



**MINUTES of the MEETING
of the
BUCKLEY TOWN COUNCIL
held in the
Council Chamber, BUCKLEY
on
Tuesday 23rd September 2025 at 7pm**

PRESENT

Councillor L Rathbone (Town Mayor) - in the Chair

Cllr V E Blondak
Cllr C Cordery
Cllr I D Howes*
Cllr E J Hutchinson

Cllr H D Hutchinson
Cllr D Mackie
Cllr M A Parry*
Cllr C M Preece

Cllr E L Preece
Cllr D J Rose
Cllr A Woolley

*Joined remotely

NOT PRESENT

Cllr L G Fox
Cllr J S Jones
Cllr R L Stewart

IN ATTENDANCE

Mrs K Brown – Town Clerk and Responsible Financial Officer
Mrs L George – Personal Assistant
Mrs T J Reece - Personal Assistant
Mrs C Williams - Personal Assistant

This meeting was held in accordance with the Council's Standing Orders, Financial Regulations, the Members Code of Conduct, the Civility and Respect Pledge and in line with any relevant Council policies.

19700- WELCOME

The Mayor welcomed all to the meeting and provided introductions, emergency housekeeping and general meeting protocols.

19701- APOLOGIES

Apologies for absence and reasons were received and approved from Councillors C A Ellis (family commitments), D Ellis (illness), R B Jones (family commitments), M J Peers (family commitments) and I Peters (illness).

19702- DECLARATIONS OF INTEREST

No Declarations of Interest were made in relation to this Agenda.

Resolved – that the Declarations of Interest were noted.

19703- PUBLIC QUESTION TIME

The Town Clerk reported that no questions had been received in writing and none were made orally at the meeting.

Resolved – that the Town Clerk's report be received and noted.

19704- MAYORAL AND COUNCIL ANNOUNCEMENTS

1. The Mayor thanked Councillor Dave Mackie for saying prayers before the commencement of the meeting.
2. The Mayor, on behalf of Councillor David Ellis, thanked everyone for the kind messages, cards and flowers that he had received during his illness.
3. On 22nd July the Mayor and Town Clerk attended the One Voice Wales meeting held at Gwersyllt Community Resource Centre
4. On 16th August the Mayor attended the 90th Birthday of Tom at Marleyfield House.
5. On 17th August the Mayor and Consort attended the VJ Service at Bistre Parish Church, together with Councillors Dave and Doreen Mackie.
6. On 10th September the Mayor and Consort attended 3 Bags Full Stoma Support Group held at Northophall Cricket Club.
7. On 13th September the Deputy Mayor attended the Town Mayor of Llangollen's Civic Service held at St Collen's Church, Llangollen.
8. On 14th September the Mayor and Consort, together with Councillors Dave and Doreen Mackie and Councillor Arnold Woolley & Mrs Paula Woolley attended the Chair of Flintshire County Council's Civic Service held at St Mary and St David's Parish Church, Flint.
9. On 20th September 2025 Sharon Beck of Shaby Chic & Shelby's Place, Buckley, won the Great Neighbour Award in the BBC Make a Difference Awards. The Mayor, Members and Staff sent their congratulations to Sharon for winning this Award.
10. The Mayor advised that her Charity Ball and Dinner was to be held on Friday 14th November at The Beaufort Park Hotel, New Brighton and requested Members to support this Mayoral event.

19705- MINUTES

Resolved - that the minutes of the Buckley Town Council Meeting held on 15th July 2025 and the Minutes of a Special Meeting of the Town Council held on 9th September 2025, as now submitted, be approved and adopted and signed as a correct record.

19706- TOWN & EVENTS CONTRACTOR'S MONTHLY REPORT

The Council received the monthly report from the Town and Events Contractor.

Resolved – that the Town and Events Contractor's report be received, noted and approved.

19707- PUBLIC TOILETS BUCKLEY

The Council received the analysis of the public toilets survey. The Council noted the public's overwhelming support to keep the toilets open.

Resolved – to receive and note the analysis of the public toilets survey and that a Working Group be set up to go forward.

The Clerk was thanked for the comprehensive report.

19708- NORTH AND MID WALES ASSOCIATION OF LOCAL COUNCILS

The Council received the minutes of the Annual Meeting and the Quarterly Meeting of the North and Mid Wales Association of Local Councils held on Friday 18th July 2025.

Resolved – to receive and note.

19709- ONE VOICE WALES – MINUTES OF THE WREXHAM AND FLINT AREA COMMITTEE MEETING HELD ON 22nd JULY 2025

The Council received the minutes of the Wrexham and Flint Area Committee Meeting of One Voice Wales held on 22nd July 2025.

Resolved – to receive and note.

19710- BUCKLEY TOWN COUNCIL ANNUAL REPORT 2024/25

Resolved – to approve the publication of the Buckley Town Council Annual Report 2024/25. The Clerk and Staff be thanked for the excellent report that had been produced.

The Council requested that a small number of the Annual Report be professionally printed.

The Council meeting was adjourned until after the Planning Committee and Finance Committee, when the Council meeting was resumed.

<u>PLANNING COMMITTEE</u> – The Chair of the Planning Committee took the Chair

19711- Resolved - (i) that the Town Clerk be authorised to submit the Town Council's observations on planning applications to Flintshire County Council, in accordance with the relevant provisions of the Town and Country Planning Act and Building Regulations, namely:-

FUL/000746/25	Mill House, Windmill Close, Buckley CH7 3HU Retrospective Application to convert part of Mill House into 2 new dwellings (Resubmission of Application FUL/000737/24).
Observations:	No observations.

FUL/000766/25	18 Caerphilly Road, Buckley CH7 3QJ Retrospective Application – Construction of outbuilding to be used as a store.
Observations:	No observations.
(ii) With regard to Agenda item 12(b) the Committee noted the following applications were dealt with in consultation with local Ward Members in view of the time limit for observations:-	
FUL/000459/25	Brookhill Landfill Site, Pinfold Lane Industrial Estate, Buckley CH7 2PL Application for removal or variation of condition 4 following planning permission 051604 permitting the retention of existing transfer compound and proposed waste transfer slab for green waste and food waste.
Observations:	No observations.
FUL/000493/25	Bistre Community Centre, Nant Mawr Road, Buckley CH7 2PX Application for variation of condition 2 following grant of planning permission 061148.
Observations:	No observations.
FUL/000550/25	6 Ffordd Dol Gwyn, Buckley CH7 2DQ To construct a garden room/gym within the rear garden of our property 3.5 metres x 4.470 meters which will be attached to the rear wall of the double garage.
Observations:	No observations.
FUL/000573/25	33 Heritage Drive, Buckley CH7 3GJ Proposed roof replacement/lifting of ridge to create new loft conversion including internal modifications.
Observations:	No observations.
FUL/000576/25	4 Bank Lane, Drury, Buckley CH7 3EQ Application for removal or variation of conditions 4 & 8 following Planning Permission ref 055931.
Observations:	Cllr M J Peers made the following observations - Agree to the determination of this application under delegated powers.
FUL/000591/25	4 Woodland Rise, Globe Way, Buckley CH7 3LL Proposed garage extension and alterations to existing roof line. Updated iteration of current planning approval 062978.
Observations:	Cllr M J Peers made the following observations – Agree to the determination of this application under delegated powers. The alterations accord with the size and elevations of the existing property.
FUL/000597/25	Buckley Police Station, Mold Road, Buckley CH7 2JB Re-development of existing car park to create 14 new EV parking bays.
Observations:	No observations.

FUL/000607/25	51 Ewloe Place, Buckley CH7 3NJ Retrospective Application for a single-storey rear extension. Observations: No observations.
FUL/000613/25	15 Higher Common Road, Buckley CH7 3NG Proposed demolition of existing dwelling and construction of 1No, detached bungalow with detached double garage. Observations: Cllr M J Peers made the following observations – Agree to the determination of this application under delegated powers. This application is supported due to the proposal being a bungalow, and which has replaced a proposal for a house which was not supported under FUL/000096/25.
FUL/000629/25	Argoed Sports Association, The Pavilion, Snowdon Avenue, Bryn Y Baal, Mold CH7 6SZ Proposed development to create a small type 1 stone base for siting a new Football Stand adjacent to the main pitch. The Stand is bespoke and converted from a 40ft shipping container. Observations: No observations
FUL/000652/25	Hawkesbury Little Theatre, Mill Lane, Buckley CH7 3HB Temporary structure; for the dressing/changing rooms for the Theatre temporary toilets Observations: No observations.
FUL/000701/25	91 Mold Road, Buckley CH7 2JA Two storey reduced front extension and rear conservatory including altered dropped kerb entrance Observations: No observations.

19712- PLANNING APPEALS

A letter had been received from Flintshire County Council advising that an appeal had been made to the Planning & Enforcement Decisions Wales (PEDW) against the decision of Flintshire County Council to Refuse to Grant Planning Permission. The appeal would be dealt with on the basis of an exchange of written representations and a site visit by an Inspector.

Planning Ref:	FUL/000939/24
Appeal Reference Number:	CAS-04259-Q4B8H6
Appellant's Name:	Jordan Lloyd-Richards
Proposal:	Kerb dropping for driveway at the front of the property. Large driveway planned to provide clear visual to the trunk road and safe access.
Location:	Greenways, Alltami, Mold CH7 6LG
Appeal Start Date:	28 July 2025

Resolved - to receive and note the above report.

19713- FLINTSHIRE LOCAL DEVELOPMENT PLAN – CONSULTATION ON DRAFT INTERIM PLANNING GUIDANCE NOTE – HOUSES IN MULTIPLE OCCUPATION (HMO)

The Planning Committee received a draft interim planning guidance note relating to Houses in Multiple Occupation (HMO) development.

Resolved - to receive and note the above email and to forward to Flintshire County Council any comments on the draft interim planning guidance note.

FINANCE COMMITTEE – The Chair of the Finance Committee took the Chair
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19714- ACCOUNTS FOR PAYMENT

Resolved - (i) that the accounts numbered 14005 – 14069 (inclusive as detailed in the Schedule of Accounts Numbered 568 and 569 dated 23rd September 2025 totalling £59,841.70 be approved for payment and the Town Clerk be authorised to make the necessary arrangements to ensure that the payments were properly actioned in accordance with the Council's Internal Financial Controls.

(ii) that the expenditure be authorised in accordance with powers contained within the relevant local government acts.

19715- BANK RECONCILIATION – FY 2025/26

Members noted that the Bank Reconciliation was out by 20p and an explanation was provided.

Resolved – that the Bank Reconciliations for July and August 2025 be noted and approved.

19716- EQUALS CARD – PREPAID CARD

Resolved – that the monthly review of expenditure using the pre-paid cards from Equals Money as at 31st July and 31st August 2025 be noted and approved.

19717- EXPENDITURE AGAINST BUDGET REPORT – Q1

The Finance Committee received the Summary Report showing Actual vs Budgeted Expenditure for the Town Council for the period Q1 – April to June 2025.

Resolved – that the Committee receive and note the summarised Financial Accounts and Analysed Data and note the significant variance information provided.

19718- AUDIT WALES – FULL AUDITS 2024-25

The Committee received a copy of the submitted Audit documentation for Audit Wales for information.

Resolved – to receive and note the above Audit documentation.

19719- LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2025/26

The Local Government Association had advised that the National Joint Council for Local Government Services (NJC) had agreed the new pay scales for 2025/26 to be implemented from 1st April 2025.

Resolved – that the Committee approve the National Pay Agreement and its implementation.

Councillor M A Parry left the meeting at 7.45pm (prior engagement).

19720- EXCLUSION OF THE PRESS AND PUBLIC

To pass a resolution to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters, the disclosure of which would be prejudicial to the public.

19721- MINUTES OF THE MEETING OF THE STAFFING & POLICIES REVIEW COMMITTEE HELD ON 29th AUGUST 2025

Resolved – that the minutes of the Staffing & Policies Review Committee held on 29th August 2025 were approved as a correct record by Members who had attended the Staffing & Policies Review Committee.

That the recommendations contained within the minutes of the Staffing & Policies Review Committee were received, noted and approved by the Council.

19722- BUCKLEY TOWN COUNCIL – EVENTS CONTRACTOR

The Council received for information the Invitation to Tender – Events Contractor, which had gone out for tender on 4th September 2025 with a closing date noon on 10th October 2025.

Resolved – to receive and note.

19723- BUCKLEY COMMON LAND

The Council received a confidential report from the Town Clerk in relation to Common Land.

Resolved – that the Council agreed that the Town Clerk to engage further to establish more information and next steps.

CHAIR

Meeting closed 8.05pm.

