MINUTES of the MEETING
of the
BUCKLEY TOWN COUNCIL
held in the
Council Chamber, BUCKLEY
on
Tuesday 22nd September 2026 at 7pm

PRESENT

Councillor V E Blondek (Deputy Town Mayor) - in the Chair

Cllr C Cordery	Cllr D Mackie	Cllr E L Preece
Cllr D Ellis	Cllr M A Parry	Cllr L Rathbone
Cllr L Hughes	Cllr M J Peers	Cllr D Rose
Cllr E J Hutchinson	Cllr I Peers	Cllr R L Stewart
Cllr H D Hutchinson	Cllr C M Preece	Cllr A Woolley

IN ATTENDANCE

Mrs K Brown – Town Clerk and Responsible Financial Officer
Mrs T J Reece - Personal Assistant
Mrs C Williams – Personal Assistant

This meeting was held in accordance with the Council's Standing Orders, Financial Regulations, the Members Code of Conduct, the Civility and Respect Pledge and in line with any relevant Council policies.

19945- WELCOME

The Deputy Mayor welcomed all to the meeting and provided introductions, emergency housekeeping and general meeting protocols.

19946- APOLOGIES

Apologies for absence and reasons were received and approved from Councillors C A Ellis (family commitments), I D Howes (family commitments), J S Jones (illness) and R B Jones (family commitments).

19947- DECLARATIONS OF INTEREST

Three Declarations of Interest was made in relation to Agenda item 9 – Room within Council Offices, Buckley by Councillors H D Hutchinson, M J Peers and L Rathbone and one Declaration of Interest was made in relation to Agenda item 18 – Flintshire Foodbank – Citizens Advice by Councillor D Rose.

Resolved – that the Declarations of Interest were noted.

19948- PUBLIC QUESTION TIME

The Town Clerk reported that –

a. A question had been received regarding the speed limit within the newly opened pedestrianised area and the lack of speed signage. As this matter falls within the responsibility of Flintshire County Council, the question will be forwarded to them for a response.

b. A member of the public highlighted the lack of suitable football pitches and advised that Buckley Town Junior Football Club are at a crisis point due to no suitable facilities available, as the pitches at Elfed High School have been unavailable for use for some time. He asked what support the Town Council could provide.

A Town Councillor informed the meeting that an emergency meeting was due to be held by Flintshire County Council regarding the suitable pitch situation.

The Council resolved that :

a. ***The Town Clerk to forward the highway-related enquiry to Flintshire County Council; and***

b. ***The Town Clerk write to the Flintshire Education Department expressing the Council's support in relation to resolving the unavailability of the football pitches in Buckley.***

19949- MAYORAL AND COUNCIL ANNOUNCEMENTS

1. The Deputy Mayor thanked Councillor Dave Mackie for saying prayers before the commencement of the meeting.

2. On 26th July the Mayor and Consort attended the Chair of Connah's Quay Town Council's Civic Service held at Quaystone Chapel, Connah's Quay.

3. On 26th July the Mayor and Consort attended the Mayor of Ruthin Town Council's Civic Service held at St Peter's Church, Ruthin.

4. On 8th August the Mayor attended the opening of Willowdale Summer Fayre.

5. On 20th September the Deputy Mayor attended the Mayor of Holywell and Greenfield Town Council's Civic Service held at St Peter's Church, Holywell.

6. The Deputy Mayor advised that the Buckley Town Council's Community Awards Evening would be held on Wednesday 7th October at Buckley Cricket Club.

19950- MINUTES

Resolved - that the minutes of the Buckley Town Council Meeting held on 21st July 2026, as now submitted, be approved and adopted and signed as a correct record.

19951- FLINTSHIRE COUNTY COUNCIL – 'PLACE MAKING STAKEHOLDER PARTNERSHIP GROUP'

A new 'Place Making Stakeholder Partnership Group' had been set up by Flintshire County Council inviting a member/officer of the Town Council to join the new Group. The Town Clerk had nominated herself as an officer and the Council was requested to name a reserve member who would be willing to serve on this Group.

Resolved – that Councillor E L Preece be nominated as the reserve member willing to serve on the Group.

19952- DERYNCOCH 2026/27 COUNCIL EVENTS

The Council received a written update report from Ms Bethan Davies, Deryncoch, on the Town Council events 2026/27.

Following a detailed debate with many suggestions/ideas discussed it was -

Resolved – to note the report from Deryncoch and that the Town Clerk to feedback all suggestions/ideas to Ms Bethan Davies

19953- ROOM WITHIN THE COUNCIL OFFICES, BUCKLEY

Councillors H D Hutchinson, M J Peers and L Rathbone left the meeting for this agenda item due to a declaration of interest.

The Council received a letter from the Chair of the Trustees of the Old Buckley Baths Community Hall Ltd, enquiring as to whether the Town Council had a room within the Council premises that they could use free of charge.

Resolved – that the request be accepted and a room within the Council building be provided as office space for the Old Buckley Baths Community Hall Ltd. A Licence to Occupy to be drawn up by the Town Clerk.

PLANNING COMMITTEE – The Chair of the Planning Committee took the Chair

19954- PLANNING APPLICATIONS

Resolved - (i) that the Town Clerk be authorised to submit the Town Council's observations on planning applications to Flintshire County Council, in accordance with the relevant provisions of the Town and Country Planning Act and Building Regulations, namely:-

FUL/000757/26	9 Higher Common Road, Buckley CH7 3NG. Side and rear extension.
Observations:	No observations

(ii) With regard to Agenda item (b) the Committee noted the following applications were dealt with in consultation with local Ward Members in view of the time limit for observations:-

FUL/000585/26	2-3 Buckley Shopping Centre, Brunswick Road, Buckley CH7 2EF Proposed change of use of former ladies' gymnasium to ground and first floor for café accommodation, (A3), with ancillary children's play area to first floor including all other works associated with.
Observations:	No observations.
FUL/000642/26	22 Ewloe Place, Buckley CH7 3NL Drop kerb to allow vehicle access to front garden.
Observations:	No observations.
FUL/000670/26	20 The Mount, Ewloe Place, Buckley CH7 3NL Dropped Kerb for vehicle Access
Observations:	No observations.
FUL/000678/26	Hawkesbury Little Theatre, Mill Lane, Buckley CH7 3HB Replacement of existing roof and wall covering/finish. Install changing room and storage with access/hallway.
Observations:	No observations
LBC/000679/26	Hawkesbury Little Theatre, Mill Lane, Buckley CH7 3HB Listed Building Consent – Replacement of existing roof and wall covering/finish. Install changing room and storage with access/hallway.
Observations:	No observations.
FUL/000685/26	Land Adj. Elfed Drive, Buckley, Flintshire CH7 2JD Erection of X2 detached dwellings on vacant land fronting Elfed Drive, Buckley.
Observations:	No observations.
FUL/000690/26	16 Tram Road, Buckley CH7 3NH Single storey rear extension to form utility and WC.
Observations:	No observations.
FUL/000706/26	17 Manor Drive, Buckley CH7 2HX Extension to rear garden using common land adopted by Highways.
Observations:	No observations Cllr A Woolley required confirmation from footpath officers that the land had been adopted by Highways. If not he requested that the application to be heard by the Planning Committee.
FUL/000709/26	Lisla, 30 Little Mountain Road, Buckley CH7 3BY Proposed single storey rear extension.
Observations:	No observations.

FUL/000714/26 Brookhill Way, Buckley CH7 3PS
Proposed Storage Containers.

Observations: No observations.

19955- PLANNING APPEALS

The Committee received from Flintshire County Council a Planning Appeal - Ref: FUL/000127/26 – 41 Mold Road, Buckley CH7 2JA.

Resolved – to receive and note the above report.

FINANCE COMMITTEE – The Chair of the Finance Committee took the Chair

19956- ACCOUNTS FOR PAYMENT

Resolved - (i) that the accounts numbered 14443 – 14498 (inclusive as detailed in the Schedule of Accounts Numbered 580 and 581 dated 22nd September 2026 totalling £66,223.59 be approved for payment.

(ii) that the expenditure be authorised in accordance with powers contained within the relevant local government acts.

19957- BANK RECONCILIATION – JULY & AUGUST 2026

The balances held are cross-checked against official statements from each financial institution by the Chair of this Committee.

Resolved – that the Bank Reconciliations for July and August 2026 be noted and approved.

19958- EQUALS CARD – PREPAID CARD

Resolved – that the monthly review of expenditure using the pre-paid cards from Equals Money as at 31st July and 31st August 2026 be noted and approved.

19959- INCOME AND EXPENDITURE AGAINST BUDGET REPORT Q1

Resolved – that the Summary Report showing Actual vs Budgeted Income and Expenditure for the Town Council for the period Q1 – April 2026 to June 2026 be received and noted.

19960- BUCKLEY TOWN COUNCIL COST CENTRE STRUCTURE

The Council received a report from the Town Clerk on the proposed revision of the Council's budget cost centres and to consider adoption of the revised structure for future budget monitoring and budget setting purposes.

Resolved – that the proposed revision of the Council's budget cost centre's structure be received, noted and approved and thanks be given to the Town Clerk for the work carried out on this.

19961- MINUTES OF THE MEETING OF THE COMMUNITY AWARDS SUB-COMMITTEE HELD ON 15th JULY 2026

Resolved – that the minutes of the meeting of the Community Awards Sub-Committee held on 15th July 2026 were confirmed as a correct record by Members who had attended the meeting.

That the minutes of the Community Awards Sub-Committee were noted and approved by the Committee.

19962- FLINTSHIRE FOODBANK – CITIZENS ADVICE

The Committee received a letter from Flintshire Foodbank requesting funding towards Flintshire Citizens Advice Bureau's annual cost of providing an experienced adviser at Buckley Foodbank, which operates from Buckley Cross Methodist Church, at a cost of £8,773.58 per annum. A letter of support had also been received from Sam Rowlands MS.

The Committee considered the funding request and concluded that further information was required regarding service usage, frequency, outcomes achieved and a breakdown of the overall costs to enable Members to make an informed decision.

Resolved – that the Town Clerk obtain further information from Flintshire Foodbank and report back to the next meeting.

19963- PUMP TRACK – PRINCESS AVENUE PLAY AREA

The Council received an email from Councillor C. Cordery requesting that the Council consider match-funding a proposed pump track at Princess Avenue Play Area and commit to the ongoing costs associated with insurance and maintenance.

Members welcomed the proposal and expressed broad support for the provision of a pump track in Buckley in principle. A detailed discussion took place regarding the project, including the suitability of the proposed location, the scope and specification of the scheme, anticipated project and ongoing maintenance costs, planning considerations, community engagement undertaken to date, potential impacts on neighbouring residents, and the involvement and support of relevant stakeholders and partners.

Members agreed that further information was required to enable the Council to fully consider the proposal.

Resolved – that the Council support the principle of providing a pump track in Buckley and request further information regarding the proposal for consideration at a future meeting.

* Amendment: An alternative site at Drury was considered And Alun Roberts - Play officer to be contacted.

JJ.

19964- LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2026/27

The Local Government Association had advised that the National Joint Council for Local Government Services (NJC) had agreed the new pay scales for 2026/27 to be implemented from 1st April 2026.

Resolved – that the Committee approved the National Pay Agreement and its implementation.

19965- EXCLUSION OF THE PRESS AND PUBLIC

To pass a resolution to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, to discuss the following financial and confidential matters, the disclosure of which would be prejudicial to the public. It was -

Resolved – that the press and public be excluded from the meeting due to the following confidential contractual matters that were to be discussed.

19966- CONTRACT FOR THE INSTALLATION OF CHRISTMAS LIGHTS AND TOWN CENTRE BUNTING

The Council received a report from the Town Clerk on the contract for the installation of Christmas Lights and Town Centre Bunting.

Resolved that -

(a) To note the report and the exercise of delegated authority during the summer recess.
(b) To support the award of the Christmas Lights and Bunting Contract to Mega Electrical. The contract was awarded for 3 years, with an optional 1-year extension.
(c) To note the requirements for additional infrastructure works arising from the demolition of the former Black Horse public house and the quotation received.
(d) To approve the use of the Christmas Lighting Repairs Reserve to meet the costs associated with the replacement support post at the former Black Horse location.

19967- BUCKLEY TOWN COUNCIL STAGE

The Council received a report from the Town Clerk regarding the Council's stage and Members discussed and considered the operational, financial and practical matters arising.

Resolved – that the Town Clerk be authorised to dispose of the Council's stage and seek to achieve the best value reasonably obtainable, having regard to its condition.

19968-SUSPENSION OF STANDING ORDERS

At 9:30 pm, the Chair sought approval to suspend Standing Order 3.x. (A meeting shall not exceed a period of two and a half hours).

Resolved – that the suspension of Standing Order 3.x. be approved.

19969- CORONATION GARDENS

The Council received quotes and were asked to appoint a Contractor for Coronation Gardens RIBA Stage 3 & 4.

Resolved –

(a) To award the contract for RIBA Stages 3 and 4 of the Coronation Gardens improvement Project to LUC.
(b) To approve the additional £873.16 required above the approved earmarked reserve budget allocation.
(c) The Town Clerk to see if all translation costs quoted are required.
(d) To authorise the Town Clerk to continue seeking external funding opportunities to support the next (construction) phase of the Coronation Gardens project.

19970- COMMON LAND

Resolved – that due to the time restraints of the meeting, this item be deferred until the October 2026 meeting.

CHAIR

Meeting closed 9.45pm.

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH BUCKLEY TOWN COUNCIL'S CODE OF CONDUCT

BUCKLEY TOWN COUNCIL — 22nd September 2026

MEMBER	ITEM	PERSONAL	PREJUDICIAL	MIN. NO. REFERS
Cllr H D Hutchinson	Council Meeting Agenda item 9 Room within Council Offices, Buckley Trustee of the Old Buckley Baths Community Hall Ltd.	*	*	19953
Cllr M J Peers	Council Meeting Agenda item 9 Room within Council Offices, Buckley Trustee of the Old Buckley Baths Community Hall Ltd.	*	*	19953
Cllr L Rathbone	Council Meeting Agenda item 9 Room within Council Offices, Buckley Trustee of the Old Buckley Baths Community Hall Ltd.	*		19953
Cllr D Rose	Finance Committee Agenda item 18 Flintshire Foodbank – Citizens Advice Project volunteer for Citizens Advice	*		19962

SCHEDULE 580

BUCKLEY TOWN COUNCIL
SCHEDULE OF ACCOUNTS PAID AND FOR PAYMENT FOR THE PERIOD
22ND JULY 2026 TO 25TH AUGUST 2026

Acc No.	B/T DD/CHQ	Payable to	Detail		Initial	Initial
14443/4/5/6	B/transfer	Staff costs	Salaries - July 2026	7,746.76		
14447	B/transfer	HM Customs & Revenues	Tax & NIC - July 2026	3,345.45		
14448	B/transfer	Clwyd Pension Fund	Superannuation - July 2026	1,218.37		
14449	B/transfer	Howden Local Commercial IBA	Old Buckley Baths Building - Insurance 22/07/26 - 21/07/27	6,803.42		
14450	B/transfer	Dave Watkins Electrical Contractors Ltd	Call out charge and repairs to car park barrier to rear of Council offices/replacement lighting in offices	281.12		
14451	B/transfer	TJN Services	Handyman services	210.00		
14452	B/transfer	CAD Recycling Ltd	Trade waste collection - July 2026	26.26		
14453	B/transfer	One Voice Wales	Biodiversity Part 1&2 - Module 25 Training	66.00		
14454	B/transfer	Cllr J S Jones	Mayor's Allowance 2026/27	1,200.00		
14455	B/transfer	Cllr V E Blondek	Deputy Mayor's Allowance 2026/27	400.00		
14456	B/transfer	Cllr E L Preece	IRPW - Chair's Allowance 2026/27	500.00		
14457	B/transfer	NWALC	Annual membership fees 01/09/26 - 31/07/27	60.00		
14458	B/transfer	Starboard Systems Limited	Civic.ly Subscription - August 2026	144.00		
14459	B/transfer	Equals Money PLC	Bank charges - August 2026	25.00		
14460	B/transfer	Bistre Care Homes Ltd	Buckley Jubilee Window Dressing Competition - 1st prize	250.00		
14461	B/transfer	A&R Studio	Buckley Jubilee Window Dressing Competition - 2nd prize	75.00		
14462	B/transfer	Thorncliffe Buildings Supplies Ltd	Council buildings - skip hire	294.00		
14463	B/transfer	BWT UK Ltd	Servicing of water cooler plus rental - June & August 2026	38.97		
14464		Unity Trust Bank	Bank charges - June/July 2026	24.50		
14465	DD	Octopus Energy Ltd	Council Buildings - electricity supply - 07/01/26 - 29/07/26	1,318.27		
14466	DD	Octopus Energy Ltd	Council Buildings - gas supply - 01/04/26 - 01/09/26	687.40		
14467	DD	Quadient Finance UK Ltd	Franking machine rental - 25/07/26 - 24/10/26	141.26		
14468	DD	Ocean Telecom UK Ltd	Line rental plus calls - July 2026	105.60		
14469	DD	H3G	Office mobile rental plus calls - June/July 2026	20.28		
14470	B/transfer	Maldscando Ltd	Cleaning Contract - Council buildings and public conveniences + opening & closing - August 2026	2,968.49		
14471	DD	Quadient Finance Ltd	Postage	200.00		
				28,192.15		

WE HEREBY CERTIFY THAT THE ABOVE MENTIONED ACCOUNTS NOS 14443 - 14471 (INCLUSIVE) WERE APPROVED FOR PAYMENT AT A MEETING OF THE TOWN COUNCIL'S FINANCE COMMITTEE ON 22ND SEPTEMBER 2026

..... TOWN MAYOR ..... CHAIR OF FINANCE COMMITTEE

..... TOWN CLERK DATE: 22ND SEPTEMBER 2026

SCHEDULE 581

BUCKLEY TOWN COUNCIL
SCHEDULE OF ACCOUNTS PAID AND FOR PAYMENT FOR THE PERIOD
26TH AUGUST 2026 TO 22ND SEPTEMBER 2026

Acc No.	B/T DD/CHQ	Payable to	Detail		Initial	Initial
14472/3/4/5	B/transfer	Staff costs	Salaries - September 2026	9,124.20		
14476	B/transfer	HM Customs & Revenues	Tax & NIC - September 2026	3,734.36		
14477	B/transfer	Clwyd Pension Fund	Superannuation - September 2026	1,312.92		
14478	B/transfer	Compumedic Ltd	Computer Support Services - June/July/August 2026	180.00		
14479	B/transfer	BWT UK Ltd	Water cooler rental - September 2026	4.87		
14480	B/transfer	Starboard Systems Limited	Civic.ly Subscription - September 2026	144.00		
14481	B/transfer	GLS	Stationery/cleaning supplies	340.15		
14482	B/transfer	Deeside Caravan Man	Full chassis service of Stage Trailer, parts and work carried out	2,394.28		
14483	B/transfer	JDH Business Services Ltd	Fees for interim Internal audit 2025/26	480.00		
14484	B/transfer	Dave Watkins Electrical Contractors Ltd	Electrical repair work within the Council buildings	390.66		
14485	B/transfer	TJN Services	Handyman services	360.00		
14486	B/transfer	T J Reece	Reimbursement - additional keys cut for UPVC door to rear of Council building	52.00		
14487	B/transfer	L George	Reimbursement - refreshments	4.44		
14488	B/transfer	CAD Recycling Ltd	Trade waste collection - August 2026	26.26		
14489	B/transfer	Thorncliffe Building Supplies Ltd	Council buildings - skip hire	294.00		
14490	B/transfer	Deryncoch Cyf	Events Contractor - 1/4 contract management fee/drawdown of Fireworks Event - 90%	14,608.20		
14491	DD	Unity Trust Bank Plc	Bank charges - August 2026	11.50		
14492	DD	Welsh Water	Public conveniences - water supply - 17/02/26 - 31/08/26	959.97		
14493	DD	Equals Money PLC	Account fee - September 2026	25.00		
14494	DD	CCTV Rentals	Mobile CCTV cameras - quarterly leasing	400.72		
14495	DD	Quadient Ltd	Franking machine postage	100.00		
14496	DD	Ocean Telecom UK Ltd	Line rental plus call charges -	105.60		
14497	DD	H3G	Office mobile rental - August 2026	9.82		
14498	B/transfer	Maidscando Ltd	Cleaning Contract - Council buildings and public conveniences + opening & closing - Sept 2026	2,968.49		
				38,031.44		

WE HEREBY CERTIFY THAT THE ABOVE MENTIONED ACCOUNTS NOS 14472 - 14498 (INCLUSIVE) WERE APPROVED FOR PAYMENT AT A MEETING OF THE TOWN COUNCIL'S FINANCE COMMITTEE ON 22ND SEPTEMBER 2026

..... TOWN MAYOR ..... CHAIR OF FINANCE COMMITTEE

..... TOWN CLERK

DATE: 22ND SEPTEMBER 2026