



**MINUTES of the MEETING  
of the  
BUCKLEY TOWN COUNCIL  
held in the  
Council Chamber, BUCKLEY  
on  
Tuesday 23<sup>rd</sup> June 2026 at 7pm**

**PRESENT**

Councillor J S Jones (Town Mayor) - in the Chair

Cllr C Cordery  
Cllr C A Ellis  
Cllr D Ellis  
Cllr L Hughes

Cllr D Mackie  
Cllr M J Peers  
Cllr I Peters  
Cllr C M Preece

Cllr E L Preece  
Cllr L Rathbone  
Cllr D J Rose  
Cllr A Woolley

**IN ATTENDANCE**

Mrs K Brown – Town Clerk and Responsible Financial Officer

Mrs L George – Personal Assistant

Mrs T J Reece - Personal Assistant

Mrs C Williams - Personal Assistant

This meeting was held in accordance with the Council's Standing Orders, Financial Regulations, the Members Code of Conduct, the Civility and Respect Pledge and in line with any relevant Council policies.

**19906- WELCOME**

The Mayor welcomed all to the meeting and provided introductions, emergency housekeeping and general meeting protocols.

**19907- APOLOGIES**

Apologies for absence and reasons were received and approved from Councillors V E Blondak (family commitments), I D Howes (family commitments), E J Hutchinson (family commitments), H D Hutchinson (illness), R B Jones (family commitments), M A Parry (prior engagement) and R L Stewart (prior engagement).

**19908- DECLARATIONS OF INTEREST**

Three Declarations of Interest were made in relation to Agenda item 8 – Old Buckley Baths by Councillors C A Ellis, D Ellis and M J Peers.

***Resolved – that the Declarations of Interest were noted.***

#### **19909- PUBLIC QUESTION TIME**

The Town Clerk reported that no questions had been received in writing and none were made orally at the meeting.

***Resolved – that the Town Clerk’s report be received and noted.***

#### **19910- MAYORAL AND COUNCIL ANNOUNCEMENTS**

1. The Mayor thanked Councillor Dave Mackie for saying prayers before the commencement of the meeting.
2. The Mayor thanked all the Members and Staff who attended the Civic Service on 14<sup>th</sup> June at St Matthew’s Church, the Reverend Jenny Clarke for the Service and the ladies of the Church for helping with the refreshments after the service.
3. On 5<sup>th</sup> June the Deputy Mayor attended the Volunteer Celebration Day – Refurb Café.
4. On 18<sup>th</sup> June – Jubilee Celebration Coffee Morning was held in the Council Chamber.
5. On 19<sup>th</sup> June the Deputy Mayor attended the 90<sup>th</sup> birthday celebration of Maureen Smallman at Marleyfield House.

#### **19911- MINUTES**

***Resolved - that the minutes of the Annual Meeting (Adjourned) held on 12<sup>th</sup> May 2026 and Annual Meeting (Resumed) of the Town Council and Standing Committees held on 19<sup>th</sup> May 2026 be approved and adopted and signed as a correct record.***

#### **19912- BUCKLEY TOWN COUNCIL VISION, MISSION & VALUES**

The Council received and welcomed the final report prepared by Gareth Kiddie Associates appointed to facilitate the development of Buckley Town Council’s first Vision, Mission and Values.

***Resolved – to adopt the proposed Values, Vision, Mission & Strategic Objectives for Buckley Town Council and to set up a Working Group to look at the Strategic Objectives within the report and involve Flintshire County Council at these meetings.***

#### **19913- OLD BUCKLEY BATHS**

The Council received a report from the Town Clerk on recent developments of the Old Buckley Baths. After a lengthy debate it was -

***Resolved – to approve funding the insurance, Officer’s time to assist this project and to consider further financial support over the next 1-2 years. The Council gave formal support to the proposed development and requested that when the more detailed plans are developed that it incorporates the elements of the previous masterplan.***

Councillor C Cordery left the meeting at 8pm (prior engagement).

#### **19914- ANNUAL RETURN AND ANNUAL GOVERNANCE STATEMENT 2025/26**

The Council considered the Annual Return and Annual Governance Statement 2025/26.

***Resolved – to approve the Annual Return and Annual Governance Statement 2025/26 and to give authority to the Town Mayor to sign on behalf of the Council the approved Annual Return/Annual Governance Statement for submission to Audit Wales and publish on the Council website.***

#### **19915- HERITAGE SPACE FOR BUCKLEY SOCIETY**

The Council received a request from Buckley Society to provide space to store or display artefacts belonging to the Society. The Town Clerk gave a verbal update to the Council.

***Resolved – to approve free of charge use of the enclosed storage area by Welsh Border Community Transport office to store artefacts belonging to the Buckley Society.***

**PLANNING COMMITTEE** – The Chair of the Planning Committee took the Chair

#### **19916- PLANNING APPLICATIONS**

***Resolved - (i) that the Town Clerk be authorised to submit the Town Council's observations on planning applications to Flintshire County Council, in accordance with the relevant provisions of the Town and Country Planning Act and Building Regulations, namely:-***

- FUL/000439/26**      96 Brunswick Road, Buckley CH7 2ER  
Change of use from C3 (Dwellinghouse) which includes an unconfirmed historic shop (not in use for more than 10+ years according to locals and google street view) to C4 (Small HMO).
- Observations:      The proposal appears to be an overdevelopment of the site, leading to potential overcrowding. No adequate parking provision is identified. There is no on-site parking shown in the plans and no clear provision made; however, applying the standard guideline of 0.4 spaces per unit would indicate that approximately three spaces should be provided, which does not appear to be accounted for within the proposal.
- This is likely to increase on-street parking in an area already known for road traffic accidents, raising highway safety concerns.
- The application is also incomplete. There is no Design and Access Statement, and details regarding sewerage and drainage are unclear.
- Overall, the Council considers the application to be flawed and lacking sufficient information for proper assessment.
- The Council requests that this application be referred to Planning Committee for determination.

- FUL/000462/26**      Black Horse Hotel, Mold Road, Buckley CH7 2JB  
Erection of Convenience Retail Store with parking.

Observations: There are significant highway safety implications associated with the proposal.

No provision has been made for staff parking, which is likely to increase on-street parking and add pressure to an already constrained area.

The development, by reason of its size and scale, would intensify activity at the site and surrounding roads.

Concerns are raised regarding pedestrian and footpath safety in and around the site, particularly for children, given its proximity to an existing builder's yard and the presence of larger delivery vehicles; the proposal would introduce additional vehicle movements and increased footfall, which may exacerbate these risks, alongside existing transport and congestion issues previously highlighted by Arriva in relation to Mold Road.

The Council also has concerns regarding noise and disturbance from the proposed air conditioning and refrigeration units, as well as refuse collection and delivery activities, which may impact nearby residents.

In environmental terms, the Council considers the proposal to result in a net loss to biodiversity. The submitted environmental information is not considered acceptable, with insufficient mitigation for the loss of grassland and inadequate provision for biodiversity enhancements such as swift boxes.

The Council considers that the historical significance to Buckley of the site should be acknowledged within the development, including through design approach, materials and, where appropriate, on-site interpretation.

As a site identified within the Buckley Place Plan as a key western gateway location, the Council considers that the proposal fails to meet the expected standards for design, green infrastructure and biodiversity enhancement.

**FUL/000506/26**

Buckley Cricket Club, Chester Road, Buckley CH7 3AQ  
Single-storey extension to the existing Buckley Cricket Club Clubhouse to provide enlarged home and away changing rooms, shower facilities, wc accommodation and an officials' changing room, together with associated internal alterations. The proposal will improve and modernise the existing sports facilities for players and match officials. There is no change of use, and the building will remain in use as a cricket clubhouse and community sports facility.

Observations: No observations. The Council fully supports and endorses this application.

**(ii) With regard to Agenda item (b) the Committee noted the following applications were dealt with in consultation with local Ward Members in view of the time limit for observations:-**



- FUL/000372/26**      1 Mountain Close, Buckley CH7 3JR  
 We are seeking permission to install an open/visually permeable trellis for climbing plants extension to the top of our existing boundary fence. The current fence height is approximately 1.8 metres and the proposed trellis would add an additional height of approximately 0.6 metres (2 feet). This would be along the outside fence alongside the footpath and highway.
- Observations:      No observations.
- FUL/000451/26**      Tavern Inn, Alltami CH7 6LG  
 Retrospective application for the erection of three dwellings.
- Observations:      Councillor C A Ellis – request Option 3 – departs from application that was granted planning permission.

### **19917- PLANNING APPEALS**

The Committee were advised that no Planning Appeals had been notified to the Town Council by Flintshire County Council this month.

**FINANCE COMMITTEE** – The Chair of the Finance Committee took the Chair

### **19918- ACCOUNTS FOR PAYMENT**

***Resolved - (i) that the accounts numbered 14375 – 14408 inclusive as detailed in the attached Schedule of Accounts Numbered 578 dated 23<sup>rd</sup> June 2026 totalling £32,213.96 be approved for payment.***

***(ii) that the expenditure be authorised in accordance with powers contained within the relevant local government acts.***

### **19919- BANK RECONCILIATION – FY 2026/27**

***Resolved – that the Bank Reconciliation for May 2026 be noted and approved. That the balances held are cross-checked to official statements from each financial institution by the Chair of this Committee.***

### **19920- EQUALS CARD – PREPAID CARD**

***Resolved – that the monthly review of expenditure using the pre-paid cards from Equals Money as at 31<sup>st</sup> May 2026 be noted and approved.***

### **19921- INTERNAL AUDIT REPORT FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2026**

The Committee received the Internal Audit Report of the Financial Accounts for year ended 31<sup>st</sup> March 2026, which concluded that “in their view the Council’s systems of internal controls is in place, adequate for the purpose intended and effective”.

The Internal Auditor had completed Section 4 of the Local Councils in Wales Annual Return for the year ended 31<sup>st</sup> March 2026.

***Resolved – that the Committee received, noted and approved the completion of Section 4 of the Local Councils in Wales Annual Return for the year ended 31<sup>st</sup> March 2026 and to acknowledge receipt of the Internal Audit report and note the Auditor's conclusion which stated on the basis of the internal audit work carried out, the Council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the issues reported in the action plan. As part of the internal audit work for the next financial year we will follow up all recommendations included in the action plan for the year ended 31<sup>st</sup> March 2026.***

#### **19922- BUCKLEY TOWN COUNCIL FINANCIAL YEAR END REPORTS**

The Committee received the following reports which formed part of the 2025/26 Annual Return. The Town Clerk explained the reduced variance in the Asset Register Balance was due to removing all the old CCTV from the Asset Register.

- a) Asset Register.
- b) Transfer and Balances of Earmarked Reserves.
- c) Year End Adjustments.
- d) Income and Expenditure Account.
- e) Balance Sheet.

***Resolved – to approve all the reports which formed part of the 2025/26 Annual Return, with amendments to the Asset Register - Council Chamber Car Park purchase date 1976 to 2015.***

#### **19923- AED DEFIBRILLATOR ACCESSORIES**

The Committee received a request from Councillor D Ellis that the budget for Defibrillators be increased.

***Resolved – to approve the budget for Defibrillators to be increased by £1,000 and to start building up an Earmarked Reserve to replace defibrillators.***

#### **19924- HAWKESBURY HALL BELL TOWER MEMORIAL PLAQUE AND SUN DIAL**

The Committee received a request from Councillor D Ellis to fund the repairs to both Hawkesbury Hall Bell Tower Memorial Plaque and the Sun Dial, both located at Hawkesbury Bowling Club.

***Resolved – to defer until ownership of the Hawkesbury Hall Bell Tower Memorial Plaque and Sun Dial have been established.***

#### **19925- CORONATION GARDENS**

The Committee received a verbal update on the grass cutting contractor from the Town Clerk and noted its content.

**19926- CHRISTMAS LIGHTING QUOTE SPECIFICATION**

***Resolved - the Committee approved the Buckley Christmas Lighting & Bunting quote specification. The Town Clerk to issue specification to suitable contractors.***

**CHAIR**

Meeting closed 9.06pm.

**SUMMARY OF DECLARATIONS MADE BY MEMBERS  
IN ACCORDANCE WITH BUCKLEY TOWN COUNCIL'S  
CODE OF CONDUCT**

|                             |                                  |
|-----------------------------|----------------------------------|
| <b>BUCKLEY TOWN COUNCIL</b> | <b>23<sup>rd</sup> June 2026</b> |
|-----------------------------|----------------------------------|

| <b>MEMBER</b>             | <b>ITEM</b>                                                                                                                                                            | <b>PERSONAL</b> | <b>PREJUDICIAL</b> | <b>MIN. NO.<br/>REFERS</b> |
|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------|----------------------------|
| <b>Cllr C A<br/>Ellis</b> | <b>Council Meeting<br/>Agenda item 8<br/>Old Buckley Baths<br/><br/>Report on recent developments.</b>                                                                 | <b>*</b>        |                    | <b>19913</b>               |
| <b>Cllr D Ellis</b>       | <b>Council Meeting<br/>Agenda item 8<br/>Old Buckley Baths<br/><br/>Husband to Trustee of Buckley<br/>Baths.</b>                                                       | <b>*</b>        |                    | <b>19913</b>               |
| <b>Cllr M J<br/>Peers</b> | <b>Council Meeting<br/>Agenda item 8<br/>Old Buckley Baths<br/><br/>I was providing information to assist<br/>in the Council's decision making on<br/>this matter.</b> | <b>*</b>        |                    | <b>19913</b>               |

**BUCKLEY TOWN COUNCIL**  
**SCHEDULE OF ACCOUNTS PAID AND FOR PAYMENT FOR THE PERIOD**  
**20TH MAY 2026 TO 23RD JUNE 2026**

| Acc No.     | B/T DD/CHQ | Payable to                                  | Detail                                                                                           |                  | Initial | Initial |
|-------------|------------|---------------------------------------------|--------------------------------------------------------------------------------------------------|------------------|---------|---------|
| 14375/6/7/8 | B/transfer | Staff costs                                 | Salaries - June 2026                                                                             | 7,745.96         |         |         |
| 14379       | B/transfer | HM Customs & Revenues                       | Tax & NIC - June 2026                                                                            | 2,946.25         |         |         |
| 14380       | B/transfer | Clwyd Pension Fund                          | Superannuation - June 2026                                                                       | 1,218.37         |         |         |
| 14381       | B/transfer | Defib World                                 | 10no AED Starter Kits                                                                            | 77.99            |         |         |
| 14382       | B/transfer | Elimay's Flowers                            | 4no bouquets - Annual Meeting 2026/103rd birthday Marleyfield resident                           | 130.00           |         |         |
| 14383       | B/transfer | CAD Recycling Ltd                           | Trade waste collection - May 2026                                                                | 25.00            |         |         |
| 14384       | B/transfer | Shelbys Place Community Interest Company    | SLA Town Centre Flower Trough Maintenance 2026/27                                                | 1,325.00         |         |         |
| 14385       | B/transfer | Flintshire County Council                   | CCTV maintenance/electricity 01/04/2026 - 30/06/2026 plus adjustment from 2025/26                | 4,945.79         |         |         |
| 14386       | B/transfer | Wrexham Bidston Rail Users Association      | Annual subscription 2026/2027                                                                    | 30.00            |         |         |
| 14387       | B/transfer | GLS                                         | Stationery and office cleaning materials                                                         | 248.48           |         |         |
| 14388       | B/transfer | Gwella - Flintshire Libraries & Leisure Ltd | Contribution towards the Fit, Fed & Read Programme Summer 2026                                   | 1,000.00         |         |         |
| 14389       | B/transfer | L P & S A Thompson                          | 24no hanging baskets for town centre                                                             | 1,560.00         |         |         |
| 14390       | B/transfer | Flintshire County Council                   | Annual contribution to Flintshire Countryside Service 2026/2027                                  | 3,400.00         |         |         |
| 14391       | B/transfer | Starboard Systems Limited                   | Civic.ly Subscription - May/June 2026                                                            | 288.00           |         |         |
| 14392       | B/transfer | TJN Services                                | Supply & fit new sink unit, taps & under sink boiler in Community Room                           | 950.00           |         |         |
| 14393       | B/transfer | TJN Services                                | Handyman services - miscellaneous                                                                | 300.00           |         |         |
| 14394       | B/transfer | Cllr J S Jones                              | Civic Service 2026 - reimbursement for refreshments                                              | 165.00           |         |         |
| 14395       | B/transfer | Viking Direct                               | 1no laminator plus office supplies                                                               | 396.69           |         |         |
| 14396       | B/transfer | Mr S Evans                                  | Civic Sunday 2026 - Parade Marshall expenses                                                     | 50.00            |         |         |
| 14397       | B/transfer | The Royal Buckley Town Band                 | Services on Civic Sunday 2026                                                                    | 300.00           |         |         |
| 14398       | B/transfer | Design 4 Signs                              | Supply of printed 170th Jubilee Banner                                                           | 81.60            |         |         |
| 14399       | DD         | Equals Money PLC                            | Account fee - May/June 2026                                                                      | 50.00            |         |         |
| 14400       | DD         | CCTV Rentals                                | Mobile CCTV rental - quarterly                                                                   | 400.72           |         |         |
| 14401       | DD         | Check Communications Ltd                    | Network charge for router - end of contract                                                      | 411.00           |         |         |
| 14402       | DD         | Unity Trust Bank Plc                        | Bank charges - April/May 2026                                                                    | 24.80            |         |         |
| 14403       | DD         | Ocean Telecom                               | Additional work to existing network system to improve wireless coverage within Council buildings | 786.00           |         |         |
| 14404       | DD         | Octopus Energy Ltd                          | Public conveniences - electricity supply - May 2026                                              | 73.40            |         |         |
| 14405       | DD         | Ocean Telecom                               | Line rental plus call charges - May 2026                                                         | 105.60           |         |         |
| 14406       | DD         | H3G                                         | Office mobile rental - May 2026                                                                  | 9.82             |         |         |
| 14407       | B/transfer | Maidscando Ltd                              | Cleaning Contract - Council buildings and public conveniences + opening & closing - June 2026    | 2,968.49         |         |         |
| 14408       | DD         | Neopost Ltd                                 | Postage                                                                                          | 200.00           |         |         |
|             |            |                                             |                                                                                                  | <b>32,213.96</b> |         |         |

WE HEREBY CERTIFY THAT THE ABOVE MENTIONED ACCOUNTS NOS 14375 - 14408 (INCLUSIVE) WERE APPROVED FOR PAYMENT AT A MEETING OF  
 THE TOWN COUNCIL'S FINANCE COMMITTEE ON 23RD JUNE 2026

..... TOWN MAYOR ..... CHAIR OF FINANCE COMMITTEE

..... TOWN CLERK

DATE: 23RD JUNE 2026





# BUCKLEY TOWN COUNCIL ANNUAL REPORT



## Town Mayor Councillor Lorraine Rathbone



I had the honour of serving as Mayor of Buckley from May 2025 to May 2026, a responsibility I regarded with great pride. Throughout the year, I was privileged to attend a wide range of civic engagements, beginning with The Buckley Show, which was exceptionally well attended and enjoyed by residents of all ages.

The invitations I received from neighbouring councils provided valuable opportunities to promote Buckley, and I hope that my positive representation of our community has helped counter some of the negative perceptions that occasionally arise. Among the most meaningful engagements were my visits to our nursing homes. Celebrating residents' birthdays and hearing their remarkable stories from earlier years was both humbling and inspiring. The Buckley Jubilee was another highlight, blessed with fine weather and an excellent turnout. As one of our town's most enduring traditions, I hope it continues to evolve gently so that it may be enjoyed for generations to come.

During my term, I also had the pleasure of attending a talent competition at our much-loved Tivoli. All Primary schools in Buckley and the surrounding area took part, and the courage and confidence shown by the young performers revealed some truly exceptional talent. While Buckley, like many communities, faces challenges with its younger generation, it remains essential that we continue to provide spaces where they can grow, feel valued, and realise their potential.

There were many other engagements throughout the year, each of which I found rewarding and enjoyable. I began my mayoral year with the steadfast support of my consort and husband, Paul, who was always by my side - whether offering practical assistance or engaging with councillors from other communities. Sadly, my year concluded without him, but I wish to formally acknowledge his dedication and the invaluable work he carried out quietly behind the scenes.

I extend my sincere thanks to my fellow members of Buckley Town Council for placing their trust in me and granting me the privilege of serving as Mayor. I am equally grateful to the staff for their guidance and support, and to the people of Buckley with whom I have shared conversations, experiences, and moments throughout the year.

## Buckley Celebrates V.E. Day



May 2025 saw the town come alive for the 80th anniversary of VE Day, complete with nostalgic wartime songs, vintage cars, vibrant stalls, afternoon teas and even an appearance by Dad's Army! With kind weather throughout, the event was a joy for everyone.





## Contents

- Page 3 - List of Councillors / Council Priorities 2025/2026
- Page 4-5 - Buckley Town Council Additional Achievements
- Page 6 - Buckley Town Mayor & Deputy Mayor
- Page 7 - Buckley Town Council Website / Community Grant Scheme
- Page 8 - Buckley Town Council 2025/26 Events
- Page 9-10 - Buckley Town Council Assets and Services
- Page 11 - Buckley Town Council 2025/26 Financial Information
- Page 12 - Buckley Town Council Committees and Membership
- Page 13 - Historic Artefacts of the Town
- Page 14 - Buckley Town Council 2026/27 Priorities
- Page 15 - Could You Make a Difference?

### One Voice Wales Membership

Buckley Town Council is a member of One Voice Wales.

One Voice Wales is our sector's representative body.

As a member, the Council receives access to a wide range of legal and governance advice and information, support services, sharing of sector best practice and access to training and development for its members.

One Voice Wales also lobby for the sector in consultation with Town & Community Councils





## Buckley Town Councillors

In May 2022, 20 seats were available at Buckley Town Council.

Listed below are the appointed Councillors who will serve until the next elections in May 2027.

If you care about your community and want to help make it better, becoming a Councillor is a powerful way to contribute.

### 2025 / 2026

#### Buckley Mountain Ward

C Ellis \*

C Cordery

L G Fox - Disqualified 15/01/2026

L Hughes - Appointed 25/03/2026

#### Bistre East Ward

A Parry

A Woolley\*

J Jones (Deputy Town Mayor)

R Jones\*

V Blondak

\*Signifies Town Councillors  
who are also County Councillors

#### Pentrobin Ward

D Mackie\*

E J Hutchinson

H D Hutchinson\*

I Peters

M Peers \*

E L Preece

R Stewart

#### Bistre West Ward

C Preece\*

D Ellis

L Rathbone (Town Mayor)

I Howes

D Rose\*

## 2025/2026

### Town Council Priorities

The Town Council has made strong progress against its priorities for 2025/26, delivering a wide range of improvements and initiatives that support the community and strengthen the Council's role within Buckley.

#### **Developing a Vision and Mission for the Council**

Work has been undertaken to create a clear Vision, Mission and Values for Buckley Town Council.

This has included Member engagement, public consultation and facilitated workshops to help shape a shared direction for the future. A draft document has been produced for formal consideration.

#### **Improving Accessibility in Coronation Gardens**

External funding has been secured to support improvements to Coronation Gardens.

Design work and public consultation have been completed to inform the next stage of development, ensuring the space is inclusive and accessible to all.



#### **Re-launch of the Buckley Community Awards**

A refreshed Community Awards scheme has been successfully developed and launched. A new policy has been adopted, and the first round of nominations has been received, celebrating the achievements and contributions of local people.

#### **Governance and Continuous Improvement**

Significant progress has been made in delivering the Finance and Governance Toolkit Action Plan, strengthening the Council's policies, procedures and overall governance framework.

Continued...



## Supporting the Old Buckley Baths Project

The Town Council has continued to play an active role in supporting the Old Buckley Baths Working Group. This has included funding essential surveys and enabling initial remedial works to take place.

Progress is being made towards identifying a sustainable long-term community use for the site.

## Improving Communication and Engagement

The Council has significantly enhanced its social media presence, increasing both the volume of content and public engagement. This has helped to improve communication with residents and raise awareness of local initiatives, events and services.



**Follow the Town Council on Facebook**  
[facebook.com/BuckleyTC](https://facebook.com/BuckleyTC)

## Additional Priority Work

### Community Safety and CCTV Review

A full review of CCTV provision has been completed, including partnership arrangements with Flintshire County Council. This work will inform future improvements and investment in community safety.

### Public Toilets Review

A detailed review of Buckley's public toilets (owned by the Town Council) has been carried out, including a public survey. The findings highlight the facility's importance to residents and visitors, and we will continue to identify sustainable options for the future.



## Additional Achievements

Alongside the Council's core priorities, a wide range of additional achievements have been delivered during 2025/26, supporting the community, improving local services and enhancing the town environment.

### Reporting Anti Social Behaviour

Police can't act until suspicious and anti-social behaviour is reported

3 ways to report...

- ① Live Chat  
[www.northwales.police.uk/policy-forces/north-wales-police/areas/live-chat](https://www.northwales.police.uk/policy-forces/north-wales-police/areas/live-chat)
- ② Online reporting form
- ③ Call 101

Is it an emergency?  
**Call 999**  
 only in an emergency call 999. If there is an immediate danger to life, limb or property, call 999. If it's not an emergency, call 101.

### Community Safety Initiatives

The Council has introduced new measures to improve community safety, including the launch of an anti-social behaviour reporting awareness campaign in partnership with North Wales Police.

As part of the crime prevention project, Smart Water kits were sold to local residents at a discounted rate.



### Environmental and Community Initiatives

The Town Council has strengthened its environmental contribution by becoming a Keep Wales Tidy Litter Hub, encouraging community participation in keeping Buckley clean and welcoming.

Financial support has also been provided to local initiatives, including the Fit, Fed and Read programme, benefitting children and families.





### Capital Improvements and Infrastructure

Improvements have been made to local infrastructure, including the installation of an additional access point on Higher Common to improve access for events. The Council has also supported investment in local play provision and contributed to the development of wider green infrastructure opportunities within the town.



### Town Centre and Place-Shaping Activity

The Council has actively represented the community in local planning and regeneration matters, submitting responses to planning applications and consultations to ensure that development reflects the needs of Buckley residents. Work has also been undertaken with Flintshire County Council and partners to support town centre improvements, green infrastructure proposals and wider regeneration opportunities, helping to shape the future development and vibrancy of the town.



### Grants, Bursaries and Community Support

Ongoing support has been provided to local organisations and residents through the Council's grant and bursary schemes. Improvements have also been made to application processes, with increased future funding provision in response to demand.

### Supporting Governance and Operations

The Council has continued to strengthen its internal operations through a programme of policy updates and governance improvements, ensuring compliance and good practice. Staffing capacity has been enhanced following a full review of the Council's structure. Strong financial management has been maintained throughout the year, including effective budget setting, responsible management of reserves and securing best value through new contracts and investment decisions.



## Town Mayor & Deputy Mayor

**2025/2026**

Annually, the Town Council appoints a Town Mayor and Deputy Town Mayor.

The Town Mayor's role is primarily ceremonial and does not grant any additional authority. However, the Mayor serves as Chair of the Town Council, presiding over all Full Council meetings during their term of office. Both the Mayor and Deputy Mayor also represent the Town Council at various civic functions throughout the year.

**If you would like the Buckley Mayor to attend your community event please email:**  
**[townclerk@buckleytc.gov.wales](mailto:townclerk@buckleytc.gov.wales)**



### Remembering Paul Rathbone

The Town Council was deeply saddened by the passing of Paul Rathbone, Mayor's Consort and devoted husband of Councillor Lorraine Rathbone.

Throughout the Mayor's year of office, Paul carried out his role with dedication, kindness and integrity, accompanying the Mayor at numerous civic and community engagements, representing Buckley with warmth, dignity and genuine commitment.

Paul's contribution to civic life, and his steadfast support of both the Mayor and the wider community, will be remembered with great affection and gratitude.

### Town Mayor 2025/26

Councillor Lorraine Rathbone's year was marked by a varied programme of civic, community and charitable engagements. Activities included attending civic services, the official opening of Theatre Clwyd, supporting local voluntary and community organisations such as the 3 Bags Full Stoma Support Group, 1st Bistre Scout Group, Sonia's Little Stars Stay and Play Café, and Flintshire Local Voluntary Council, as well as meeting with community representatives through One Voice Wales.

The Mayor also celebrated residents' milestone birthdays, participated in remembrance events, promoted local culture through concerts by Fron Male Voice Choir and the Royal Buckley Town Band, and supported community celebrations throughout the year. She was pleased to officially open Berwyn Books and LY Hairdressing Salon, recognising the important contribution that local businesses make to the town's economy and community life.

In addition, she hosted a successful Charity Fundraising Ball, represented Buckley at charity events across the region, and supported initiatives aimed at enhancing community safety and wellbeing, including the launch of SmartWater in partnership with North Wales Police.

Fundraising totalled £3,717.78 during the year and was distributed amongst the Mayor's chosen charities of:

- **Royal Buckley Town Band**
- **The Community Fridge**
- **NEW Mind**





## Buckley Town Council Website

The Town Council's website

[www.buckleytc.gov.wales](http://www.buckleytc.gov.wales) contains a vast range of information for the public to view.

The Town Council is committed to being open and transparent to the people it serves.

The following information can be found on the website:

- About Buckley
- Bursary Scheme
- Councillors
- Council Agendas
- Council Meeting Dates
- Council Minutes
- Council Policies/Documents
- Council Wards
- Declaration of Interests
- Events
- Financial Information (including): Budget, Audit Reports, Annual Returns, Members' Allowance and Elector's Rights.
- Financial Regulations
- Latest News
- Town Council Staff
- Town Events & News
- Town Mayor

You can also read the Town Council's [Biodiversity & Resilience of Ecosystems Report & Action Plan](#) and [Well-being of Future Generations Report](#) on our website

## Follow the Town Council on Facebook



[facebook.com/BuckleyTC](https://facebook.com/BuckleyTC)

## Community Grant Scheme

Annually, local organisations can apply for a small grant from Buckley Town Council.

In 2025/26 the following groups were supported with financial assistance:

**National Eisteddfod - £100**

**Urdd Eisteddfod - £100**

**Llangollen International Eisteddfod - £100**

**1st Bistre Scout Group - £400**

**Buckley Community Fridge - £400**

**Cross Methodist Church - £200**

**Buckley Cricket Club - £400**

**Buckley Hockey Club - £400**

**Buckley Jubilee Committee - £380**

**Buckley Ju Jitsu Club - £400**

**Buckley Society - £400**

**Drury Primary School PTA - £400**

**Shelby's Place CIC - £400**

**Wales Air Ambulance - £100**

## Buckley Town Council Bursary Scheme

The Town Council operates a bursary scheme to help residents with higher education tuition fees. Applicants must be attending, or planning to attend, a university or college of higher education.

In the 2025/26 academic year, the Town Council awarded a total of £3000 in bursaries, benefitting nine successful applicants.

The Council has increased the 2026/27 budget for both awards in response to the high volume of financial applications received.

Details of both schemes can be found on the Town Council website.

## The Counselling Hub Support

Buckley Town Council funds the Counselling Hub Charity, supporting residents with suicide prevention, self-harm and depression. During 2025/26, 840 hours of therapy were provided.

In addition, the charity distributed Christmas gifts to local children in financial hardship, while the Council provided the charity with free office space in the Old Library Building.



## Buckley Town Council Events

Buckley Town Council recognises the importance that community events play in bringing residents together, fostering civic pride and strengthening community spirit.

The Council is committed to ensuring that community events remain free and accessible to all residents wherever possible.

Town Council events for 2025/26 include:

### Community Events

V.E. Day 80 Celebrations - May 2025

Annual Buckley Show May 2025

Remembrance Sunday - November 2025

Annual Fireworks Display - November 2025

Christmas Lights Switch on - November 2025

Litter Pick - March 2026

Community Coffee Morning - March 2026

### Civic and Fundraising Events

Mayor's Civic Service - June 2025

Mayor's Charity Fundraising Ball - Nov 2025





## Buckley Town Council

Buckley Town Council operates from its beautiful building in the heart of town, serving as a hub for civic and community life. The building's frontage is Grade II listed.

The premises include staff offices and a dedicated Council Chamber, while the first floor is leased to local businesses. Several areas within the building are also home to vital community services, such as the Community Food Fridge, School Uniform Exchange, Counselling Hub, Welsh Border Community Transport and Community Rooms for public use.



### Staffing and Operational Support

In addition to its small core part-time staff team, the Council works with two contractors: one who provides cleaning services for Council buildings and facilities and another who acts as Town & Events Contractor.

During 2025, the Council's Town & Events Contractor resigned from their role after more than ten years of service. The Council records its thanks for their contribution and wishes them well for the future.

Following a review of service delivery arrangements, the Council separated the town and events functions and awarded a new events contract to support the continued delivery of community events.

With a strong commitment to good governance, the Town Council ensures it has the resources and infrastructure needed to serve the town effectively and responsively.

## Town Council Assets and Services

**Coronation Gardens** - The Town Council owns and maintains the Coronation Gardens for all residents to enjoy.

**Town Centre Planting** - The Town Council continues to provide colourful summer hanging baskets and flower troughs throughout the town centre.

**Play Area Renovation** - The Town Council invested £10,000 as matched funding to Gwella Wales in upgrading the Princess Avenue Play Area



**Town Clock** - The Town Council keeps the iconic Buckley Silver Jubilee Clock ticking.



### **Summer Playschemes in all four wards** -

Buckley Town Council funds the Flintshire Play Development Team to deliver summer playschemes across all four wards.

During Summer 2025, 794 children attended sessions held over three weeks, 5 sessions per week at Higher Common (248), Drury Park (229), Lyme Grove (108) and Westwood School (209).

The playschemes continue to be well attended and provide valuable opportunities for supervised play and social interaction for younger residents.

The Council also supported the Fit, Fed and Read programme, benefiting children and families across the community.



## Town Council Assets and Services continued..

2025/2026

**Free Car Parking** - Buckley Town Council co-funds the car parking subsidy in the Flintshire Council short-stay car park to enable 1 hour of free parking. During December, Buckley Town Council funds free parking in all Flintshire County Council car parks in the Town.

**Public Conveniences** - The fully accessible public toilets, which are owned and maintained by the Town Council are open all day and are free to use. Feedback from our 2025 survey highlighted just how important our public toilet facilities are to you.

### **Contribution to Maintenance of The Commons and Burial Grounds**

The Town Council contributes funds to Flintshire County Council to maintain Middle and Lower Common. It also provides a financial contribution to Emmanuel Church, Bistre, St Matthew's Church and St. John's United Reformed Church towards upkeep and maintenance of the burial grounds.

### **Christmas Lights & Town Centre Bunting** -

Each year, the Town Council funds the installation and removal of Christmas lights in the Town Centre.

The Council funds both the installation and removal of the town-centre bunting, brightening the high street for the historic Buckley Jubilee celebrations and the summer months that follow.

Unfortunately, the Town Council is not responsible for Christmas lights in the Precinct due to it being under private ownership.

**CCTV** - The Council funds a range of CCTV around Buckley Town Centre to support public safety.





## Financial Information

### Buckley Town Council Finances 2025/26

Buckley Town Council set a budget to spend £477,575. Most of this is funded through the 'Precept'. Residents pay a proportion of the total precept, which is collected as part of your Council Tax bill. The remaining balance is earned through renting out office spaces within the Council building, community room hire, investment income and by spending the Town Council reserves.

At the year-end, the Town Council spent less than budgeted. Total spend = £431,472. This represents a modest variance against the original total. The Council has demonstrated good financial control throughout the year, adapting to emerging pressures while maximising efficiencies.

The full breakdown of the Town Council's budget, year-end financial statement / annual return and audit outcomes are published under the Financial Information section of the Town Council's website.

| <b>Expenditure Budget Area</b>                                                                                                                                                                                                                                                                                                                                          | <b>Budget Set</b>        | <b>Actual Spend</b>        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------------------------|
| <b>Finance Committee</b><br>Covering: Staff salaries, Council building utilities, cleaning maintenance, Mayors, Members and Civic expenses, Town Centre & Events contractor, bursary scheme, mental health counsellor, I.T., printing, stationery, insurance, legal, community grants, membership, audit fees, free car-parking scheme, training and health and safety. | £326,537                 | £304,455                   |
| <b>Highways &amp; Leisure Committee</b><br>Covering: Public toilets - cleaning, utilities and cleaning materials, renovation of the play area (Princess Avenue), contribution towards the maintenance of the Commons, summer playscheme, fit, fed & read, the annual Buckley Show, and maintenance of Coronation Gardens.                                               | £65,290                  | £65,098                    |
| <b>General Purposes Committee</b><br>Covering: Annual fireworks display, Jubilee bunting, CCTV, Town Clock, elections, contribution towards maintenance of burial grounds, Christmas lights, town centre hanging baskets and flower troughs and defibrillators.                                                                                                         | £64,248                  | £53,013                    |
| <b>Earmarked &amp; General Reserve</b>                                                                                                                                                                                                                                                                                                                                  | £21,500                  | £8,906                     |
|                                                                                                                                                                                                                                                                                                                                                                         | <b><u>Budget Set</u></b> | <b><u>Actual Spend</u></b> |
| <b>Totals:</b>                                                                                                                                                                                                                                                                                                                                                          | <b>£477,575</b>          | <b>£431,472</b>            |



## Committees and Members

The Town Council has two Standing Committees which include all members of the Council and are held monthly on the same evening as the Town Council Meeting. These are:

- **Finance Committee**  
Chair - Cllr E L Preece  
Vice Chair - Cllr D Mackie
- **Planning Committee**  
Chair - Cllr M Peers  
Vice Chair - Cllr D Ellis

In 2025/26 the Town Council held a total of 25 meetings:  
15 Council meetings and  
10 Committee meetings;  
and 2 Members Workshops

In 2025/26, the Town Council received four formal complaints in relation to the increase in precept, health & safety, noise and governance matters

In addition to the Standing Committees, the Council appoints the following Committees and Members to meet as and when required.

### **Staffing & Policies Review Committee**

Town Mayor, Deputy Town Mayor, Cllr E L Preece, Chair of Finance Committee, Cllr D Mackie, Vice Chair of Finance Committee, Cllr V E Blondek, Cllr D Ellis, Cllr R L Stewart.

### **Community Grants Sub-Committee**

Town Mayor, Deputy Town Mayor, Cllr E L Preece, Chair of Finance Committee, Cllr D Mackie, Vice Chair of Finance Committee, Cllr V E Blondek, Cllr C A Ellis, Cllr D Rose.

### **Bursary Award Sub Committee**

Chair of Finance Committee - Cllr E Preece, Cllr V Blondek, Cllr A Parry, Cllr C Ellis, Cllr J Hutchinson, Cllr D Mackie.

### **Council & Community Communications Committee**

Cllr M A Parry, Cllr V E Blondek, Cllr D Rose, Cllr E L Preece, Cllr R L Stewart.

### **Anti Social Behaviour Sub Committee**

Town Mayor, Deputy Town Mayor, Cllr I Peters, Cllr R B Jones, Cllr C M Preece, Cllr D Ellis, Cllr C A Ellis.

### **Financial Reserves Task & Finish Group reports to Finance Committee**

Town Mayor, Cllr D Mackie, Cllr E L Preece, Cllr C M Preece, Cllr V E Blondek, Cllr I Peters.



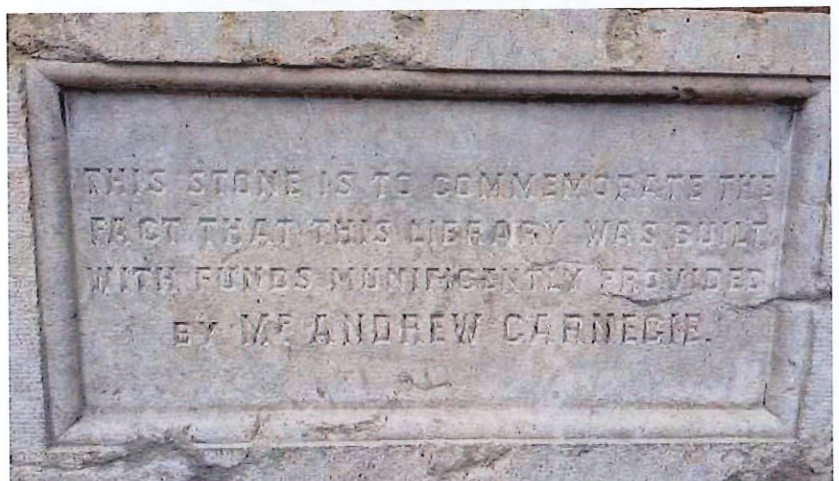
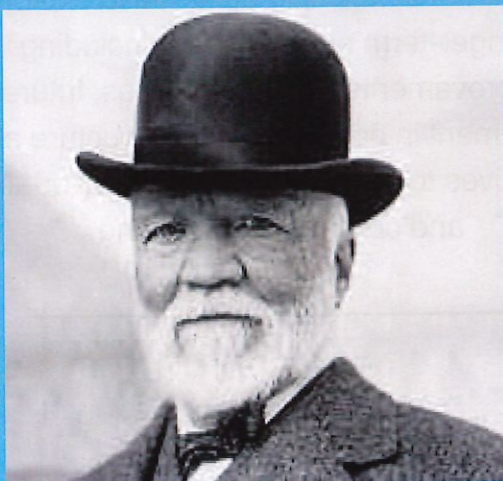
## Buckley Heritage

**‘What have Carnegie Hall, New York and the Old Library Building in Buckley got in common?’**

They were both built with funds provided by Mr Andrew Carnegie - a Scottish born American industrialist and philanthropist.

He believed in the transformative power of reading and the importance of libraries as an essential, free resource for communities, providing access to knowledge and education.

The Carnegie foundation built 2,509 libraries between 1883 and 1929, Buckley being one of them.





## 2026/27 Town Council Priorities

Buckley Town Council has agreed a clear set of priorities for 2026/27, focusing on strengthening the town's identity, improving community infrastructure and enhancing the services provided to residents.

To develop a Buckley branding and identity programme, helping to promote the town, strengthen community pride and support wider place-making ambitions.

Work will continue to improve access to Coronation Gardens, with the project progressing to detailed design stages to prepare for future delivery and funding opportunities

The Council will explore options for the future ownership of Buckley Commons, including potential community-led management arrangements to secure long-term benefits for residents.

Further improvements to community safety will be progressed through enhancements to CCTV provision, including additional cameras and strengthened partnership arrangements.

The Council will continue to support the Old Buckley Baths project and work in partnership with Flintshire County Council on the delivery of the Buckley Place Making Plan.

Improvements will be considered to enhance accessibility and flexibility within the Council Chamber and reception areas, alongside improvements to support hybrid and online meetings.

### Additional Priorities

A new contract will be procured to ensure a reliable and high-quality Christmas lights display across the town centre.

### **Looking Ahead**

The Council will also continue to explore longer-term opportunities, including improvements to public spaces, future investment in community infrastructure and initiatives to support environmental quality and community wellbeing.



## Could You Make a Difference in Buckley?

In May 2027, residents will have the opportunity to elect their Town Councillors for the next 5 years and help shape the future of Buckley.



### Could you be one of our next Town Councillors?

Buckley Town Council is the level of local government closest to the community. Councillors are elected by residents to represent local views, make decisions on Council services, facilities and projects, and help improve the town for everyone.

The Council supports a wide range of community initiatives, including local events, environmental improvements, grants and bursaries, youth and wellbeing projects, town centre enhancements and support for community organisations. Councillors play a key role in guiding these activities and ensuring public money is spent responsibly.

Councillors come from all walks of life and bring different skills, experiences and perspectives. No previous experience is required, as training and support are provided. What matters most is a genuine interest in the community and a willingness to work together to make a positive difference.

Buckley Town Council has 20 Councillors representing the town's four wards, working together to serve residents and support the continued development of the community.

Council meetings are open to the public, providing an opportunity to see local democracy in action.

As the May 2027 local elections approach, residents are encouraged to consider whether becoming a Town Councillor could be an opportunity to contribute to the future of Buckley. Further information will be published nearer the election date, or you can contact the Town Clerk.





Town Clerk/Responsible Financial Officer - Mrs Karen Brown  
Personal Assistants to the Town Clerk - Lynne George, Tracey Reece, Ceri Williams.

**Buckley Town Council**  
Council Offices, Mold Road, Buckley, Flintshire. CH7 2JB.  
telephone: 01244 544540  
email: [townclerk@buckleytc.gov.wales](mailto:townclerk@buckleytc.gov.wales)



David Fitzsimon  
Prif Swyddog Lle a Thwf | Chief Officer  
Place and Growth  
Cyngor Sir y Fflint | Flintshire County  
Council



To: All Town & Community Councils in Flintshire

Your Ref/Eich Cyl  
Our Ref/Ein Cyf PSPOs 2026  
Date/Dyddiad 24<sup>th</sup> June 2026  
Ask for/Gofynner arr  
Direct Dial/Rhif Union 01352 703440  
E-mail/ebost  
PSPO@flintshire.gov.uk

Dear Councillor,

**Consultation to renew Alcohol Control and Dog Control Public Spaces Protection Orders (PSPO) in Flintshire, 24 June 2026 to 31 July 2026**

I write to inform you that a consultation concerning Flintshire's Public Spaces Protection Orders (PSPOs) has commenced.

PSPOs are interventions to prevent individuals or groups committing anti-social behaviour in public spaces. These powers were introduced as part of the Anti-Social Behaviour, Crime and Policing Act 2014.

Councils may grant a PSPO after consultation with the Police, the Police and Crime Commissioner and appropriate community representatives. They can be enforced by council officers, police officers or suitably authorised police community support officers. At present, there are two PSPOs in place in Flintshire which relate to dog control and the consumption of alcohol.

PSPOs can last for a maximum of three years before a review is required. As part of the statutory process we are now conducting a consultation on the current orders. Below is a brief outline of the prohibitions associated with the Dog Control and Alcohol Control Orders:

Ty Dewi Sant, St Davids Park  
Ewloe, Flintshire. CH5 3FF  
[www.flintshire.gov.uk](http://www.flintshire.gov.uk)

Ty Dewi Sant, Parc Dewi Sant,  
Ewlo, Sir Y Fflint. CH5 3FF  
[www.siryfflint.gov.uk](http://www.siryfflint.gov.uk)

We welcome correspondence in Welsh. We will respond to correspondence received in Welsh without delay.  
Rydym yn croesawu gohebiaeth Gymraeg. Ymatebwn yn ddi-od i ohebiaeth a dderbynnir drwy gyfrang y Gymraeg.



## Dog Control PSPO

The Dog Control PSPO requires dog owners to:

- Remove their dogs' waste from all public places within Flintshire;
- Have with them a suitable means of collecting and disposing of dog waste;
- Place their dog on a lead when asked by an authorised officer, if the dog was causing a nuisance;
- Prohibit dogs from entering the playing areas of public marked sports pitches, formal recreation areas including but not exclusively bowling greens and tennis courts, fenced equipped children's play areas and all areas within school grounds;
- Keep their dog on a lead in cemeteries; and
- Prohibit the access of dogs in specified locations in the county; at present these areas are The Rosie, Wepre Park, Connah's Quay, and Mold Memorial Gardens (also known as the Ornamental or Flower Gardens, Mold).

## Alcohol PSPO

The Alcohol Control PSPO allows police officers the power to request members of the public to surrender alcohol if a member of the public is believed to be causing a nuisance in a public place. This is not a total alcohol ban in public areas and is not applicable to licensed premises.

Any local authority that has a PSPO in place, may extend the period for which it has effect, if it is satisfied, on reasonable grounds, that doing so is necessary to prevent an occurrence or recurrence of the activities identified in the Order.

## How to take part in our consultation

We value your opinion and would be grateful for your response to both surveys, which can be found using the following links:

<https://www.smartsurvey.co.uk/s/DF-PSPO-2026/> (Dog Control) and;  
<https://www.smartsurvey.co.uk/s/A-PSPO-2026/> (Alcohol Control).

The consultation will be open between **24 June 2026 and 31 July 2026**.

Yours sincerely



Chief Officer (Place and Growth)

Ty Dewi Sant, St Davids Park  
Ewloe, Flintshire. CH5 3FF  
[www.flintshire.gov.uk](http://www.flintshire.gov.uk)

Ty Dewi Sant, Parc Dewi Sant,  
Ewlo, Sir Y Fflint. CH5 3FF  
[www.sirymfflint.gov.uk](http://www.sirymfflint.gov.uk)

We welcome correspondence in Welsh. We will respond to correspondence received in Welsh without delay.  
Rydym yn croesawu gohebiaeth Gymraeg. Ymatebwn yn ddi-od i ohebiaeth a dderbynnir drwy gyfrwng y Gymraeg.





## **Buckley Town Council**

### **Public Toilets: Closures and Vandalism Incidents**

Members are advised of two separate incidents at the Buckley Public Toilets, both of which resulted in temporary closures.

Incident 1 - On 26 June 2026, the ladies' toilets were closed for the afternoon following a report of human waste on the floor. The area was cleaned and sanitised immediately, and the facility was reopened the following day.

Incident 2 - During the evening clean on 4 July 2026, significant damage was discovered within the male toilets. The incident was reported to the Council on Monday 6 July 2026. The facility had been subjected to criminal damage, including broken doors and locks, damage to the sink area, graffiti, and human waste smeared on walls and floors.

Due to the extent of the damage and the requirement for specialist cleaning and repair works, the male toilets were closed for approximately one week. A decontamination deep clean was undertaken and temporary repairs were completed to enable the facility to reopen at the earliest opportunity (in time for Buckley Jubilee). Works still to be completed include the replacement of the internal lock mechanism and the removal of graffiti.

This incident was considerably more serious in nature and has been reported to North Wales Police. Photographic evidence and relevant CCTV footage have been provided to assist with their enquiries.

Photographs showing some of the damage are attached for Members' information.

#### **Recommendation**

That Members note the recent incidents, the actions taken to restore the facilities to a safe and usable condition, and the referral of the criminal damage incident to North Wales Police.



Karen Brown, Town Clerk/RFO, July 2026







David Fitzsimon  
Chief Officer (Place and Growth)  
Prif Swyddog (Lle a Thwf)



Buckley Town Council  
COUNCIL OFFICES  
Mold Road  
Buckley  
CH7 2JB

Your Ref/Eich Cyf  
Our Ref/Ein Cyf FUL/000542/26  
Date/Dyddiad 07-Jul-2026  
Ask for/Gofynner am Alison Dean  
Direct Dial/Rhif Union 01352 703331

Town & Country Planning Act 1990 (as amended)  
Town & Country Planning (General Development Management Procedure)  
(Wales) Order 2012;  
The Town and Country (Environmental Impact Assessment) (Wales)  
Regulations 2017

**PLANNING APPLICATION CONSULTATION - Ref No: FUL/000542/26**

**PROPOSAL: NEW CHANGING ROOMS AND STORAGE FACILITIES**  
**LOCATION: Hawkesbury Little Theatre, Mill Lane, Buckley, CH7 3HB**

|                                                   |   |
|---------------------------------------------------|---|
| Is a Departure from the Development Plan          | N |
| Affects a Right of Way                            | N |
| Accompanied by an Environmental Impact Assessment | N |

You can view the application, the plans and any other documents submitted with the application on the Council's website:

<https://planning.agileapplications.co.uk/flintshire> and make your comments online.  
Alternatively, comments can be e-mailed to [planning.consultation@flintshire.gov.uk](mailto:planning.consultation@flintshire.gov.uk)



Ty Dewi Sant, St David's Park, Ewloe,  
CH5 3FF [www.flintshire.gov.uk](http://www.flintshire.gov.uk)  
Ty Dewi Sant, Park Dewi Sant,  
Ewlo, CH5 3FF  
[www.siryfflint.gov.uk](http://www.siryfflint.gov.uk)

We welcome correspondence in Welsh. We will respond to correspondence received in Welsh without delay.

Rydym yn croesawu gohebiaeth Gymraeg. Ymatebwn yn ddi-oed i ohebiaeth a dderbynnir drwy gyfrwng y Gymraeg.



I may only take into consideration representations made to me in writing and these should be made within **21 days** of the date of this letter. Any representations received are liable to be made available for public inspection.

In any response, please quote the application reference number give above. Further information regarding this letter may be obtained by contacting the case officer named at the head of this letter.

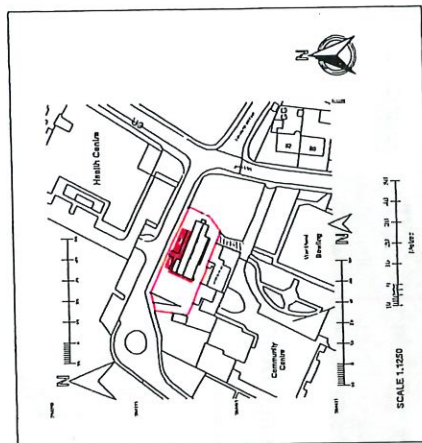
Yours faithfully/Yr eiddoch yn gywir



David Fitzsimon  
Chief Officer (Place and Growth)  
Prif Swyddog (Lle a Thwf)

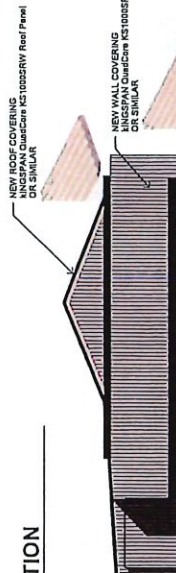




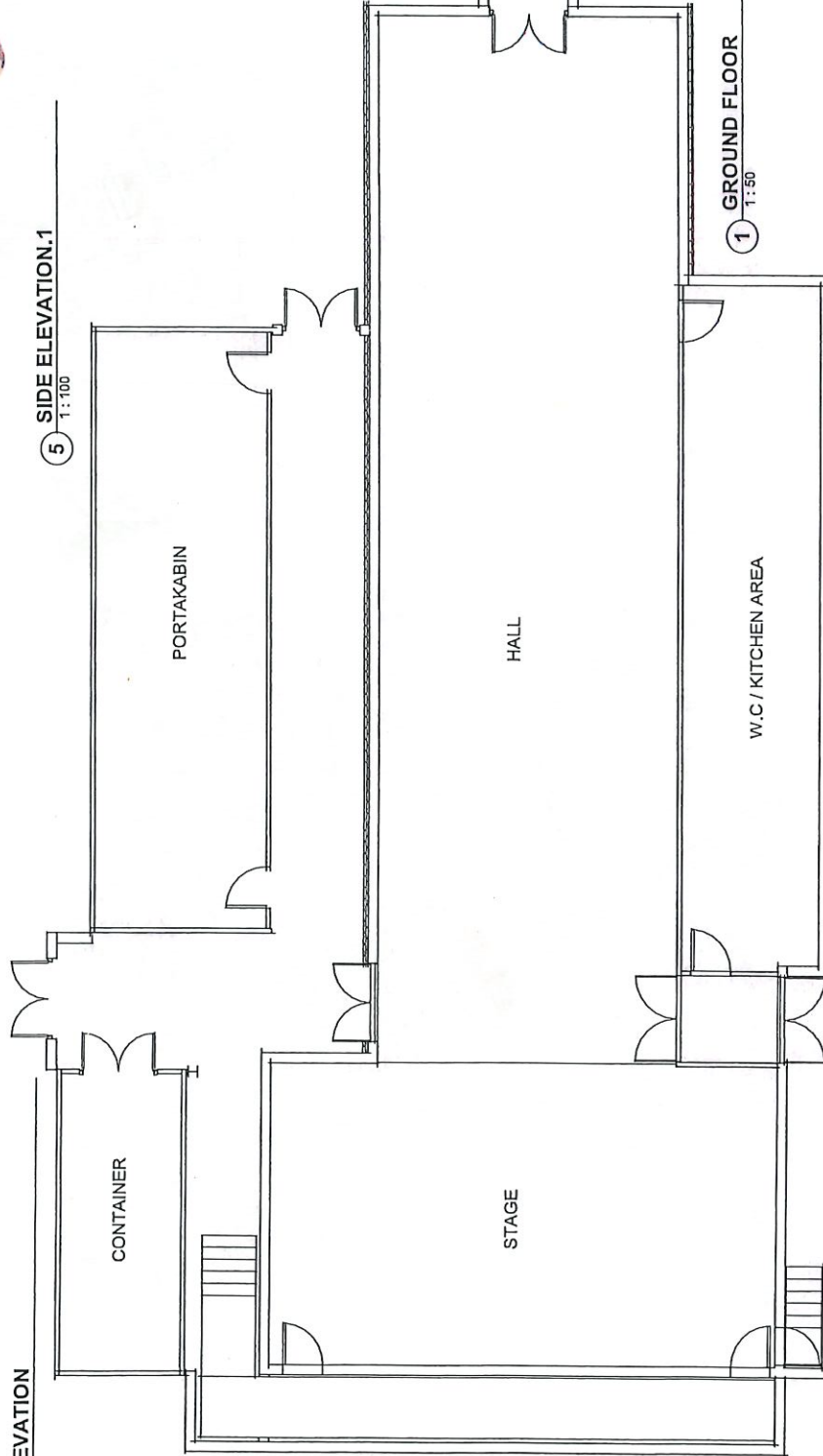
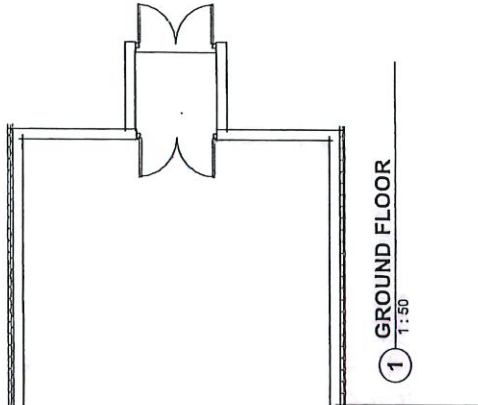


**NOTE : Measurements/scale is for guidance only. Contractor should take own measurements on site**  
The use of this drawing as a basis for programming or ordering of material shall be at the contractor's own risk  
The Contractor is to inform of any discrepancies between any information on any drawings and with those found on site




$$\frac{1}{2} : 100$$


4  $1:100$


$$\frac{100}{100} = 1$$
$$\frac{5}{1 \cdot 100}$$

$$\frac{1}{1:50}$$

W.C / KITCHEN AREA

**NOTE : Measurements/scale is for guidance only. Contractor should take own measurements on site**  
The use of this drawing as a basis for programming or ordering of material shall be at the contractor's own risk  
The Contractor is to inform of any discrepancies between any information on any drawings and with those found on site

**NOTE : Measurements/scale is for guidance only. Contractor should take own measurements on site**  
The use of this drawing as a basis for programming or ordering of material shall be at the contractor's own risk  
The Contractor is to inform of any discrepancies between any information on any drawings and with those found on site

A.F. Architectural Designs  
E-mail: [info@afad.co.uk](mailto:info@afad.co.uk)  
Tel: 07980799627  
Web: [www.afad.co.uk](http://www.afad.co.uk)

A.F. Architectural Designs  
E-mail: [info@afad.co.uk](mailto:info@afad.co.uk)  
Tel: 07980799627  
Web: [www.afad.co.uk](http://www.afad.co.uk)

This document and all information herein is confidential and the intellectual property of A.F. Architectural Designs. It is disclosed in confidence on terms that it will not be disclosed to any third party, used, copied, loaned, licensed, or reproduced in whole or in any part in any manner or form for manufacturing, lending or for any other purpose without the written permission of A.F. Architectural Designs. The copyright is retained by A.F. Architectural Designs.

PROJECT  
Hawkesbury Little Theatre,  
Buckley CH7 3HA

THE PROPOSED

|                |           |
|----------------|-----------|
| DATE           | 10/06/26  |
| DRAWN BY       | F.J.      |
| SALE (to A1)   | indicated |
| DRAWING NUMBER | REV       |



**BUCKLEY TOWN COUNCIL**  
**SCHEDULE OF ACCOUNTS PAID AND FOR PAYMENT FOR THE PERIOD**  
**24TH JUNE 2026 TO 21ST JULY 2026**

| Acc No.        | B/T DD/CHQ | Payable to                        | Detail                                                                                        |                  | Initial | Initial |
|----------------|------------|-----------------------------------|-----------------------------------------------------------------------------------------------|------------------|---------|---------|
| 14409/10/11/12 | B/transfer | Staff costs                       | Salaries - July 2026                                                                          | 8,223.70         |         |         |
| 14413          | B/transfer | HM Customs & Revenues             | Tax & NIC - July 2026                                                                         | 2,946.05         |         |         |
| 14414          | B/transfer | Ciwyd Pension Fund                | Superannuation - July 2026                                                                    | 1,218.37         |         |         |
| 14415          | B/transfer | The Cumbria Clock Company         | Servicing of Town Clock on balcony of Council buildings                                       | 234.00           |         |         |
| 14416          | B/transfer | JDH Business Services Ltd         | Fees for year end Internal audit 2025/26                                                      | 478.80           |         |         |
| 14417          | B/transfer | Cllr R L Stewart                  | Reimbursement for refreshments for Jubilee Coffee Morning - 18/06/26                          | 23.70            |         |         |
| 14418          | B/transfer | CAD Recycling Ltd                 | Trade waste collection - June 2026                                                            | 26.26            |         |         |
| 14419          | B/transfer | Flintshire County Council         | CCTV rent/maintenance/electricity (town centre) 01/07/26 - 30/09/26                           | 2,894.81         |         |         |
| 14420          | B/transfer | Flintshire County Council         | Public conveniences - annual land rent                                                        | 50.00            |         |         |
| 14421          | B/transfer | BWT UK Ltd                        | Water cooler rental - June 2026                                                               | 4.87             |         |         |
| 14422          | B/transfer | Profresh Window Cleaning Services | Watering of hanging baskets in town centre - one off charge                                   | 90.00            |         |         |
| 14423          | B/transfer | Starboard Systems Limited         | Civically Subscription - July 2026                                                            | 144.00           |         |         |
| 14424          | B/transfer | Canda Copying Ltd                 | Photocopier rental 01/07/26 - 30/09/26                                                        | 223.84           |         |         |
| 14425          | B/transfer | Canda Copying Ltd                 | Photocopier copies 25/03/26 - 29/06/26                                                        | 359.18           |         |         |
| 14426          | B/transfer | Zurich Municipal                  | Combined insurance 01/07/26-30/06/27                                                          | 4,850.64         |         |         |
| 14427          | B/transfer | Eyton Solutions Ltd               | Council buildings - Fire Risk Assessment                                                      | 720.00           |         |         |
| 14428          | B/transfer | Common Sense Safety Solutions Ltd | Annual appointment of Competent Health & Safety Advisors                                      | 810.00           |         |         |
| 14429          | B/transfer | Mega Electrical NW Ltd            | Installation of Jubilee bunting 2026                                                          | 1,176.00         |         |         |
| 14430          | B/transfer | H & R Roberts & Sons              | Miscellaneous hardware - June 2026                                                            | 18.98            |         |         |
| 14431          | B/transfer | Poplar Properties (Wrexham) Ltd   | Buckley Jubilee 2026 - hire of public toilets                                                 | 428.40           |         |         |
| 14432          | B/transfer | GLS                               | Stationery and cleaning supplies                                                              | 269.22           |         |         |
| 14433          | B/transfer | NWATLCC                           | Delegate fees                                                                                 | 23.00            |         |         |
| 14434          | DD         | Bright SG Ltd                     | Annual payroll subscription 2026/27                                                           | 204.48           |         |         |
| 14435          | DD         | Cathedral Leasing Ltd             | Hygiene services - quarterly                                                                  | 312.77           |         |         |
| 14436          | DD         | Equals Money PLC                  | Account fee - July 2026                                                                       | 25.00            |         |         |
| 14437          | DD         | Oclopus Energy Ltd                | Public conveniences - electricity supply - June 2026                                          | 60.45            |         |         |
| 14438          | DD         | Ocean Telecom UK Ltd              | Line rental plus call charges - June 2026                                                     | 105.60           |         |         |
| 14439          | DD         | Ocean Telecom UK Ltd              | Additional access point supplied and fitted                                                   | 210.00           |         |         |
| 14440          | DD         | H3G                               | Office mobile rental - June 2026                                                              | 9.82             |         |         |
| 14441          | B/transfer | Maldscando Ltd                    | Cleaning Contract - Council buildings and public conveniences + opening & closing - July 2026 | 2,968.49         |         |         |
| 14442          | B/transfer | Designs 4 Signs                   | Adding Mayor's name to Honour's Board                                                         | 78.00            |         |         |
|                |            |                                   |                                                                                               | <b>29,288.43</b> |         |         |

WE HEREBY CERTIFY THAT THE ABOVE MENTIONED ACCOUNTS NOS 14409 - 14441 (INCLUSIVE) WERE APPROVED FOR PAYMENT AT A MEETING OF  
THE TOWN COUNCIL'S FINANCE COMMITTEE ON 21ST JULY 2026

..... TOWN MAYOR ..... CHAIR OF FINANCE COMMITTEE

..... TOWN CLERK

DATE: 21ST JULY 2026









## **Buckley Town Council**

### **Old Buckley Baths – Progress Update Report**

#### **1. Background**

At its meeting held in June 2026, the Council considered a report from the Town Clerk on recent developments relating to the Old Buckley Baths.

Under Minute 19913 – the Council resolved to approve funding for the required insurance, officer time to support progression of the project, and to consider further financial support over the next one to two years. The Council also provided formal support for the proposed redevelopment of the building and requested that, as more detailed plans are developed, consideration is given to incorporating elements of the previous masterplan.

This report provides a further update following receipt of the insurance quotation and additional information regarding grant funding and match funding requirements for the project.

#### **2. Insurance Update**

Following the June meeting, the insurance quotation has now been received.

The annual premium for building, indemnity and public liability insurance is £6,803.42.

For more than a decade, Buckley Town Council has historically funded the annual insurance costs associated with the Old Buckley Baths. Previous contributions include: 2022/23 – £5,200.00 and 2023/24 – £6,268.84. There was no request for insurance funding during 2024/25 and 2025/26.

As reported to Council in June, the Old Buckley Baths earmarked reserve currently stands at £4,270. Whilst this is insufficient to meet the full annual premium, it is proposed that only the proportion relating to the period from July 2026 to 31 March 2027 is charged during the current financial year. The remaining proportion relating to the 2027/28 financial year would be included within the next budget-setting process.

Based on a pro-rata calculation of the annual premium £6,803.42:

July 2026 to March 2027 (9 months): £5,102.57

April 2027 to June 2027 (3 months): £1,700.85

The earmarked reserve of £4,270 would fund the majority of the current year's cost, with a balance of £832.57 to be met from the current revenue budget. The £1,700.85 relating to 2027/28 would be included within the next budget cycle.





Securing the insurance remains a critical requirement for the project. It will enable the appointment of new Trustees, allowing the project to move forward.

### **3. Grant Funding Update**

Further information has now been received regarding the potential funding route for the redevelopment of the Old Buckley Baths.

The project has been identified as a potential candidate for support through the UK & Welsh Government's Local Growth Fund. The purpose of the Fund is to support long-term investments that drive economic growth and strengthen communities. Flintshire County Council has submitted an Expression of Interest to the North Wales Regional Board for the Old Buckley Baths project to be considered as a project of regional significance.

Should the Expression of Interest be successful, the project may be eligible to apply for funding through the 'SHAPE' capital programme. The capital element of the fund could provide up to £300,000 during 2026/27 towards redevelopment works at the Old Buckley Baths. However, the scheme is not yet open to applications and remains subject to the allocation of funding by Welsh Government to the North Wales regional programme, which is administered by Gwynedd County Council.

Any capital grant award would require 10% match funding from project partners. If the maximum grant of £300,000 were secured, the required match funding would be £30,000.

The proposed capital works for this phase would focus on making the building safe and preparing it for future redevelopment. Subject to planning permission and funding approval, this is expected to include

- Removal of asbestos from the building.
- Roof replacement works.
- Filling part/all of the former swimming pool.

Due to the anticipated timescales, Flintshire County Council and Buckley Town Council are undertaking preparatory work in advance of the grant launch. The fund is expected to open in September 2026, with expenditure required by 31 March 2027. To maximise the available delivery period, initial quotations are currently being sought to enable work packages and contracts to be progressed as quickly as possible should funding be secured.

Alongside the capital funding opportunity, a revenue grant of up to £30,000 may also be available to support project development costs, including legal fees associated with establishing appropriate lease arrangements. This element would also require 10% match funding, representing a potential contribution of up to £3,000.

At this stage, the final value of any application remains unknown. It is anticipated that the overall project costs for 2026/27 may be lower than the maximum capital allocation





available, and further cost information is still being obtained. As a result, the level of match funding ultimately required may be significantly lower than the figures outlined above.

To enable the project to proceed at pace should the funding opportunity become available, Buckley Town Council is requested to approve the allocation of match funding from General Reserves for both the capital and revenue elements of the proposed grant application, up to a maximum of £30,000 capital funding and £3,000 revenue funding, and to authorise the Town Clerk, in consultation with the Town Mayor and Chair of Finance Committee, to confirm and commit this funding as part of any grant application or funding agreement relating to the Old Buckley Baths project, subject to the total Council contribution not exceeding £33,000.

Any successful grant award and associated expenditure will be reported to Council at the earliest opportunity.

Looking ahead to 2027/28, Flintshire County Council officers have already commenced discussions with Welsh Government regarding the potential for a future grant application to support the full refurbishment of the Old Buckley Baths. Early indications suggest that a grant allocation in the region of £1.2 million may be available to support the next phase of redevelopment, although discussions remain at an early stage and no funding has yet been secured.

In addition, during 2026/27 the proposed leaseholder may be eligible to apply for separate business support funding to assist with the preparation of architectural drawings, development of a 10-year business plan and associated legal costs. Any match funding required for this support would be provided by the individual applicant and would not require a financial contribution from Buckley Town Council.

#### **4. Conclusion**

The insurance quotation and emerging grant opportunities represent important next steps in progressing the redevelopment of the Old Buckley Baths. Approval of the proposed insurance arrangements and match funding would enable the project to move forward quickly should funding opportunities become available.

The long-term vision remains the sustainable refurbishment of the Old Buckley Baths and its return to active community use, safeguarding this important community asset for future generations.





## **5. Recommendations**

That Buckley Town Council:

- a) Approves payment of the annual insurance premium of £6,803.42, with the cost apportioned across the 2026/27 and 2027/28 financial years in accordance with the period of insurance cover.
- b) Approves the allocation of up to £30,000 capital match funding and £3,000 revenue match funding from General Reserves towards the Old Buckley Baths project.
- c) Authorises the Town Clerk, in consultation with the Town Mayor and Finance Committee Chair to confirm and commit this match funding as part of any grant application or funding agreement relating to the project, subject to the total Council contribution not exceeding £33,000.

Karen Brown, Town Clerk/RFO, July 2026





## **Buckley Town Council**

### **Internal Audit Recommendation – Zurich Insurance Review**

Members are advised that the Internal Auditor recommended that evidence be retained to demonstrate that an annual review of Council assets is adequately reflected in the insurance has been undertaken.

The review was completed as part of the Council's most recent insurance renewal process. A full review of the Council's assets and contents was carried out, with the asset register cross-referenced against the insurance schedule. Amendments were made where required to ensure that the Council's assets are adequately insured.

Following the transfer of all CCTV assets to Flintshire County Council, these assets were removed from the Council's insurance schedule. As a result of the updated asset information, the Council's annual insurance premium has reduced slightly.

During the review, it was identified that the Council's Civic Regalia had not been specifically included within the insurance schedule. The insurer has now added a replacement value for the items; however, it has recommended that a professional reinstatement valuation is obtained within the next 12 months to ensure the level of cover remains appropriate. Provision for this valuation will need to be considered as part of the next budget-setting process.

To address the audit recommendation, the Council will ensure that, as part of the annual review and approval of the Asset Register, the insurance schedule is reviewed to confirm that all Council assets are appropriately insured. The completion of this review will be formally recorded and retained for audit purposes.

A copy of the current insurance schedule is attached for Members' information and as evidence of the review undertaken during the renewal process.

### **Recommendation**

That Council notes the action taken in response to the internal audit recommendation and agrees that the current insurance schedule reflects the Council's assets.

Karen Brown, Town Clerk & RFO

July 2026





Ms Karen Brown  
Buckley Town Council  
Council Offices  
Mold Road  
Buckley  
Flintshire  
CH7 2JB

## Select for Local Councils Policy Schedule

This insurance policy, which meets your demands and needs, has been based on the latest information obtained from you. The Policy, the Policy Schedule, any Certificates of Insurance and Endorsements form one document and should be read together. This Schedule replaces any previous Schedule.

|                                                       |                            |
|-------------------------------------------------------|----------------------------|
| Policy Number                                         | [REDACTED]                 |
| Insured                                               | Buckley Town Council       |
| Business                                              | Parish / Town Council      |
| Period of Insurance                                   |                            |
| From                                                  | 01 <sup>st</sup> July 2026 |
| To                                                    | 30 <sup>th</sup> June 2027 |
| and any other period for which cover has been agreed. |                            |
| Adjustment Premium                                    | £ -1,263.09                |

Premiums are inclusive of Insurance Premium Tax and/or VAT as appropriate.

|                                  |                            |
|----------------------------------|----------------------------|
| Schedule Number                  | [REDACTED]                 |
| Long term agreement active until | 01 <sup>st</sup> July 2027 |
| Preparation Date                 | 30 <sup>th</sup> June 2026 |
| Prepared by                      | Mr Will Percival           |
| Policy Form Reference            | [REDACTED]                 |

### Policy Cover Declaration:

You, the Insured, are not aware of any known losses or events that could give rise to a claim, or circumstances that would be prejudicial to us, the Insurer, should the basis of cover on the below given insurance product (s) be changed.

This is important information, please read it carefully and check that the facts given about you are correct and that we have included all the covers that you require. We are unable to give you advice so it is your responsibility to check the cover is correct for your organisation.

## Statement of Fact

If you provide services or activities to children, or adults who are in need of care and support and therefore may be unable to protect themselves against abuse or neglect:

- Your organisation has not had any third-party inspections with a grading of Inadequate, Requires Urgent Improvement, Weak or Unsatisfactory
- You have in place a written safeguarding policy and accompanying procedures that clearly set out the actions to take in response to child and vulnerable adult abuse
- You carry out safer recruitment and selection processes that include the seeking of appropriate criminal records checks, alongside a renewal and update process
- All Employees and **volunteers** engaged in regulated activity and/or activity that brings them into contact with children or vulnerable adults receive safeguarding awareness training including refresher training
- You have one or more designated practitioners for safeguarding to support other practitioners in the organisation to recognise and respond to concerns about Abuse
- You retain employment records, safeguarding checks, safeguarding policies and procedures and safeguarding records for at least the prevailing regulatory best practice period.

If you provide services or activities to children, or adults who are in need of care and support and therefore may be unable to protect themselves against abuse or neglect, and you become non-compliant with any of the above statements, you must tell us, as it may affect your ability to claim under this policy.

## Important information

### Taking reasonable care

We require that you take reasonable care in managing your activities. Where appropriate this requires you to do the following:

- Keep written risk assessments for your key activities
- Keep written records of your staff and volunteer training. For example, manual handling training, or for use of tools and machinery
- Abide by any rules, guidelines or advice that is given to you by any relevant authority, such as a Local Authority, or the Health and Safety Executive

We want you to be confident about your insurance and understand what is required of you. Please contact us if you have any questions relating to the above.



## Lines of Cover applying

### Part A – Material damage

#### Table Headings

|              |                                                                                                                             |
|--------------|-----------------------------------------------------------------------------------------------------------------------------|
| Contents (a) | Furniture, fixtures, fittings and tenants improvements                                                                      |
| Contents (b) | Other contents and consumable stock not specified below including printed books and unused stationery                       |
| Contents (c) | Computer equipment, other office equipment and sports equipment                                                             |
| Contents (d) | Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment |
| Contents (e) | Tobacco                                                                                                                     |
| Contents (f) | Camcorders, videos and gaming machines                                                                                      |
| Contents (g) | Civic Regalia                                                                                                               |

#### Sums Insured

| Premises Address                                                                         | Buildings Sum Insured | Loss of Rent | Contents (a) | Contents (b) | Contents (c) | Contents (d) | Contents (e) | Contents (f) | Contents (g) |
|------------------------------------------------------------------------------------------|-----------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| 1. Council Offices, Council Chamber & Community Room, Mold Road, Buckley, Clwyd, CH7 2JB | £3,449,722.50         | N/A          | £87,045.15   | £500.00      | £13,334.00   | £0.00        | £0.00        | £0.00        | £6,000.00    |
| 2. Public Conveniences, Padeswood Road North, Buckley, Flintshire, CH7 2EF               | £141,094.40           | N/A          | £40,000.00   | £0.00        | £0.00        | £0.00        | £0.00        | £0.00        | £0.00        |

For Premises: 1, 2

Insured Perils applicable to Material Damage: 1-16

#### Excesses Applicable to Premises 1 & 2

The following Excesses apply to each and every loss arising in respect of each and every separate premises:

|                                            |        |
|--------------------------------------------|--------|
| Accidental Damage                          | £250   |
| Theft                                      | £250   |
| Riot civil commotion and Malicious Persons | £250   |
| Storm or Flood                             | £250   |
| Escape of Water                            | £250   |
| Falling Trees or Branches                  | £250   |
| Subsidence                                 | £1,000 |

Variable contents excess active:

| Premises                        | Contents                       | Excess |
|---------------------------------|--------------------------------|--------|
| Premises 1: Mold Road, Buckley, | Furniture, Fixtures & Fittings | £250   |

|                |  |  |
|----------------|--|--|
| Clwyd, CH7 2JB |  |  |
|----------------|--|--|

**Operative Endorsements:** 1, 2, 3, 5, 6, 7, 8 & 9 (please refer to the Endorsement section of the policy wording)



**Part B – Business interruption**

| Premises Address | Additional Expenditure | Indemnity Period (Months) | Loss of Data | Indemnity Period (Months) | Loss of Gross Revenue | Indemnity Period (Months) |
|------------------|------------------------|---------------------------|--------------|---------------------------|-----------------------|---------------------------|
| All Premises     | £100,000               | 24                        | N/A          |                           | £36,000               | 24                        |

**For Premises: 1, 2**

**Insured Perils applicable to Business Interruption: 1-16**

**Operative Endorsements:**

None

## Part C – All risks

### Table Headings

|              |                                                                                                                             |
|--------------|-----------------------------------------------------------------------------------------------------------------------------|
| Contents (a) | Furniture, fixtures, fittings and tenants improvements                                                                      |
| Contents (b) | Other Contents and consumable stock not specified below including printed books and unused stationery                       |
| Contents (c) | Computer Equipment, other office equipment and sports equipment                                                             |
| Contents (d) | Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment |
| Contents (e) | Tobacco                                                                                                                     |
| Contents (f) | Camcorders, videos and gaming machines                                                                                      |
| Contents (g) | Civic Regalia                                                                                                               |

### Additional Items:

Where no premises address is shown, the item is not based at one location and cover is provided anywhere within the territorial limits.

| Item Description                | Sum Insured | Excess |
|---------------------------------|-------------|--------|
| Town Clock                      | £8,775.98   | £250   |
| CCTV Equipment                  | £2,200.00   | £100   |
| Christmas Lights                | £14,991.00  | £100   |
| Gazebo & Tables for hire        | £3,881.00   | £100   |
| Flower Tubs and Hanging baskets | £2,759.00   | £100   |
| Speed Radar Gun                 | £158.00     | £100   |
| Commemorative Bench             | £721.00     | £100   |
| Hanging Basket Columns          | £10,207.00  | £100   |
| Bus Shelters                    | £1,250.00   | £100   |
| Defibrillators                  | £3,018.00   | £100   |
| Hawksbury War Memorial          | £44,730.63  | £100   |
| Buckley War Memorial            | £13,419.19  | £100   |
| Mobile Stage                    | £14,000.00  | £100   |
| Event Barriers x 80             | £1,856.00   | £100   |

The excess stated applies to each and every loss.

**Operative Endorsements:** 1, 2, 3 & 7 (please refer to the Endorsement section of the policy wording)



## Part D – Money

Limit any one loss

- |                                                                                                                                              |          |
|----------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1. Loss of Non-Negotiable Money in the situations specified in items 2(a), 2(b), 2(c)(i) and 2(c)(ii):                                       | £250,000 |
| 2. Loss of other Money:                                                                                                                      |          |
| (a) in transit in the custody of any <b>member</b> or <b>employee</b> or in transit by registered post (limit £250), or in a Bank Night Safe | £5,000   |
| (b) in the private residence of any <b>member</b> or <b>employee</b>                                                                         | £250     |
| (c) in the <b>premises</b>                                                                                                                   |          |
| (i) in the custody of or under the actual supervision of any <b>member</b> or <b>employee</b>                                                | £5,000   |
| (ii) in locked safes or strongrooms                                                                                                          | £5,000   |
| (iii) in locked receptacles other than safes or strongrooms                                                                                  | £250     |

**Excess:** £50 each and every loss

**Personal Accident Assault Limits:** Stated in Section 3(c) of the policy wording

### Operative Endorsements:

1. In respect of **Section 1 – Special Definitions**, the definition of Person Insured is extended to include any person between the ages of 16 and 90.

**Part E – Public liability**

**Limit of Indemnity:**

£15,000,000

**Operative Endorsements: None**



**Part F – Hirers' liability**

**Limit of Indemnity:** £2,000,000

**Excess:** £100 each and every claim for damage to the premises or contents caused other than by fire or explosion

**Operative Endorsements**

None

**Part G – Employers liability**

**Limit of Indemnity:** £10,000,000

**Operative Endorsements:**

None

## Part N – Fidelity guarantee

**Persons Guaranteed:**  
All **members** and **employees**

**Sum Guaranteed**  
£1,000,000

**Excess:** £100 each and every loss

## Operative Endorsements:

None

## Part O – Personal accident

| The cover |                           |                                                                                                                                                           |
|-----------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Category: | Insured Persons:          | Operative Time:                                                                                                                                           |
| A         | Employees                 | Engaged in Usual Occupation including Journeys and whilst commuting directly between place of residence and usual place of <b>business</b>                |
| B         | <b>member</b>             | Engaged in the <b>business</b> including undertaking Journeys and whilst commuting directly between place of residence and usual place of <b>business</b> |
| C         | <b>volunteer</b>          | Engaged in the <b>business</b> including undertaking Journeys and whilst commuting directly between place of residence and usual place of <b>business</b> |
| D         | key personnel as follows: | 24 hours per day engaged in any activity worldwide not excluded from this cover.                                                                          |

| Excesses  |                |
|-----------|----------------|
| Excesses: | Not applicable |

| Table of benefits                                                        |             |             |             |             |
|--------------------------------------------------------------------------|-------------|-------------|-------------|-------------|
| Benefit:                                                                 | Category:   |             |             |             |
|                                                                          | A           | B           | C           | D           |
| 1. Death                                                                 | £50,000.00  | £50,000.00  | £Nil        | £Nil        |
| 2. Loss of Limb (one or more) and/or Loss of Sight (in one or both eyes) | £50,000.00  | £50,000.00  | £Nil        | £Nil        |
| 3A. Total Loss of Hearing (in both ears) and/or Total Loss of Speech     | £50,000.00  | £50,000.00  | £Nil        | £Nil        |
| 3B. Total Loss of Hearing in one ear                                     | 25% of 3A   | 25% of 3A   | 25% of 3A   | 25% of 3A   |
| 4. Permanent Total Disablement                                           | £50,000.00  | £50,000.00  | £Nil        | £Nil        |
| 5. Permanent Partial Disablement                                         | See section | See section | See section | See section |



|                                          |                                                                                                                                                                                                                                                                                                                                                                    |                  |                 |                 |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------|-----------------|
|                                          | 2.16                                                                                                                                                                                                                                                                                                                                                               | 2.16             | 2.16            | 2.16            |
| 6. Paraplegia                            | £75,000                                                                                                                                                                                                                                                                                                                                                            | £75,000          | £Nil            | £Nil            |
| 7. Quadriplegia                          | £125,000                                                                                                                                                                                                                                                                                                                                                           | £125,000         | £Nil            | £Nil            |
| 8. Temporary Total Disablement           | £200.00 per week                                                                                                                                                                                                                                                                                                                                                   | £200.00 per week | £Nil            | £Nil            |
| 9. Temporary Partial Disablement         | 50% of 8 or Nil                                                                                                                                                                                                                                                                                                                                                    | 50% of 8 or Nil  | 50% of 8 or Nil | 50% of 8 or Nil |
| Benefit Period – temporary disablement   | 104 weeks                                                                                                                                                                                                                                                                                                                                                          | 104 weeks        | 104 weeks       | 104 weeks       |
| Deferment Period – temporary disablement | 0 days                                                                                                                                                                                                                                                                                                                                                             | 0 days           | 0 days          | 0 days          |
| <b>Operative endorsements</b>            |                                                                                                                                                                                                                                                                                                                                                                    |                  |                 |                 |
| Endorsement title:                       | Endorsement wording:                                                                                                                                                                                                                                                                                                                                               |                  |                 |                 |
| 1                                        | Special Exclusion 2 of Section 3 is inoperative provided always that the <b>insurer</b> will not make any payment of any benefit or in respect of any expense or loss arising from any Person Insured who has attained the age of 90 years unless such expense or loss arises during the period of insurance during which the Person Insured attains the age of 90 |                  |                 |                 |

**Part P – Legal expenses**

**Insured Incidents:**

|                                                |             |
|------------------------------------------------|-------------|
| 1. Employment Disputes and Compensation Awards | Operative   |
| 2. Legal Defence                               | Operative   |
| 3. Statutory Licence Appeal                    | Operative   |
| 4. Contract Disputes                           | Inoperative |
| 5. Debt Recovery                               | Inoperative |
| 6. Property Protection and Bodily Injury       | Operative   |
| 7. Tax Protection                              | Operative   |

**Limit of Indemnity:** £200,000

**Operative Endorsements: None**



## General Notes

### 1. Fair presentation of the risk

You must make a fair presentation of the risk to us at inception, renewal and variation of your policy. This means that we must be told about all facts and circumstances which may be material to the risks covered by the policy and that you must not make a misrepresentation to us about any material facts. As part of your duty of fair presentation, you must ensure that the information detailed within the schedule is correct and complete. A material fact is one which would influence the acceptance or assessment of the risk. If you have any doubt about facts considered material, it is in your interests to disclose them to us.

Failure to make a fair presentation of the risk could result in the policy either being avoided, written on different terms or a higher premium being charged, depending on the circumstances surrounding the failure to present the risk fairly.

This policy is compliant with the principles of the Insurance Act 2015 law reforms. It also incorporates an 'opt out' which has the aim to promote good customer outcomes. We have opted-out of the 'proportionate reduction of claim remedy' available to insurers under the Insurance Act 2015. This means that in cases of non-disclosure or misrepresentation which are neither deliberate nor reckless, if we would have charged an additional premium had we known the relevant facts, we will charge that premium and pay any claims in full rather than reducing claims payments in proportion to the amount of premium that would have been charged.

We believe that our 'additional premium approach' should, in most situations, be more favourable to our customers when compared to the proportionate reduction of claim remedy. Our additional premium approach does not affect our right to apply the other remedies available under the Act for non-disclosure or misrepresentation.

### 2. Cancellation

All insurance policies run for a fixed period of time. The Insured can terminate an insurance contract verbally or in writing at any time by calling 0800 917 9531 or emailing [Customers.team@uk.zurich.com](mailto:Customers.team@uk.zurich.com). Zurich may cancel the policy by giving 30 days' notice in writing. In such an event the insured will be entitled to a return of premium in respect of the unexpired portion of the period of insurance.

If you cancel your policy before the start date, you will be entitled to a full refund of premium. If you cancel within 14 days of the start date, you will be entitled to a full refund of premium, providing no claim has been made. After 14 days, if no claim has been made, we may offer a full or partial refund, depending on the time the policy was on risk and the circumstances at the time of the cancellation request. Please note, a cancellation charge of £50 may be applied.

### 3. Bonus and fee structure

Employees and businesses who carry out work for ZIC UK are remunerated in various different ways for selling insurance contracts. Employees receive a basic salary and also receive a bonus based on a number of factors, including the achievement of sales and quality targets. Businesses which work for the insurer on an outsourced basis receive a fee and also additional payments based on a number of factors, including the achievement of sales and quality targets.

Zurich Municipal is a trading name of Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Our firm reference number is 959113.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes. © Copyright – Zurich Insurance Company Ltd. All rights reserved. Reproduction, adaptation, or translation without prior written permission is prohibited except as allowed under copyright laws.



## Basic audits 2025-26

### Application: Council subject to a Basic audit for 2025-26

## The Auditor General's right of access to information and explanations

Section 52 of the Public Audit (Wales) Act 2004 provides the Auditor General with the right of access to all information and explanations that he considers to be necessary for the purposes of the audit. Persons holding such information are required to provide this on request.

The following information is provided to assist councils to prepare information required for the audit of accounts.

Councils must note that this information request represents the core information we require. In most cases, this will be sufficient for us to complete the audit.

However, we may request any further information that we consider necessary to complete the audit. Further information may be required due to issues being identified or clarification being required during the audit process and/or if we receive correspondence related to individual councils.

## Audit cycle

Your Council is subject to a 'basic' audit this year. The information required for audit can be seen below.

To view the audit cycle for the period 2025-26 to 2026-27, please refer to the attached document 'TCC\_audit\_cycle\_by\_county.pdf'. It is arranged by county.

## Information required

### Council contact details and core information

Each year, we identify numerous changes to clerk's/councils' contact details. In many cases, councils do not inform us of these changes.

We will be asking all councils to confirm their contact details each year to help us maintain our records.

Page 5 sets out the contact details and other core information we require. All councils must complete this so that we can ensure our dataset is up to date.

## **Bank reconciliation**

A bank reconciliation is a control schedule prepared by the Council that agrees the balance per the bank statement at the year end to the bank balance per the Council's own records e.g. the cashbook. The Council should prepare a bank reconciliation every time it receives a bank statement to ensure that any errors are identified at an early stage.

The bank reconciliation(s) should cover all the Council's bank accounts. If the Council has more than one bank account it is helpful if you can provide a summary of the bank reconciliations that agrees to Box 8 on the Annual Return in addition to the detailed reconciliations prepared for each account.

If there are no outstanding items at the year-end you must still supply a bank reconciliation. A zero or "Nil" should be included in the relevant lines on the schedule or a clear statement should be made to that effect.

An example bank reconciliation is provided on page 4. We recommend that councils use this format.

## **Explanations of significant variances on the Accounting Statements**

We require explanations for significant variances (increases or decreases) of more than 15% between the current audit year and the last audit year in lines 3, 4, 5, 6, 8, 10, 12 and 13. Variances of less than 15% need not be explained.

Positive and negative variances must be explained.

Your explanations must be quantified, i.e. state how much of the variance is covered by each specific explanation. Your explanations must ensure that the variances for each line are explained and quantified to within 15%.

You can set out your explanations of variances in any way you wish, but they should be clear and complete and easy to follow. You should not simply send a copy of a cashbook. We need to understand why the council's activity level changed.

Our suggested method of how to identify variances that require explanation, and suggested layout for providing explanations are set out on pages 7 and 8.

## **Well-being of Future Generations (Wales) Act 2015**

For those councils subject to the requirements of the Well-being of Future Generations (Wales) Act 2015, a copy of the Council's report on how it is contributing to the wellbeing of its area.



## Council contact details and other core information

### Language preference

Please indicate the language preference for the Council. We will use this as a basis for our communications with you related to the audit.

|         |       |           |
|---------|-------|-----------|
| English | Welsh | Bilingual |
| Yes     | No    | No        |

### Contact details

Please provide the following contact details for the Council.

|                              | Current details                                                                  |
|------------------------------|----------------------------------------------------------------------------------|
| Clerk's name                 | Karen Brown                                                                      |
| Clerk's address <sup>1</sup> | Buckley Town Council<br>Council Offices, Mold Road, Buckley, CH7 2JB             |
| Clerk's contact telephone    | 01244 544540                                                                     |
| Clerk's email address        | <a href="mailto:townclerk@buckleytc.gov.wales">townclerk@buckleytc.gov.wales</a> |
| Council website              | <a href="http://www.buckleytc.gov.wales">www.buckleytc.gov.wales</a>             |

### Accounting records

Please indicate the format in which the Council keeps its accounting records

|                                                  | Yes / No |
|--------------------------------------------------|----------|
| Manuscript cashbook / receipts and payments book |          |
| Spreadsheet                                      |          |
| Accounts software packages:                      |          |
| • Rialtas                                        |          |
| • Sage                                           |          |
| • Scribe                                         | Yes      |
| • Xero                                           |          |
| • Other (Please specify)                         |          |

<sup>1</sup> We will use this address to return any original records to you. The address you provide must be listed on [Postcode finder](#). We cannot return documents to a PO Box.

## Bank reconciliation<sup>2</sup>

COUNCIL NAME: **Buckley Town Council**

COUNTY : **Flintshire**

|          |                                                                                                                                         | £                  |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>A</b> | Balance on the bank statement at 31 March (taken from bank statement)                                                                   |                    |
|          | CCLA - £17,860.79                                                                                                                       |                    |
|          | Unity Trust Instant Access - £115,748.86                                                                                                |                    |
|          | Unity Trust Current T2 - £3,414.36                                                                                                      |                    |
|          | Equals Pre-paid card - £258.25                                                                                                          |                    |
|          | Cambridge & Counties - £163,116.93                                                                                                      |                    |
|          |                                                                                                                                         | <b>£300,399.19</b> |
|          | <b>Outstanding items</b>                                                                                                                |                    |
| <b>B</b> | <b>Less</b> unpresented cheques (List each outstanding cheque)                                                                          | <b>0</b>           |
| <b>C</b> | <b>Plus</b> uncleared payments into bank (to agree with attached list)                                                                  | <b>0</b>           |
| <b>D</b> | <b>Petty cash</b>                                                                                                                       | <b>0</b>           |
|          | <b>Plus</b> any petty cash balance held at 31 March                                                                                     |                    |
| <b>E</b> | Balance in the cash book (Authority's own records) at 31 March<br>(Calculated as A-B+C+D=E and agrees with Box 9 on the Annual Return ) | <b>£300,399.19</b> |

<sup>2</sup> The bank reconciliation provided must equal line 9 on the annual return. Therefore, you need to either provide a reconciliation for every account held by the Council or combine them all on one sheet.  
If there are no reconciling items please tell us and provide copies of the year end bank statements.



## Explanation of variances

### Working out what variances need to be explained

| Line in section 1                                  | Last Year £ | This Year £ | Variance Increase (+) or decrease (-)<br>(This Year minus Last Year) £ | %<br>(Variance divided by Last Year figure multiplied by 100) | Explanation required?<br>Less than 15% - NO<br>More than 15% - YES |
|----------------------------------------------------|-------------|-------------|------------------------------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------------------------|
| Line 3<br>Total other receipts                     | 29,559      | 30,484      | 924                                                                    | 3%                                                            | No                                                                 |
| Line 4<br>Staff costs                              | 111,397     | 141,743     | 30,346                                                                 | 27%                                                           | Yes                                                                |
| Line 5<br>Loan interest/<br>capital repayments     | 0           | 0           | n/a                                                                    | n/a                                                           | No                                                                 |
| Line 6<br>Total other payments                     | 289,983     | 289,729     | -254                                                                   | 0%                                                            | No                                                                 |
| Line 8<br>Debtors and stock balances               | 28,606      | 37,743      | 9,137                                                                  | 32%                                                           | Yes                                                                |
| Line 10<br>Creditors                               | 11,472      | 7,019       | -4,453                                                                 | 39%                                                           | Yes                                                                |
| Line 12<br>Total fixed assets and long term assets | 340,363     | 220,816     | -119,547                                                               | 35%                                                           | Yes                                                                |
| Line 13<br>Total borrowing                         | 0           | 0           | n/a                                                                    | n/a                                                           | No                                                                 |

## Explanations

One sheet to be prepared for **each variance** that requires explanation.

|                                                                                                                     |         |
|---------------------------------------------------------------------------------------------------------------------|---------|
| Line 4 Staff costs                                                                                                  | £       |
| Figure in This Year column                                                                                          | 141,743 |
| Figure in Last Year column                                                                                          | 111,397 |
| Variance (This Year figure less Last Year figure) A positive figure is an increase; a negative figure is a decrease | 30,346  |

| Reasons (as many as are applicable)                                                                                                                                                                                                                                                                    | Amount<br>£ |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <p>Reason 1</p> <p>In 2024/25 a new part-time member of staff joined the Council in month 8 and therefore incurred 5 months' salary and oncosts.</p> <p>In 2025/26 the full 12 months costs were attributed.</p> <p>The variation between 5 months and 12 months, including employer contributions</p> | 19,772      |
| <p>Reason 2</p> <p>In December 2024 the Clerk achieved her CILCA qualification which came with a pay award. 4 months paid in 2024/25</p> <p>Full 12 months effect in 2025/26.</p>                                                                                                                      | 1,086       |
| <p>Reason 3</p> <p>3.2% National pay increase award. Total payroll variance against last year</p>                                                                                                                                                                                                      | 3,656       |
| Reason 4                                                                                                                                                                                                                                                                                               |             |
| <p>Unexplained</p> <p>Pro-rata increases in corresponding employer NI &amp; Pension contributions</p>                                                                                                                                                                                                  | 5,832       |
| Confirm unexplained amount is less than 15% of Last Year figure                                                                                                                                                                                                                                        | Yes = 5%    |



One sheet to be prepared for **each variance** that requires explanation.

|                                                                                                                     |        |
|---------------------------------------------------------------------------------------------------------------------|--------|
| Line 8 - Debtors and stock balances                                                                                 | £      |
| Figure in This Year column                                                                                          | 37,743 |
| Figure in Last Year column                                                                                          | 28,606 |
| Variance (This Year figure less Last Year figure) A positive figure is an increase, a negative figure is a decrease | 9,137  |

| Reasons (as many as are applicable)                                                                                                                                                                                                                                                                                                      | Amount<br>£ |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Reason 1<br>Prepayments – A new Events contract was issued following a formal tender exercise. The Council's contract was awarded in a different financial structure to the previous contract. A prepayment of the events budget was made in quarter 4 of 2025/26 for the event in May 2026. This explains the majority of the variance. | 6,750       |
| Reason 2<br>VAT Recoverable increased compared to the previous year due to increased expenditure.                                                                                                                                                                                                                                        | 1,914       |
| Reason 3                                                                                                                                                                                                                                                                                                                                 |             |
| Reason 4                                                                                                                                                                                                                                                                                                                                 |             |
| Unexplained<br>Small variation in Debtors, Receipts in Advance, Accruals                                                                                                                                                                                                                                                                 | 472         |
| Confirm unexplained amount is less than 15% of Last Year figure                                                                                                                                                                                                                                                                          | Yes = 1.65% |

One sheet to be prepared for **each variance** that requires explanation.

|                                                                                                                     |        |
|---------------------------------------------------------------------------------------------------------------------|--------|
| Line 10 Creditors                                                                                                   | £      |
| Figure in This Year column                                                                                          | 7,019  |
| Figure in Last Year column                                                                                          | 11,472 |
| Variance (This Year figure less Last Year figure) A positive figure is an increase, a negative figure is a decrease | -4,453 |

| Reasons (as many as are applicable)                                                                                                                                                                                                                                                                                                                                                                                      | Amount<br>£ |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <p>Reason 1</p> <p>The reduction is primarily due to prior-year audit fee accruals being invoiced and paid during 2025/26.</p> <p>At 31 March 2025 creditors included an outstanding £5,414 external audit fee relating to 2022/23.</p> <p>This liability no longer existed at 31 March 2026. The reduction was partially offset by new accruals for current-year audit fees, CCTV costs and free parking recharges.</p> | -4,453      |
| Reason 2                                                                                                                                                                                                                                                                                                                                                                                                                 |             |
| Reason 3                                                                                                                                                                                                                                                                                                                                                                                                                 |             |
| Reason 4                                                                                                                                                                                                                                                                                                                                                                                                                 |             |
| Unexplained                                                                                                                                                                                                                                                                                                                                                                                                              | 0           |
| Confirm unexplained amount is less than 15% of Last Year figure                                                                                                                                                                                                                                                                                                                                                          | Yes         |



One sheet to be prepared for **each variance** that requires explanation.

|                                                                                                                     |          |
|---------------------------------------------------------------------------------------------------------------------|----------|
| Line 12 - Total fixed assets and long term assets                                                                   | £        |
| Figure in This Year column                                                                                          | 220,816  |
| Figure in Last Year column                                                                                          | 340,363  |
| Variance (This Year figure less Last Year figure) A positive figure is an increase, a negative figure is a decrease | -119,547 |

| Reasons (as many as are applicable)                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Amount<br>£ |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <p>Reason 1</p> <p>This reduction is almost entirely attributable to a review and correction of the CCTV Equipment valuation. The CCTV asset was recorded at £121,605 in the 2024/25 register and £2,200 in the 2025/26 register, resulting in the decrease of asset.</p> <p>Flintshire CC had upgraded all of the towns' CCTV equipment under a new lease agreement for CCTV that met current standards. All previously owned CCTV assets were disposed of as being out-of-date equipment.</p> | -119,405    |
| Reason 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |             |
| Reason 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |             |
| Reason 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |             |
| Unexplained                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |             |
| New Chair and Office Telephones                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 142         |
| Confirm unexplained amount is less than 15% of Last Year figure                                                                                                                                                                                                                                                                                                                                                                                                                                 | Yes = 0%    |

# Governance themes 2025-26

## Annual Report

Please provide the following information:

1. A copy of the Council's Annual Report for 2024-25 published during 2025-26 OR a copy of the 2025-26 annual report OR; a link to the Annual Report on the Council's website (Please note we want a direct link to the report itself and not a link to the Council's homepage).

**Please find attached the link to the published Annual Return on the Council's website:**

<https://www.buckleytc.gov.wales/news/documents/2025-26-annual-return-and-annual-governance-statement/>

## Budget monitoring

Please provide the following information:

1. An explanation of how the Council sets its budget (including consideration of its reserves) and how it monitors income and expenditure against that budget.

**In January, the Council holds a dedicated budget meeting involving all Members to consider priorities and objectives for the forthcoming financial year. Budget proposals are reviewed in detail, with Members scrutinising planned expenditure and income, considering service requirements, and making recommendations for amendments where increases, reductions, or reallocations are considered necessary. As part of this process, the Council also undertakes an annual review of its reserves to ensure that reserve levels remain appropriate, justified, and aligned with identified risks and future commitments.**

**Following the budget meeting, a revised budget is prepared incorporating Members' recommendations and is presented to the next Full Council meeting for consideration and formal approval. At this meeting, the Council adopts the final budget and confirms the level of precept required for the forthcoming financial year.**

**To support effective financial management throughout the year, quarterly budget monitoring reports are prepared and presented to Council. These reports compare actual income and expenditure against approved budgets, highlight any emerging budget pressures, variances, or financial risks, and enable Members to consider and approve any necessary corrective actions to maintain the Council's financial stability and budgetary control.**



## Internal audit

Please provide the following information:

1. A copy of the agreed terms of reference for internal audit for 2025-26; AND
2. Where the Council has received a detailed, written report in addition to the report included on the annual return, a copy of the detailed report. If there is no report, please tell us this.

**The Internal Auditors agreed terms of reference and year end report are attached**

## Well-being of Future Generations (Wales) Act 2015

For those councils subject to the requirements of the Well-being of Future Generations (Wales) Act 2015, a copy of the Council's report on how it is contributing to the wellbeing of its area.

**Buckley Town Council is subject to this requirement, its latest report is published on its website. It was approved by Council on 24 March 2026.**

**<https://www.buckleytc.gov.wales/news/documents/well-being-of-future-generations-annual-report-2024-25/>**

