



Buckley Town Council

Community Grants Policy

1. Introduction

Buckley Town Council's Community Grant Scheme offers small grants to provide direct benefits and support the enjoyment of the town for its residents.

The Council has the power to provide financial community grants in accordance with section 137 of the Local Government Act 1972.

2. Policy Aims

The primary aim of the Community Grant scheme is to invest in community initiatives that benefit the people of Buckley by:

- Encouraging cultural, social, and recreational activities.
- Helping local voluntary and non-profit groups run events or services.
- Improving public spaces and facilities for residents and visitors.
- Protecting and enhancing the natural environment.
- Supporting creative ideas that meet local needs or help disadvantaged groups.
- Supporting projects that align with the Well-being Goals for Wales such as creating a prosperous, resilient, cohesive, healthier, equal, vibrant Wales, and a globally responsible Wales.

The Council will promote the Community Grant Scheme as widely as possible to ensure a good distribution of resources.

3. Grant Amounts

Up to £500 per year for groups based within Buckley.

Up to £200 per year for groups outside Buckley, if the project benefits Buckley residents

4. Who can apply

The Town Council considers applications from:

- Local community groups or clubs.
- Voluntary organisations and charities.
- Organisations working on environmental or biodiversity projects.
- Arts, culture and heritage organisations.
- Local sporting groups.

The Town Council also supports organisations outside of Buckley (regional or national) if the project benefits the community.

Note: The Town Council is unable to fund individuals in relation to grants and donations (except where the application falls under the Bursary Scheme).



5. What Can Be Funded?

Funding is typically available for a variety of purposes, such as:

- Running costs (e.g. venue hire, materials).
- Local events.
- Equipment or resources for community use.
- Projects supporting underrepresented or disadvantaged groups.
- Improving public spaces, such as parks, play areas, or community gardens.
- Contributing towards larger or renovation projects (as matched funding).
- Establishment of a new group.

6. What cannot be funded

Grants cannot be used for:

- Staffing costs.
- Projects or events that have already taken place.
- Projects that do not benefit Buckley residents.
- More than one application per year.
- Political or Religious campaigns.
- Commercial organisations.
- Individuals.
- Core services of public bodies.

7. How to apply:

Download the [Community Grant](#) Application form from the Council's website or request a copy from the Council Office.

Complete and submit the application form, providing details of:

- Information about your organisation
- The purpose of the funding
- The expected benefits for the community and
- Your financial information.

Email the completed application form and supporting documents to townclerk@buckleytc.gov.wales by **31st October each year.**

The Council may, through its discretion, consider applications outside of the annual round if it considers it appropriate to do so on the merits of the application on a case by case basis.

Organisations/Groups can only apply once per financial year.



8. The awarding process:

All completed applications are reviewed by the Community Grants Sub-Committee held in November each year.

The application will be assessed on:

- Community need
- Inclusiveness
- Value to the community.

The lobbying of individual Councillors about your application will disqualify it.

The Committee's decision is communicated to you in writing, confirming whether the application was successful or not.

All successful grants will be listed in the Council's Annual Report and may be shared on social media.

9. Evaluation and Review

Successful applicants will be required to provide summary feedback on how the grant was used and the outcomes achieved. This ensures the funds are used effectively and for the intended purpose.

By offering these grants, the Town Council demonstrates its commitment to empowering local groups and fostering a thriving, inclusive, and vibrant community.

Successful applicants may be invited or encouraged to support the Town Council and its Mayor at civic or community events.

The Council will review its policy and application form annually to ensure its continued effectiveness.



10. Grant Terms and Conditions

1. Projects must benefit the community of Buckley, comprising the electoral wards of Bistre East, Bistre West, Buckley Mountain and Pentrobin.
2. Only one grant application per organisation per year.
3. The organisation must be non-profit.
4. Organisations to provide financial information:
 - a) A copy of your organisations latest Financial Accounts, or, if you are a newly formed organisation, an estimated income and expenditure guide for the year.
 - b) A copy of a recent bank statement.
5. Any money not used for its intended purpose must be returned to the Council.
6. Successful applicants must acknowledge the financial assistance provided by the Town Council via any publicity, printed material or social media.
7. Grants are paid via BACS into the organisation's/group's bank account.
8. All successful organisations must produce a short report or letter on how the money has been used by the end of the financial year in which the grant has been awarded.