was approx.£2,900. |
| Postages, Telephone & Petty Cash | | 3,999 | | 3,345 | | - 654 | The main reason for the reduction is that from March 2020, all payments were made through bank transfer instead of cheques, thereby avoiding the postage costs. The telephone costs have also reduced due to the staff working from home for extended periods. |
| Insurance | | 3,845 | | 3,835 | | - 10 | |
| Financial Assistance to Organisations General - (A/Round) | 1,950 | | 2,500 | | 550 | | An increased level of Financial Assistance was given in 2020/21 |
| Financial Assistance to Orgs. General - (O/S A/Round) | 1,000 | 2,950 | 1,500 | 4,000 | 500 | 1,050 | The Council approved an increased level of Financial Assistance O/side the Annual Round in 2020/21 |
| Bank Charges | | 295 | | 201 | | - 94 | Bank Charges were reduced due to making payments by bank transfers instead of cheques. |
| Citizens Advice Bureau | | 7,800 | | 7,800 | | - | |
| Membership & Conference Subscriptions | | 1,072 | | 926 | | - 146 | The reduction is due to the lack of Events to attend during 2020/21 due to Covid 19. |
| Members Allowances/Expenses | | 86 | | 660 | | 574 | The increase is due to 4 Members claiming the Allowance under the IRPW regulations. Only the net amounts are shown, the tax is accounted for in the Salaries, N.I. Tax & Superannuation Budget Head above. |
| Audit Fees | | 3,473 | | - 2,251 | | - 5,724 | The difference is accounted for by the fact that the 2019/20 figure included a Creditor carried forward of £4,000 to account for the anticipated charge from the Welsh Audit Office for the Public Interest Report issued in 2019. That Creditor offset a Creditor brought forward from 2018/19 of £1,200. However, the only charge received from the Welsh Audit Office has been £287.40. No Creditor has been carried forward into 2021/22 apart from the Internal Auditors likely charge of £400, hence the negative figure for 2020/21. |
| Award Scheme | | | | | | - | |
| Advertising/Recruitment/Professional Charges | | 1,703 | | 1,200 | | - 503 | There was little activity in relation to advertising in 2020/21 due to the Covid 19 pandemic. The are normally charges for advertising the Event day, the Annual Community Firework Display and the Christmas Lights Switch On. None of those Events took place. |
| Recharge from FCC re Free Parking in Buckley | | 9,314 | | - 2,170 | | - 11,484 | There was a Creditor brought forward from 2019/20 for the anticipated costs for FCC providing free parking for 1/2 an hour in the Short Stay Car Park in the Town. An arrangement had been agreed wherby Buckley TC paid FCC to provide 1/2 hours free parking in the Short Stay Car Park and FCC would allow another 1/2 hours parking free to make 1 hours free parking. The arrangement was due to start in early 2020. However, due to Covid 19 FCC abandoned all parking charges from March 2020 until the end of the pandemic. The balance between the Creditor brought forward (£3,500) and the Actual minus Expenditure (£2,170) is the charge made by FCC for the short period in 2020/21 when the 1/2 hour arrangement was operational. The Budget set for 2020/21 included the cost for a year of the above arrangement and the recharge FCC levies on Buckley TC for allowing free parking for December each year. The figure for 2019/20 reflects the recharge for December free parking in the Town each year. |
| TOTAL FOR FINANCE COMMITTEE | | 211,081 | | 187,696 | | - 23,385 | |
| TOTAL FOR ALL COMMITTEES | | 319,675 | | 258,469 | | - 61,206 | |
| Rounding adjustment | | | | | | | |
| TOTAL FOR ALL COMMITTEES | | 319,675 | | 258,469 | | | |

General Note - Where the figures differ by the odd £ from the main Income and Expenditure Account, this is purely due to rounding.

## ANALYSIS OF INCOME & EXPENDITURE ACCOUNT 2020/21

| INCOME | ADJUSTED ACTUALS FOR YEAR TO 31st MARCH 2021 | | EMPLOYEE EXPENSES | OFFICE ADMIN | SECTION 137 PAYMENTS | PLAY AREAS ETC (MATCH FUNDED) | HIGHWAYS (MATCH FUNDED) | COUNCIL BUILDINGS MTCE. | PUBLIC CONVS. | LOAN REPYMNTS. GROUND RENT | MISC. INCL. CIVIC EXPENSES | CCTV | FOOTPATHS BOUNDARY SIGN MTCE. | CAPITAL PURCHASE |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| Bank Interest | | 1,770 | | | | | | | | | | | | |
| Income: | | | | | | | | | | | | | | |
| Rooms | 4,519 | | | | | | | | | | | | | |
| Miscellaneous | 18,458 | 22,977 | | | | | | | | | | | | |
| Transfer from General/Specific Reseves | | | | | | | | | | | | | | |
| VAT Refund | | 7,854 | | | | | | | | | | | | |
| Precept | | 319,587 | | | | | | | | | | | | |
| Rounding Adj. | | | | | | | | | | | | | | |
| TOTAL INCOME | | 352,188 | | | | | | | | | | | | |

| EXPENDITURE | ADJUSTED ACTUALS FOR YEAR TO 31st MARCH 2021 | | EMPLOYEE EXPENSES | OFFICE ADMIN | SECTION 137 PAYMENTS | PLAY AREAS ETC (incl.MATCH FUNDED) | HIGHWAYS (SALT BINS & REFILLS) | COUNCIL BUILDINGS MTCE. | PUBLIC CONVS. | LOAN REPYMNTS. GROUND RENT | MISC. INCL. CIVIC EXPENSES | CCTV | FOOTPATHS BOUNDARY SIGN MTCE. | CAPITAL PURCHASE |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| HIGHWAYS AND LEISURE COMMITTEE | | | | | | | | | | | | | | |
| Public Conveniences: | | | | | | | | | | | | | | |
| Rent, Rates, Water and Electricity | 2,212 | | | | | | | | 2,212 | | | | | |
| Cleaning Materials and Maintenance | 1,328 | | | | | | | | 1,328 | | | | | |
| Contract Cleaning | 10,452 | | | | | | | | 10,452 | | | | | |
| Loan Charges & Ground Rent | 50 | 14,042 | | | | | | | | 50 | | | | |
| Bus Shelters: | | | | | | | | | | | | | | |
| Erection of New Shelters | - | | | | | | | | | | | | | |
| Repairs & Maintenance | - | - | | | | | | | | | | | | |
| Boundary Signs: | | | | | | | | | | | | | | |
| Repairs, Replacement & Resiting | | - | | | | | | | | | | | | |
| Footway Lighting | | - | | | | | | | | | | | | |
| Part Light Illumination Costs | | | | | | | | | | | | | | |
| Match-Funding (Renovation of Play Areas) | | | | | | | | | | | | | | |
| Maintenance of the Commons (Contribution) | | 3,400 | | | 3,400 | | | | | | | | | |
| Litter Bins/Salt Bins | | | | | | | | | | | | | | |
| Lamp post Brackets for Promotional Banners | | | | | | | | | | | | | | |
| Traffic Warden Service | | | | | | | | | | | | | | |
| Communication Vehicle | | | | | | | | | | | | | | |
| Playleadership Scheme/Youth Programme | | 6,847 | | | | 6,847 | | | | | | | | |
| Stiles/Seats | | | | | | | | | | | | | | |
| Skateboarding Facility | | | | | | | | | | | | | | |
| Event Day | | 878 | | | | | | | | | 878 | | | |
| Arts - Support of (incl.Council Concerts, Band Concerts and Eisteddfodau) | | 600 | | | | | | | | | 600 | | | |
| Heritage Trails/Etna Park | | | | | | | | | | | | | | |
| Coronation Gardens | | 5,927 | | | | 5,927 | | | | | | | | |
| TOTAL FOR HIGHWAYS AND LEISURE COMMITTEE | | 31,694 | - | - | 3,400 | 12,774 | - | - | 13,992 | 50 | 1,478 | - | - | |

| EXPENDITURE | ADJUSTED ACTUALS FOR YEAR TO 31st MARCH 2021 | | EMPLOYEE EXPENSES | OFFICE ADMIN | SECTION 137 PAYMENTS | PLAY AREAS ETC (incl.MATCH FUNDED) | HIGHWAYS (SALT BINS & REFILLS) | COUNCIL BUILDINGS MTCE. | PUBLIC CONVS. | LOAN REPYMNTS. GROUND RENT | MISC. INCL. CIVIC EXPENSES | CCTV | FOOTPATHS BOUNDARY SIGN MTCE. | CAPITAL PURCHASE |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| **GENERAL PURPOSES COMMITTEE** | | | | | | | | | | | | | | |
| Communal Fireworks | | | | | | | | | | | | | | |
| Jubilee Bunting (incl. Erection and Dismantle) | | - 78 | | | | | | | | | - 78 | | | |
| Disabled Access | | | | | | | | | | | | | | |
| Mobile CCTV Camera Lease | | 2,379 | | | | | | | | | | 2,379 | | |
| Defibrillatot Installation | | | | | | | | | | | | | | |
| Town Clock Maintenance | | | | | | | | | | | | | | |
| Honours Board | | 72 | | 72 | | | | | | | | | | |
| Elections | | | | | | | | | | | | | | |
| Maintenance of Burial Grounds | | 2,200 | | | | | | | | | 2,200 | | | |
| Christmas Lights (incl. Erection and Dismantle) | | 13,657 | | | | | | | | | 13,657 | | | |
| C.C.T.V. | | 13,976 | | | | | | | | | | 13,976 | | |
| Hanging Baskets | | 1,873 | | | | | | | | | 1,873 | | | |
| Old Baths Building | | 5,000 | | | | | | | | | 5,000 | | | |
| | | | | | | | | | | | | | | |
| **TOTAL FOR GENERAL PURPOSES COMMITTEE** | | 39,079 | - | 72 | - | - | - | - | - | - | 22,652 | 16,355 | - | - |
| | | | | | | | | | | | | | | |
| **FINANCE COMMITTEE** | | | | | | | | | | | | | | |
| Salaries, N.I., Tax and Superannuation | | 102,230 | 102,230 | | | | | | | | | | | |
| Mayors Allowance | | 1,200 | | | | | | | | | 1,200 | | | |
| Deputy Mayors Allowance | | 400 | | | | | | | | | 400 | | | |
| Civic Expenditure | | 1,119 | | | | | | | | | 1,119 | | | |
| Council Buildings: | | | | | | | | | | | | | | |
| Rates, Water, Heating and Lighting | 18,367 | | | | | | | 18,367 | | | | | | |
| Contract Cleaning | 2,783 | | | | | | | 2,783 | | | | | | |
| Caretakers Wages, N.I. & Tax | | | | | | | | | | | | | | |
| Cleaning Materials & Tools | 477 | | | | | | | 477 | | | | | | |
| Maintenance & Refurbishment | 6,373 | | | | | | | 6,373 | | | | | | |
| Grounds Maintenance Equipment | | 28,000 | | | | | | | | | | | | |
| Town Centre Manager Contract | | 22,500 | | | 22,500 | | | | | | | | | |
| Town Centre Support | | | | | | | | | | | | | | |
| Bursary Scheme | | 3,000 | | | | | | | | | 3,000 | | | |
| Mental Health Counsellor | | 770 | | | | | | | | | 770 | | | |
| Printing, Stationery & Equipment | | 3,929 | | 3,929 | | | | | | | | | | |
| I.T. Management, Maintenance and Equipment | | 4,090 | | 4,090 | | | | | | | | | | |
| Office Furniture | | 2,912 | | 2,912 | | | | | | | | | | |
| Postages, Telephone & Petty Cash | | 3,345 | | 3,345 | | | | | | | | | | |
| Insurance | | 3,835 | | 3,835 | | | | | | | | | | |
| Financial assistance to Organisations - General (Annual Round) | 2,500 | | | | 300 | | | | | | 2,200 | | | |
| Financial assistance to Organisations - General (Outside A/Round) | 1,500 | 4,000 | | | 1,000 | | | | | | 500 | | | |
| Bank Charges | | 201 | | 201 | | | | | | | | | | |
| Citizens Advice Bureau | | 7,800 | | | | | | | | | 7,800 | | | |
| Membership & Conference Subscriptions | | 926 | | | | | | | | | 926 | | | |
| Members Expenses | | 660 | | | | | | | | | 660 | | | |
| Audit Fees | | - 2,251 | | - 2,251 | | | | | | | | | | |
| Award Scheme | | | | | | | | | | | | | | |
| Advertising/Recruitment/Professional Charges | | 1,200 | | | | | | | | | 1,200 | | | |
| Recharge to FCC for Free Parking in Buckley | | - 2,170 | | | | | | | | | - 2,170 | | | |
| Purchase of Car Park | | | | | | | | | | | | | | |
| **TOTAL FOR FINANCE COMMITTEE** | | 187,696 | 102,230 | 16,061 | 23,800 | - | - | 28,000 | - | - | 17,605 | - | - | - |
| | | | | | | | | | | | | | | |
| **TOTAL FOR ALL COMMITTEES** | | 258,469 | 102,230 | 16,133 | 27,200 | 12,774 | - | 28,000 | 13,992 | 50 | 41,735 | 16,355 | - | - |
| **Rounding Adj.** | | | | | | | | | | | | | | |
| **TOTAL FOR ALL COMMITTEES** | | 258,469 | 102,230 | 16,133 | 27,200 | 12,774 | - | 28,000 | 13,992 | 50 | 41,735 | 16,355 | - | - |

**ANALYSIS OF CREDITOR/DEBTOR MOVEMENTS IN 2020/21.**

**CREDITORS BROUGHT FORWARD FROM 2019/20 TO BE WRITTEN BACK IN THE ACCOUNTS FOR 2020/21**

| PURCHASE OF BUNTING (see Row 28 in the 2020/21 Final Accounts) | TOTAL GAS & ELEC CHARGES, PAID IN APRIL 2017 (See Row 47 in the 2019/20 Final Accounts) | JUBILEE BUNTING ERECTION AND DISMANTLING (see row 32 in 2019/20 Final Accounts) | AUDIT FEES (See Row 63 in the 2019/20 Final Accounts) | WELSH WATER (see Row 47 - Water Charge for Old Library Building) | ERECTION, MAINTENANCE AND DISMANTLING OF 2020 CHRISTMAS LIGHTS (See Row 40 in 2019/20 Final Accounts) | REPAIRS AND MTCE. OF COUNCIL BUILDINGS (See Row 50 in 2019/20 Final Accounts) | REPAIRS AND MTCE. OF PUBLIC CONVENIENCES (Replacement tubes in Ladies And Gents toilets) (See Row 9 in 2019/20 Final Accounts) | PAYMENT TO FCC RE HALF HOUR EXTRA FREE PARKING IN BRUNSWICK ROAD SHORT STAY C/PARK (See Row 67 in 2019/20 Final Accounts) | CIVIC EXPENSES (See Row 46 in 2019/20 Final Accounts) | GDPR CONSULTANCY SERVICE (see Row 66 in 2019/20 F/Accounts) | TOTAL CREDITORS C/F IN 2019/20 TO BE W/BACK IN 2020/21 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| £ | £ | £ | £ | | £ | £ | £ | £ | £ | | £ |
| 120 | 3,274 | 4,400 | 4,000 | 246 | | | | 3,500 | | 1,000 | 16,540 |

**CREDITORS CARRIED FORWARD IN 2020/21 TO BE ADDED TO THE EXPENDITURE IN 2020/21**

| PURCHASE OF BUNTING (see Row 28 in the 2020/21 Final Accounts) | TOTAL GAS & ELEC CHARGES, PAID IN APRIL 2018 (See Row 47 in the 2020/21 Final Accounts) | JUBILEE BUNTING ERECTION AND DISMANTLING (see row 32 in 2020/21 Final Accounts) | AUDIT FEES (See Row 63 in the 2020/21 Final Accounts) | WELSH WATER (see Row 47 - Water Charge for Old Library Building) | ERECTION, MAINTENANCE AND DISMANTLING OF 2020 CHRISTMAS LIGHTS (See Row 40 in 2019/20 Final Accounts) | REPAIRS AND MTCE. OF COUNCIL BUILDINGS (See Row 50 in 2020/21 Final Accounts) | REPAIRS AND MTCE. OF PUBLIC CONVENIENCES | PAYMENT TO FCC RE HALF HOUR EXTRA FREE PARKING IN BRUNSWICK ROAD SHORT STAY C/PARK (See Row 67 in 2020/21 Final Accounts) | CIVIC EXPENSES (See Row 46 in 2020/21 Final Accounts) | GDPR CONSULTANCY SERVICE (see Row 66 in 2020/21 F/Accounts) | TOTAL CREDITORS C/F IN 2020/21 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| £ | £ | £ | £ | | £ | £ | £ | £ | £ | £ | £ |
| | 3,344 | 4,400 | 400 | 79 | 12,000 | | | | 250 | 1,000 | 21,472 |

**DIFFERENCE IN ADJUSTMENTS RE CREDITORS IN 2020/21 FINAL ACCOUNTS**

| PURCHASE OF BUNTING | TOTAL GAS & POWER | JUBILEE BUNTING ERECTION AND DISMANTLING | AUDIT FEES | WELSH WATER | ERECTION, MAINTENANCE AND DISMANTLING OF 2020 CHRISTMAS LIGHTS | REPAIRS AND MTCE. OF COUNCIL BUILDINGS | REPAIRS AND MTCE. OF PUBLIC CONVENIENCES | PAYMENT TO FCC RE HALF HOUR EXTRA FREE PARKING IN BRUNSWICK ROAD SHORT STAY C/PARK | CIVIC EXPENSES | GDPR CONSULTANCY SERVICE (see Row 66 in 2019/20 F/Accounts) | DIFFERENCE IN TOTAL ADJUSTMENTS 2019/20 TO 2018/19 RE CREDITORS |
|---|---|---|---|---|---|---|---|---|---|---|---|
| £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| - 120 | 70 | - | - 3,600 | - 167 | 12,000 | - | - | - 3,500 | 250 | - | 4,932 |

**DEBTORS BROUGHT FORWARD FROM 2019/20 TO BE WRITTEN BACK IN THE ACCOUNTS FOR 2020/21**

| VAT | COST OF REPLACEMENT BASKETS (See Hanging Baskets in Creditor Analysis above) Also See Miscellaneous Income in Final Accounts for 2019/20 | SHOPPER BAGS | HEAT AND LIGHT RECHARGE RE HANDLEY EVANS | HEAT AND LIGHT RECHARGE RE OWL ORG | FCC MATCH FUNDING RE DEFIB. O/SIDE ALLTAMI DEPOT | CCTV MTCE RECHARGE TO MASON OWEN | CCTV MTCE RECHARGE CREDIT NOTE FROM FCC | RECHARGE TO MASON OWEN RE INSTALLATION, MTCE & DISMANTLING OF CHRISTMAS LIGHTS IN THE SHOPPING CENTRE | GRANT FROM WELSH GOVERNMENT UNDER THE DIGITAL DEMOCRACY FUND FOR PURCHASING EQUIPMENT FOR TOWN COUNCIL MEMBERS | | TOTAL DEBTORS B/F FROM 2019/20 TO BE W/BACK IN 2020/21. |
|---|---|---|---|---|---|---|---|---|---|---|---|
| £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | | £ |
| 14,255 | | - | | 308 | 681 | 2,462 | 2,358 | | | | 20,062 |

**DEBTORS CARRIED FORWARD IN 2020/21 TO BE ADDED TO THE INCOME IN 2020/21**

| VAT | COST OF REPLACEMENT BASKETS (See Hanging Baskets in Creditor Analysis above) Also See Miscellaneous Income in Final Accounts for 2020/21 | SHOPPER BAGS | HEAT AND LIGHT RECHARGE RE HANDLEY EVANS OFFICE | HEAT AND LIGHT RECHARGE RE OWL ORG. | FCC MATCH FUNDING RE DEFIB. O/SIDE ALLTAMI DEPOT | CCTV MTCE RECHARGE TO MASON OWEN | CCTV MTCE RECHARGE CREDIT NOTE FROM FCC | RECHARGE TO MASON OWEN RE INSTALLATION, MTCE & DISMANTLING OF CHRISTMAS LIGHTS IN THE SHOPPING CENTRE | GRANT FROM WELSH GOVERNMENT UNDER THE DIGITAL DEMOCRACY FUND FOR PURCHASING EQUIPMENT FOR TOWN COUNCIL MEMBERS | | TOTAL DEBTORS C/F IN 2020/21 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | | £ |
| 7,852 | | | 994 | | 681 | | 3,510 | 2,947 | 10,000 | | 25,984 |

**DIFFERENCE IN ADJUSTMENTS RE DEBTORS IN 2020/21 FINAL ACCOUNTS**

| VAT | COST OF REPLACEMENT BASKETS | SHOPPER BAGS | HEAT AND LIGHT RECHARGE RE HANDLEY EVANS | HEAT AND LIGHT RECHARGE DASU | HEAT AND LIGHT RECHARGE FCC | CCTV MTCE RECHARGE TO MASON OWEN | CCTV MTCE RECHARGE CREDIT NOTE FROM FCC | LIGHTS RECHARGE TO MASON OWEN | GRANT FROM WELSH GOVERNMENT | | DIFFERENCE IN TOTAL ADJUSTMENTS 2018/19 TO 2019/20 RE DEBTORS |
|---|---|---|---|---|---|---|---|---|---|---|---|
| £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | | £ |
| - 6,403 | - | - | 994 | - 308 | - 0 | - 2,462 | 1,154 | 2,947 | 10,000 | | 5,922 |

ANALYSIS OF ADDITIONAL INCOME AND EXPENDITURE INCLUDED IN THE FINAL ACCOUNTS 2020/21

The Analysis below shows the additional Income and Expenditure included in the Final Accounts for 2020/21 - The Income and Expenditure occurred after the Cash Book was closed for the Finacial Schedule to be prepared

EXPENDITURE :-

| Account No. | | £ |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | Total Additional Expenditure included in 2020/21 Accounts | - |

INCOME:-

| | £ |
|---|---|
| Heat & light Recharges - Grace Church | 287.06 |
| Total Additional Income included in 2020/21 Accounts | 287.06 |