

Buckley Town Council

Council Offices, Buckley, Flintshire CH7 2JB

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Cyngor Tref Bwcle

Swyddfa'r Cyngor, Bwcle, Sir y Fflint CH7 2JB

Rhif Ffon: 01244 544540

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KB/LG/TJR

17th June 2026

Dear Member,

You are summoned to attend a hybrid Meeting of the Council and its Standing Committees to be held in the Council Chamber on Tuesday 23rd June 2026 at 7pm.

This meeting will be held in accordance with the Council's Standing Orders, Financial Regulations, the Members Code of Conduct, the Civility and Respect Pledge and in line with the relevant Council Policies.

The Agenda for the meeting is given below.

If joining online please follow the link below:

Join Zoom Meeting

<https://us06web.zoom.us/j/85062956450?pwd=MR80aVEEPN9dZark3dosNZEbTbMeGH.1>

Meeting ID 850 6295 6450

Passcode 533146

Yours sincerely,

K Brown

Karen Brown MAAT, CiLCA
Town Clerk and Responsible Financial Officer
Clerc y Dref a Swyddog Ariannol Cyfrifol

Enc.



BUCKLEY TOWN COUNCIL
COUNCIL MEETING
23rd JUNE 2026

AGENDA

1. WELCOME

The Mayor to welcome all to the meeting and provide introductions, emergency housekeeping and general meeting protocols.

2. APOLOGIES

To receive and approve apologies and reasons for absence.

3. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this meeting.

4. PUBLIC QUESTION TIME

To allow members of the public the opportunity to make representations to the Council.

5. MAYORAL AND COUNCIL ANNOUNCEMENTS

To receive any Mayoral and Council Announcements.

6. MINUTES

To approve and to sign as a correct record the Minutes of the Annual Meeting (Adjourned) of the Town Council held on 12th May 2026 and the Minutes of the Annual Meeting (Resumed) of the Town Council and Standing Committees held on 19th May 2026.

7. BUCKLEY TOWN COUNCIL VISION, MISSION & VALUES

To receive the final report prepared by Gareth Kiddie Associates appointed to facilitate the development of Buckley Town Council's first Vision, Mission and Values. (Full copy forwarded on 10th June to all Members) and to formally adopt the proposed Values, Vision, Mission & Strategic objectives for Buckley Town Council.

8. OLD BUCKLEY BATHS

To receive a report from the Town Clerk on recent developments of the Old Buckley Baths. To approve funding insurance, Officer's time to assist this project, in principle to consider further financial support over the next 1-2 years and the Council to formally support the proposed development.

9. ANNUAL RETURN AND ANNUAL GOVERNANCE STATEMENT 2025/26

To consider and approve the Annual Return and Annual Governance Statement 2025/26 and give authority to the Town Mayor to sign on behalf of the Council the approved Annual Return/Annual Governance Statement to then be submitted to Audit Wales and published on the Council website.

10. HERITAGE SPACE FOR BUCKLEY SOCIETY

To receive correspondence from Buckley Society. The Town Clerk to provide a verbal update at the meeting.

PLANNING COMMITTEE – The Chair of the Planning Committee to take the Chair

11. PLANNING APPLICATIONS

(a)The Committee is requested to consider applications for planning consent which are listed below.

FUL/000439/26 96 Brunswick Road, Buckley CH7 2ER
Change of use from C3 (Dwellinghouse) which includes an unconfirmed historic shop (not in use for more than 10+ years according to locals and google street view) to C4 (Small HMO).

To view online: [Citizen Portal Planning](#)

FUL/000462/26 Black Horse Hotel, Mold Road, Buckley CH7 2JB
Erection of Convenience Retail Store with parking.

To view online: [Citizen Portal Planning](#)

FUL/000506/26 Buckley Cricket Club, Chester Road, Buckley CH7 3AQ
Single-storey extension to the existing Buckley Cricket Club Clubhouse to provide enlarged home and away changing rooms, shower facilities, wc accommodation and an officials' changing room, together with associated internal alterations. The proposal will improve and modernise the existing sports facilities for players and match officials. There is no change of use, and the building will remain in use as a cricket clubhouse and community sports facility.

To view online: [Citizen Portal Planning - application details](#)

(b) The Committee is requested to receive and note the planning applications that were considered in consultation with the local Ward Members, as the statutory timescales did not allow for their consideration at this meeting.

FUL/000372/26 1 Mountain Close, Buckley CH7 3JR
We are seeking permission to install an open/visually permeable trellis for climbing plants extension to the top of our existing boundary fence. The current fence height is approximately 1.8 metres and the proposed

trellis would add an additional height of approximately 0.6 metres (2 feet). This would be along the outside fence alongside the footpath and highway.

Observations: No observations.

FUL/000451/26 Tavern Inn, Alltami CH7 6LG

Retrospective application for the erection of three dwellings.

Observations: Councillor C A Ellis – request Option 3 – departs from application that was granted planning permission.

12. PLANNING APPEALS

The Committee is requested to note that there have been no Planning Appeals notified to the Town Council by Flintshire County Council this month.

FINANCE COMMITTEE – The Chair of the Finance Committee to take the Chair

13. ACCOUNTS FOR PAYMENT

To receive and approve for payment the accounts of the Council for the month of June 2026.

14. BANK RECONCILIATION

To receive and approve the monthly report for May 2026.

15. EQUALS CARD – PREPAID CARD

To receive and approve the monthly review for May of expenditure using the pre-paid cards from Equals Money.

16. INTERNAL AUDIT REPORT FOR THE YEAR ENDED 31st MARCH 2026

To receive the Internal Audit Report of the Financial Accounts for year ended 31st March 2026. The Internal Auditor has completed Section 4 of the Local Councils in Wales Annual Return for the year ended 31st March 2026.

The Committee is requested to note the completion of Section 4 of the Local Councils in Wales Annual Return for the year ended 31st March 2026 and to acknowledge receipt of the Internal Audit report and note the Auditor's conclusion and action plan for the year end 31st March 2026.

17. BUCKLEY TOWN COUNCIL FINANCIAL YEAR END REPORTS

To receive and approve the following reports which form part of the 2025/26 Annual Return.

- a) Asset Register.
- b) Transfer and Balances of Earmarked Reserves.
- c) Year End Adjustments.
- d) Income and Expenditure Account.
- e) Balance Sheet.

18. AED DEFIBRILLATOR ACCESSORIES

This item has been placed on the Agenda at the request of Councillor D Ellis that consideration be given to increasing the budget for Defibrillators.

19. HAWKESBURY HALL BELL TOWER MEMORIAL PLAQUE AND SUN DIAL

This item has been placed on the Agenda at the request of Councillor D Ellis, who has obtained a quote for repairs that are required to be made to both the Hawkesbury Hall Bell Tower Memorial Plaque and the Sun Dial, both located at Hawkesbury Bowling Club. The Finance Committee is requested to consider funding the repairs from General Reserves.

20. CORONATION GARDENS

The Town Clerk to provide an update on the grass cutting contractor.

21. CHRISTMAS LIGHTING QUOTE SPECIFICATION

To review and approve the Buckley Christmas Lighting & Bunting quote specification.