

Buckley Town Council

Council Offices, Buckley, Flintshire. CH7 2JB
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Town Clerk and Financial Officer:
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Cyngor Tref Bwcle

Swyddfa'r Cyngor, Bwcle, Sir y Fflint. CH7 2JB
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Clerc y Dref a Swyddog Cyllid:
Martin B. Wright CPFA AFA MAAT
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Our Ref/Ein Cyf

Your Ref/Eich Cyf

Date/Dyddiad

KGD/LG/TJR

16th February 2022

To: All Councillors

Dear Councillor,

I enclose Agenda papers for the Town Council and its Standing Committees Meetings to be held in the Council Chamber on Tuesday next 22nd February 2022 commencing at 7pm.

Please note the following which is very important:-

1. Face masks must be worn at all times unless a Member is speaking or taking refreshment unless you hold an exemption.
2. Please ensure you avail yourself of hand sanitiser which will be supplied as and when required.
3. Members will be seated respecting social distancing and will not be next to each other wherever possible unless they are in the same family relationship.
4. Please ensure that you are dressed warmly as doors and windows will be open to ensure through ventilation. An air purifier will be in operation throughout.
5. **It is essential that attendees take a lateral flow test prior to this meeting to ensure they are negative. Needless to say, should you be positive please DO NOT ATTEND this meeting.**

Meetings of the Standing Committees will be held in the order below:-

General Purposes

Planning

Highways and Leisure

Finance and Economic Development

Yours sincerely,

A handwritten signature in black ink that reads "Kevin Glyn-Davies".

Kevin Glyn-Davies BA (Hons), MA

Locum Town Clerk and Responsible Financial Officer

Enc

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and note any Declarations of Interest made by Members relating to the content of this Council Meeting Agenda.

3. PUBLIC QUESTION TIME

To receive written questions from the public, if any, and for the Mayor and/or relevant Chair to respond to those questions. Please note the questions and answers will be delivered without debate in accordance with Addendum 4 to the Council's Standing Orders.

4. MINUTES

To approve and to sign as a correct record the Minutes of a Meeting of the Town Council held via Zoom on 28th September 2021 (6882– 6884), Minutes of a Special Meeting of the Town Council held via Zoom on 20th October 2021 (6897-6898), Minutes of a Special meeting of the Town Council held via Zoom on 23rd November 2021 (6899) and Minutes of the Town Council held in the Council Chamber on 31st January 2022 (6900-6901).

5. MAYORAL AND COUNCIL ANNOUNCEMENTS

To receive any announcements.

6. MINUTES OF COMMITTEES

To approve the Minutes of meetings of the undermentioned Standing Committees of the Council held via Zoom on 28th September 2021.

	<u>Committee</u>	<u>Page Nos.</u>
(i)	General Purposes	6885 – 6887
(ii)	Finance and Economic Development	6888 – 6890
(iii)	Planning	6891 – 6894
(iv)	Highways and Leisure	6895 – 6896

7. MINUTES OF THE MEETING OF THE ESTABLISHMENT SUB-COMMITTEE HELD ON 18th OCTOBER 2021

Enclosed with this Agenda item are the Minutes of the meeting of the Establishment Sub-Committee held in the Council Chamber on 18th October 2021. The Committee is advised that the Establishment Sub-Committee has delegated powers to act.

Those Members who were present at the Sub-Committee meeting are requested to approve the Minutes as a correct record. The Council is requested to receive and note the content of the minutes and is also requested to acknowledge that the above Minutes relate to Staffing matters and are therefore confidential to this Council at all times.

**8. MINUTES OF THE MEETING OF THE ESTABLISHMENT
SUB-COMMITTEE HELD ON 14TH FEBRUARY 2022**

Enclosed with this Agenda item are the Minutes of the meeting of the Establishment Sub-Committee held in the Council Chamber on 14th February 2022. The Committee is advised that the Establishment Sub-Committee has delegated powers to act.

Those Members who were present at the Sub-Committee meeting are requested to approve the Minutes as a correct record. The Council is requested to receive and note the content of the minutes and is also requested to acknowledge that the above Minutes relate to Staffing matters and are therefore confidential to this Council at all times.

9. ELECTION OF THE TOWN MAYOR AND DEPUTY TOWN MAYOR

As in previous years, Members will recall that it was resolved that Town Mayor elect and the Deputy Town Mayor elect be chosen at the March meeting with the formal appointments being made at the Annual General Meeting.

The matter is included on the Agenda at this time in order that consideration may be given between now and the March meeting for nominations to be prepared for the post of Town Mayor elect and Deputy Town Mayor elect, subject to the nominees being re-elected in May 2022.

The Council is requested to receive and note the above report and to ensure that nominations are available for the posts of Town Mayor elect and Deputy Town Mayor elect for consideration at the meeting of the Council due to be held on 22nd March 2022.

GENERAL PURPOSES COMMITTEE
22ND FEBRUARY 2022

AGENDA

1. APOLOGIES

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. MINUTES

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 28th September 2021.

4. NORTH WALES POLICE – ANTI SOCIAL BEHAVIOUR ISSUES

To welcome the attendance of Inspector Iwan Jones and Acting Police Sergeant Kerry Nash to this Committee to discuss the above.

**5. TOWN EVENTS ORGANISER AND TOWN CENTRE SUPPORT PROVIDER
MONTHLY REPORT**

Enclosed with this Agenda item are the monthly reports for January and February presented by the Town Events Organiser and Town Centre Support Provider.

The Committee is requested to receive and note the enclosed reports.

PLANNING COMMITTEE
22ND FEBRUARY 2022
AGENDA

1. APOLOGIES

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. MINUTES

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 28th September 2021.

4. PLANNING APPLICATIONS

(a) The Committee is requested to consider applications for planning consent which are listed below (copies enclosed).

<u>Plan No.</u>	<u>Location and Applicant</u>	<u>Proposed Development</u>
063938	Fern Cottages, Chester Road Mr Graham Atkinson	Division of existing house to provide two dwellings, demolition of existing single storey rear extension and replace with two storey extension. Erection of Porch.
064071	20 Ffordd Rowlands Mr Edward Chamberlain	Retrospective – Erection of a new fence
064078	95 Drury Lane, Drury Miss S E Hunter	Proposed first floor extension to provide first floor bathroom and revised floor layout
064079	Land adjacent to Hillcrest Mount Pleasant Road	Proposed development of existing Brownfield land for single plot

Full details are available for perusal in the office and can be viewed by prior appointment between 9am – 1pm by contacting the office – tjr@buckleytc.org.uk

(b) The following applications were dealt with in consultation with local Ward Members in view of the time limit for observations.

<u>Plan No.</u>	<u>Location, Applicant and Proposed</u>	<u>Observations</u>
061388	Former Buckley Police Station, Mold Road Mr Phillip Barlow, Tier Securities Outline- Demolition of Former Police Station and Curtilage Buildings and Erection of 10 New Build Apartments and Associated Parking	Please see attached comments from Cllr C A Ellis
063636	Woodlands, Woodland Estate, Pinfold Lane Mr L Hamilton Demolition of exiting dwelling and erection of detached four-bed replacement dwelling	No observations
063941	Land behind Fern Cottage, Chester Road Mr Graham Atkinson Conversion of redundant abattoir to dwelling	No observations
063958	Land to rear of Mount Pleasant Road, Drury Freed Homes Ltd Removal of conditions 5, 11 and 13 under approved application 055936	No observations
063964	Land at Mill Lane Provision of Car Parking area on existing field Flintshire County Council	No observations
063965	41 Bryn Awelon Rachael Bolland Proposed rear extension along with conversion of garage, bay window to front, internal alterations and erection of car port	No observations
063977	9 Brunswick Road Refurbs To develop a community garden associated to the Circular Community Café in the yard to the rear of the café	No observations
063990	37 Princess Avenue Mr Peter Jones Replacement of rear single storey extension and erection of single storey front extension	No observations

063991	Land to rear of Hafod Las, Field Farm Lane A Cartwright Application for approval of reserved matters following outline approval 061980	No observations
063992	22 Queens Drive Mr Peter Jones Demolition and replacement of single storey side extension, internal alterations to rationalise layout of kitchen and downstairs WC and increase the kitchen size to improve functionality	No observations
064000	19 Bod Offa Drive N Franco Proposed construction of single storey rear and side extension. Proposed remodification of front door entrance and ground floor front window	No observations

5. PLANNING APPEALS

There have been no Planning Appeals notified to the Town Council by Flintshire County Council this month.

The Committee is requested to receive and note the above report.

6. PLANNING APPLICATION DECISIONS

Enclosed with this Agenda item is the monthly update of planning decisions that have been notified to this Council by Flintshire County Council.

The Committee is requested to receive and note the spreadsheet.

HIGHWAYS AND LEISURE COMMITTEE
22ND FEBRUARY 2022

AGENDA

1. APOLOGIES

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. MINUTES

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 28th September 2021.

FINANCE AND ECONOMIC DEVELOPMENT COMMITTEE
22ND FEBRUARY 2022

AGENDA

1. APOLOGIES

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. MINUTES

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 28th September 2021.

4. ACCOUNTS FOR PAYMENT

The Committee is requested to approve for payment the accounts of the Council for the months of October, November, December 2021, January and February 2022 (copies enclosed).

5. PETTY CASH EXPENDITURE

Enclosed with this Agenda item is the Petty Cash Account as at the end of December 2021 for the Financial Year to 31st March 2022.

The Committee is requested to receive and note the Petty Cash Account Spreadsheet and to approve the spreadsheet accordingly.

**6. MINUTES OF A MEETING OF THE FINANCE SUB-COMMITTEE
(BURSARY AWARD PANEL) HELD ON 18th OCTOBER 2021**

Enclosed with this Agenda item are the Minutes of the Finance Sub-Committee (Bursary Award Panel) meeting held in the Council Chamber on 18th October 2021. Those Members present at the Finance Sub-Committee (Bursary Award Panel) are requested to approve the Minutes as a correct record.

Those Members who were present at the Finance Sub-Committee (Bursary Award Panel) meeting are requested to approve the Minutes as a correct record. As the Finance Sub-Committee (Bursary Award Panel) has delegated powers to act, the Committee is requested to receive and note the minutes of the Finance Sub-Committee (Bursary Award Panel) held on 18th October 2021. The Committee is also advised that the recommendations of the Finance Sub-Committee (Bursary Award Panel) is included in the Accounts for Payment Schedule listed below.

7. FLINTSHIRE COUNTY COUNCIL – SUMMER PLAYSCHEMES 2022

Enclosed with the Agenda item is an email from the Play Development Officer, Flintshire County Council advising of the costs for the Summer Playschemes 2022.

Members will note from the enclosed email that the standard three week Playscheme is £1,540.00 per location with the additional week costing £513.00. If the Committee therefore wishes to have four Playschemes for four weeks the total cost will be £8212.00 (£6160.00 for four Playschemes for three weeks and £2052.00 for an additional week per Playscheme). The provision of a snack pack for each child will be £6,000.00.

The Approved Budget for 2022/23 carries a provision for the Summer Playschemes of £12,136.00 to have the four Playschemes for four weeks and provide a snack pack for each child will necessitate an approximate £2,076.00 overspend.

The Committee is requested to receive and note the above report and enclosed correspondence and to decide whether or not it wishes to approve four Playschemes for four weeks.

8. 'BUCKLEY ALE FEST'

To consider a donation of £200.00 (2 x £100 per barrel) for a Buckley Ale Fest planned to be held 6th-8th May 2022 at The Tivoli, Buckley. The Tivoli intend to make a contribution to the charity of the Mayor's choice if funds allow.

The Committee is requested to receive and note the above request for a donation.