MINUTES of the MEETING
of the
BUCKLEY TOWN COUNCIL
held in the
Council Chamber, BUCKLEY
on
Tuesday 22nd September 2026 at 7pm

PRESENT

Councillor V E Blondek (Deputy Town Mayor) - in the Chair

Cllr C Cordery	Cllr D Mackie	Cllr E L Preece
Cllr D Ellis	Cllr M A Parry	Cllr L Rathbone
Cllr L Hughes	Cllr M J Peers	Cllr D Rose
Cllr E J Hutchinson	Cllr I Peers	Cllr R L Stewart
Cllr H D Hutchinson	Cllr C M Preece	Cllr A Woolley

IN ATTENDANCE

Mrs K Brown – Town Clerk and Responsible Financial Officer
Mrs T J Reece - Personal Assistant
Mrs C Williams – Personal Assistant

This meeting was held in accordance with the Council's Standing Orders, Financial Regulations, the Members Code of Conduct, the Civility and Respect Pledge and in line with any relevant Council policies.

19945- WELCOME

The Deputy Mayor welcomed all to the meeting and provided introductions, emergency housekeeping and general meeting protocols.

19946- APOLOGIES

Apologies for absence and reasons were received and approved from Councillors C A Ellis (family commitments), I D Howes (family commitments), J S Jones (illness) and R B Jones (family commitments).

19947- DECLARATIONS OF INTEREST

Three Declarations of Interest was made in relation to Agenda item 9 – Room within Council Offices, Buckley by Councillors H D Hutchinson, M J Peers and L Rathbone and one Declaration of Interest was made in relation to Agenda item 18 – Flintshire Foodbank – Citizens Advice by Councillor D Rose.

Resolved – that the Declarations of Interest were noted.

19948- PUBLIC QUESTION TIME

The Town Clerk reported that –

a. A question had been received regarding the speed limit within the newly opened pedestrianised area and the lack of speed signage. As this matter falls within the responsibility of Flintshire County Council, the question will be forwarded to them for a response.

b. A member of the public highlighted the lack of suitable football pitches and advised that Buckley Town Junior Football Club are at a crisis point due to no suitable facilities available, as the pitches at Elfed High School have been unavailable for use for some time. He asked what support the Town Council could provide.

A Town Councillor informed the meeting that an emergency meeting was due to be held by Flintshire County Council regarding the suitable pitch situation.

The Council resolved that :

a. The Town Clerk to forward the highway-related enquiry to Flintshire County Council; and

b. The Town Clerk write to the Flintshire Education Department expressing the Council's support in relation to resolving the unavailability of the football pitches in Buckley.

19949- MAYORAL AND COUNCIL ANNOUNCEMENTS

1. The Deputy Mayor thanked Councillor Dave Mackie for saying prayers before the commencement of the meeting.

2. On 26th July the Mayor and Consort attended the Chair of Connah's Quay Town Council's Civic Service held at Quaystone Chapel, Connah's Quay.

3. On 26th July the Mayor and Consort attended the Mayor of Ruthin Town Council's Civic Service held at St Peter's Church, Ruthin.

4. On 8th August the Mayor attended the opening of Willowdale Summer Fayre.

5. On 20th September the Deputy Mayor attended the Mayor of Holywell and Greenfield Town Council's Civic Service held at St Peter's Church, Holywell.

6. The Deputy Mayor advised that the Buckley Town Council's Community Awards Evening would be held on Wednesday 7th October at Buckley Cricket Club.

19950- MINUTES

Resolved - that the minutes of the Buckley Town Council Meeting held on 21st July 2026, as now submitted, be approved and adopted and signed as a correct record.

19951- FLINTSHIRE COUNTY COUNCIL – 'PLACE MAKING STAKEHOLDER PARTNERSHIP GROUP'

A new 'Place Making Stakeholder Partnership Group' had been set up by Flintshire County Council inviting a member/officer of the Town Council to join the new Group. The Town Clerk had nominated herself as an officer and the Council was requested to name a reserve member who would be willing to serve on this Group.

Resolved – that Councillor E L Preece be nominated as the reserve member willing to serve on the Group.

19952- DERYNCOCH 2026/27 COUNCIL EVENTS

The Council received a written update report from Ms Bethan Davies, Deryncoch, on the Town Council events 2026/27.

Following a detailed debate with many suggestions/ideas discussed it was -

Resolved – to note the report from Deryncoch and that the Town Clerk to feedback all suggestions/ideas to Ms Bethan Davies

19953- ROOM WITHIN THE COUNCIL OFFICES, BUCKLEY

Councillors H D Hutchinson, M J Peers and L Rathbone left the meeting for this agenda item due to a declaration of interest.

The Council received a letter from the Chair of the Trustees of the Old Buckley Baths Community Hall Ltd, enquiring as to whether the Town Council had a room within the Council premises that they could use free of charge.

Resolved – that the request be accepted and a room within the Council building be provided as office space for the Old Buckley Baths Community Hall Ltd. A Licence to Occupy to be drawn up by the Town Clerk.

PLANNING COMMITTEE – The Chair of the Planning Committee took the Chair

19954- PLANNING APPLICATIONS

Resolved - (i) that the Town Clerk be authorised to submit the Town Council's observations on planning applications to Flintshire County Council, in accordance with the relevant provisions of the Town and Country Planning Act and Building Regulations, namely:-

FUL/000757/26	9 Higher Common Road, Buckley CH7 3NG. Side and rear extension.
Observations:	No observations

(ii) With regard to Agenda item (b) the Committee noted the following applications were dealt with in consultation with local Ward Members in view of the time limit for observations:-

FUL/000585/26	2-3 Buckley Shopping Centre, Brunswick Road, Buckley CH7 2EF Proposed change of use of former ladies' gymnasium to ground and first floor for café accommodation, (A3), with ancillary children's play area to first floor including all other works associated with.
Observations:	No observations.
FUL/000642/26	22 Ewloe Place, Buckley CH7 3NL Drop kerb to allow vehicle access to front garden.
Observations:	No observations.
FUL/000670/26	20 The Mount, Ewloe Place, Buckley CH7 3NL Dropped Kerb for vehicle Access
Observations:	No observations.
FUL/000678/26	Hawkesbury Little Theatre, Mill Lane, Buckley CH7 3HB Replacement of existing roof and wall covering/finish. Install changing room and storage with access/hallway.
Observations:	No observations
LBC/000679/26	Hawkesbury Little Theatre, Mill Lane, Buckley CH7 3HB Listed Building Consent – Replacement of existing roof and wall covering/finish. Install changing room and storage with access/hallway.
Observations:	No observations.
FUL/000685/26	Land Adj. Elfed Drive, Buckley, Flintshire CH7 2JD Erection of X2 detached dwellings on vacant land fronting Elfed Drive, Buckley.
Observations:	No observations.
FUL/000690/26	16 Tram Road, Buckley CH7 3NH Single storey rear extension to form utility and WC.
Observations:	No observations.
FUL/000706/26	17 Manor Drive, Buckley CH7 2HX Extension to rear garden using common land adopted by Highways.
Observations:	No observations Cllr A Woolley required confirmation from footpath officers that the land had been adopted by Highways. If not he requested that the application to be heard by the Planning Committee.
FUL/000709/26	Lisla, 30 Little Mountain Road, Buckley CH7 3BY Proposed single storey rear extension.
Observations:	No observations.

FUL/000714/26 Brookhill Way, Buckley CH7 3PS
Proposed Storage Containers.
Observations: No observations.

19955- PLANNING APPEALS

The Committee received from Flintshire County Council a Planning Appeal - Ref: FUL/000127/26 – 41 Mold Road, Buckley CH7 2JA.

Resolved – to receive and note the above report.

FINANCE COMMITTEE – The Chair of the Finance Committee took the Chair

19956- ACCOUNTS FOR PAYMENT

Resolved - (i) that the accounts numbered 14443 – 14498 (inclusive as detailed in the Schedule of Accounts Numbered 580 and 581 dated 22nd September 2026 totalling £66,223.59 be approved for payment.

(ii) that the expenditure be authorised in accordance with powers contained within the relevant local government acts.

19957- BANK RECONCILIATION – JULY & AUGUST 2026

The balances held are cross-checked against official statements from each financial institution by the Chair of this Committee.

Resolved – that the Bank Reconciliations for July and August 2026 be noted and approved.

19958- EQUALS CARD – PREPAID CARD

Resolved – that the monthly review of expenditure using the pre-paid cards from Equals Money as at 31st July and 31st August 2026 be noted and approved.

19959- INCOME AND EXPENDITURE AGAINST BUDGET REPORT Q1

Resolved – that the Summary Report showing Actual vs Budgeted Income and Expenditure for the Town Council for the period Q1 – April 2026 to June 2026 be received and noted.

19960- BUCKLEY TOWN COUNCIL COST CENTRE STRUCTURE

The Council received a report from the Town Clerk on the proposed revision of the Council's budget cost centres and to consider adoption of the revised structure for future budget monitoring and budget setting purposes.

Resolved – that the proposed revision of the Council's budget cost centre's structure be received, noted and approved and thanks be given to the Town Clerk for the work carried out on this.

19961- MINUTES OF THE MEETING OF THE COMMUNITY AWARDS SUB-COMMITTEE HELD ON 15th JULY 2026

Resolved – that the minutes of the meeting of the Community Awards Sub-Committee held on 15th July 2026 were confirmed as a correct record by Members who had attended the meeting.

That the minutes of the Community Awards Sub-Committee were noted and approved by the Committee.

19962- FLINTSHIRE FOODBANK – CITIZENS ADVICE

The Committee received a letter from Flintshire Foodbank requesting funding towards Flintshire Citizens Advice Bureau's annual cost of providing an experienced adviser at Buckley Foodbank, which operates from Buckley Cross Methodist Church, at a cost of £8,773.58 per annum. A letter of support had also been received from Sam Rowlands MS.

The Committee considered the funding request and concluded that further information was required regarding service usage, frequency, outcomes achieved and a breakdown of the overall costs to enable Members to make an informed decision.

Resolved – that the Town Clerk obtain further information from Flintshire Foodbank and report back to the next meeting.

19963- PUMP TRACK – PRINCESS AVENUE PLAY AREA

The Council received an email from Councillor C. Cordery requesting that the Council consider match-funding a proposed pump track at Princess Avenue Play Area and commit to the ongoing costs associated with insurance and maintenance.

Members welcomed the proposal and expressed broad support for the provision of a pump track in Buckley in principle. A detailed discussion took place regarding the project, including the suitability of the proposed location, the scope and specification of the scheme, anticipated project and ongoing maintenance costs, planning considerations, community engagement undertaken to date, potential impacts on neighbouring residents, and the involvement and support of relevant stakeholders and partners.

Members agreed that further information was required to enable the Council to fully consider the proposal.

Resolved – that the Council support the principle of providing a pump track in Buckley and request further information regarding the proposal for consideration at a future meeting.

19964- LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2026/27

The Local Government Association had advised that the National Joint Council for Local Government Services (NJC) had agreed the new pay scales for 2026/27 to be implemented from 1st April 2026.

Resolved – that the Committee approved the National Pay Agreement and its implementation.

19965- EXCLUSION OF THE PRESS AND PUBLIC

To pass a resolution to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960, to discuss the following financial and confidential matters, the disclosure of which would be prejudicial to the public. It was -

Resolved – that the press and public be excluded from the meeting due to the following confidential contractual matters that were to be discussed.

19966- CONTRACT FOR THE INSTALLATION OF CHRISTMAS LIGHTS AND TOWN CENTRE BUNTING

The Council received a report from the Town Clerk on the contract for the installation of Christmas Lights and Town Centre Bunting.

Resolved that -

(a) To note the report and the exercise of delegated authority during the summer recess.
(b) To support the award of the Christmas Lights and Bunting Contract to Mega Electrical. The contract was awarded for 3 years, with an optional 1-year extension.
(c) To note the requirements for additional infrastructure works arising from the demolition of the former Black Horse public house and the quotation received.
(d) To approve the use of the Christmas Lighting Repairs Reserve to meet the costs associated with the replacement support post at the former Black Horse location.

19967- BUCKLEY TOWN COUNCIL STAGE

The Council received a report from the Town Clerk regarding the Council's stage and Members discussed and considered the operational, financial and practical matters arising.

Resolved – that the Town Clerk be authorised to dispose of the Council's stage and seek to achieve the best value reasonably obtainable, having regard to its condition.

19968-SUSPENSION OF STANDING ORDERS

At 9:30 pm, the Chair sought approval to suspend Standing Order 3.x. (A meeting shall not exceed a period of two and a half hours).

Resolved – that the suspension of Standing Order 3.x. be approved.

19969- CORONATION GARDENS

The Council received quotes and were asked to appoint a Contractor for Coronation Gardens RIBA Stage 3 & 4.

Resolved –

(a) To award the contract for RIBA Stages 3 and 4 of the Coronation Gardens improvement Project to LUC.
(b) To approve the additional £873.16 required above the approved earmarked reserve budget allocation.
(c) The Town Clerk to see if all translation costs quoted are required.
(d) To authorise the Town Clerk to continue seeking external funding opportunities to support the next (construction) phase of the Coronation Gardens project.

19970- COMMON LAND

Resolved – that due to the time restraints of the meeting, this item be deferred until the October 2026 meeting.

CHAIR

Meeting closed 9.45pm.

SUMMARY OF DECLARATIONS MADE BY MEMBERS IN ACCORDANCE WITH BUCKLEY TOWN COUNCIL'S CODE OF CONDUCT

BUCKLEY TOWN COUNCIL	22nd September 2026

MEMBER	ITEM	PERSONAL	PREJUDICIAL	MIN. NO. REFERS
Cllr H D Hutchinson	Council Meeting Agenda item 9 Room within Council Offices, Buckley Trustee of the Old Buckley Baths Community Hall Ltd.	*	*	19953
Cllr M J Peers	Council Meeting Agenda item 9 Room within Council Offices, Buckley Trustee of the Old Buckley Baths Community Hall Ltd.	*	*	19953
Cllr L Rathbone	Council Meeting Agenda item 9 Room within Council Offices, Buckley Trustee of the Old Buckley Baths Community Hall Ltd.	*		19953
Cllr D Rose	Finance Committee Agenda item 18 Flintshire Foodbank – Citizens Advice Project volunteer for Citizens Advice	*		19962

SCHEDULE 580

BUCKLEY TOWN COUNCIL
SCHEDULE OF ACCOUNTS PAID AND FOR PAYMENT FOR THE PERIOD
22ND JULY 2026 TO 25TH AUGUST 2026

Acc No.	B/T DD/CHQ	Payable to	Detail		Initial	Initial
14443/4/5/6	B/transfer	Staff costs	Salaries - July 2026	7,746.76		
14447	B/transfer	HM Customs & Revenues	Tax & NIC - July 2026	3,345.45		
14448	B/transfer	Clwyd Pension Fund	Superannuation - July 2026	1,218.37		
14449	B/transfer	Howden Local Commercial IBA	Old Buckley Baths Building - Insurance 22/07/26 - 21/07/27	6,803.42		
14450	B/transfer	Dave Watkins Electrical Contractors Ltd	Call out charge and repairs to car park barrier to rear of Council offices/replacement lighting in offices	281.12		
14451	B/transfer	TJN Services	Handyman services	210.00		
14452	B/transfer	CAD Recycling Ltd	Trade waste collection - July 2026	26.26		
14453	B/transfer	One Voice Wales	Biodiversity Part 1&2 - Module 25 Training	88.00		
14454	B/transfer	Cllr J S Jones	Mayor's Allowance 2026/27	1,200.00		
14455	B/transfer	Cllr V E Blondek	Deputy Mayor's Allowance 2026/27	400.00		
14456	B/transfer	Cllr E L Preece	IRPW - Chair's Allowance 2026/27	500.00		
14457	B/transfer	NWALC	Annual membership fees 01/08/26 - 31/07/27	80.00		
14458	B/transfer	Starboard Systems Limited	Civic.ly Subscription - August 2026	144.00		
14459	B/transfer	Equals Money PLC	Bank charges - August 2026	25.00		
14460	B/transfer	Bistre Care Homes Ltd	Buckley Jubilee Window Dressing Competition - 1st prize	250.00		
14461	B/transfer	A&R Studio	Buckley Jubilee Window Dressing Competition - 2nd prize	75.00		
14462	B/transfer	Thorncliffe Buildings Supplies Ltd	Council buildings - skip hire	294.00		
14463	B/transfer	BWT UK Ltd	Servicing of water cooler plus rental - June & August 2026	38.97		
14464		Unity Trust Bank	Bank charges - June/July 2026	24.50		
14465	DD	Octopus Energy Ltd	Council Buildings - electricity supply - 07/01/26 - 29/07/26	1,318.27		
14466	DD	Octopus Energy Ltd	Council Buildings - gas supply - 01/04/26 - 01/08/26	687.40		
14467	DD	Quadient Finance UK Ltd	Franking machine rental - 25/07/26 - 24/10/26	141.26		
14468	DD	Ocean Telecom UK Ltd	Line rental plus calls - July 2026	105.60		
14469	DD	H3G	Office mobile rental plus calls - June/July 2026	20.28		
14470	B/transfer	Maidscando Ltd	Cleaning Contract - Council buildings and public conveniences + opening & closing - August 2026	2,968.49		
14471	DD	Quadient Finance Ltd	Postage	200.00		
				28,192.15		

WE HEREBY CERTIFY THAT THE ABOVE MENTIONED ACCOUNTS NOS 14443 - 14471 (INCLUSIVE) WERE APPROVED FOR PAYMENT AT A MEETING OF THE TOWN COUNCIL'S FINANCE COMMITTEE ON 22ND SEPTEMBER 2026

..... TOWN MAYOR ..... CHAIR OF FINANCE COMMITTEE

..... TOWN CLERK DATE: 22ND SEPTEMBER 2026

SCHEDULE 581

BUCKLEY TOWN COUNCIL
SCHEDULE OF ACCOUNTS PAID AND FOR PAYMENT FOR THE PERIOD
26TH AUGUST 2026 TO 22ND SEPTEMBER 2026

Acc No.	B/T DD/CHQ	Payable to	Detail		Initial	Initial
14472/3/4/5	B/transfer	Staff costs	Salaries - September 2026	9,124.20		
14476	B/transfer	HM Customs & Revenues	Tax & NIC - September 2026	3,734.36		
14477	B/transfer	Clwyd Pension Fund	Superannuation - September 2026	1,312.92		
14478	B/transfer	Compumedic Ltd	Computer Support Services - June/July/August 2026	180.00		
14479	B/transfer	BWT UK Ltd	Water cooler rental - September 2026	4.87		
14480	B/transfer	Starboard Systems Limited	Civic.ly Subscription - September 2026	144.00		
14481	B/transfer	GLS	Stationery/cleaning supplies	340.15		
14482	B/transfer	Deeside Caravan Man	Full chassis service of Stage Trailer, parts and work carried out	2,394.28		
14483	B/transfer	JDH Business Services Ltd	Fees for interim internal audit 2025/26	480.00		
14484	B/transfer	Dave Watkins Electrical Contractors Ltd	Electrical repair work within the Council buildings	390.66		
14485	B/transfer	TJN Services	Handyman services	360.00		
14486	B/transfer	T J Reece	Reimbursement - additional keys cut for UPVC door to rear of Council building	52.00		
14487	B/transfer	L George	Reimbursement - refreshments	4.44		
14488	B/transfer	CAD Recycling Ltd	Trade waste collection - August 2026	26.26		
14489	B/transfer	Thorncliffe Building Supplies Ltd	Council buildings - skip hire	294.00		
14490	B/transfer	Deryncoch Cyf	Events Contractor - 1/4 contract management fee/drawdown of Fireworks Event - 90%	14,608.20		
14491	DD	Unity Trust Bank Plc	Bank charges - August 2026	11.50		
14492	DD	Welsh Water	Public conveniences - water supply - 17/02/26 - 31/08/26	959.97		
14493	DD	Equals Money PLC	Account fee - September 2026	25.00		
14494	DD	CCTV Rentals	Mobile CCTV cameras - quarterly leasing	400.72		
14495	DD	Quadient Ltd	Franking machine postage	100.00		
14496	DD	Ocean Telecom UK Ltd	Line rental plus call charges -	105.60		
14497	DD	H3G	Office mobile rental - August 2026	9.82		
14498	B/transfer	Maidscando Ltd	Cleaning Contract - Council buildings and public conveniences + opening & closing - Sept 2026	2,968.49		
				38,031.44		

WE HEREBY CERTIFY THAT THE ABOVE MENTIONED ACCOUNTS NOS 14472 - 14498 (INCLUSIVE) WERE APPROVED FOR PAYMENT AT A MEETING OF THE TOWN COUNCIL'S FINANCE COMMITTEE ON 22ND SEPTEMBER 2026

..... **TOWN MAYOR** ..... **CHAIR OF FINANCE COMMITTEE**

..... **TOWN CLERK** **DATE: 22ND SEPTEMBER 2026**

BUCKLEY FIREWORKS DISPLAY 2026

Sunday 1st November 2026

Children's Rides and Food stalls 5pm
Display 6.30pm
Buckley Higher Common
Higher Common Road, Buckley CH7 3NG

Organised by Buckley Town Council

Volunteer Call-Out

Could you spare a couple of hours to help make Buckley Fireworks Display a Success?

We're looking for a number of volunteers to help out at the event in the following roles:

- Shaking donation buckets for the council
- Monitoring barrier lines and reporting any issues to the event manager
- Directing the public and answering questions they might have

Timings
Small number of stalls and children's rides open from 5pm
Arrive for briefing 5:30pm
Display at 6:30pm
Shift end 7:15pm latest

Age
Must be over 18
16 & 17 year olds can apply must be accompanied by a designated adult (over 18)

Access
In general, volunteering for this event will mean a fair amount of walking but we are happy to look at adjustments for anyone who needs to sit or has limited mobility. Please let us know.

This is an outdoor evening event, so suitable shoes and warm clothes are essential.

Please report to the Town Council Gazebo upon arrival to sign in and pick up a safety vest.

VOLUNTEER APPLICATION FORM

ABOUT YOU

Name	
Will you be over 18 on Sunday 1st November 2026?	
If you won't be 18, what is your age? Please provide the name of the adult who will be accompanying you at the event and include their contact details here.	
Phone Number	
Email	
Emergency Contact Name and Number	
Any medical needs we need to be aware of in case of an emergency? i.e. asthma, allergies, etc. If yes, please provide details.	

Please return to:
Buckley Town Council - townclerk@buckleytc.gov.wales

Data Protection
Buckley Town Council collects these details for health and safety purposes, including emergency evacuation roll calls, and to maintain an accurate record of volunteer attendance at Council events. We will only share the information you have provided with Buckley Town Council's event contractors, unless you state that you do not wish your information to be passed on to such organisations.

Privacy Information
Your information will only be used for health and safety and event management purposes.

Data Controller: Buckley Town Council. The full privacy notice is available at:
https://www.buckleytc.gov.wales/news/documents/general-privacy-notice/
If you have any questions about how your information is used, please speak to a member of staff.

BUCKLEY TOWN COUNCIL AND THE ROYAL BRITISH LEGION BUCKLEY BRANCH
REMEMBRANCE PARADE AND SERVICE ARRANGEMENTS – SUNDAY 8th NOVEMBER 2026

ORDER OF PARADE

THE ROYAL BUCKLEY TOWN BAND

R.B.L. STANDARD BEARER

R.E.A. STANDARD BEARER

LORD BARRY JONES, PC - R.B.L PRESIDENT

R.B.L. BRANCH OFFICERS

R.B.L. MEMBERS

BUCKLEY VETERANS

BUCKLEY TOWN MAYOR

TOWN CLERK & OFFICERS

TOWN COUNCILLORS

ST JOHN AMBULANCE

RED CROSS SOCIETY

ARMY CADET FORCE

RAF AIR CADETS

SCOUTS & CUBS

GUIDES & BROWNIES

OTHER ORGANISATIONS

NORTH WALES POLICE & CADETS

BUCKLEY FIRE & RESCUE

09.30h	Parade will muster
09.55h	Sound last post, flags to half mast
10.00h	Step off to Bistre Church via Precinct Way, link Road and Mold Road.
10.30h	Arrive at Bistre Church for Service
10.35h	Service begins

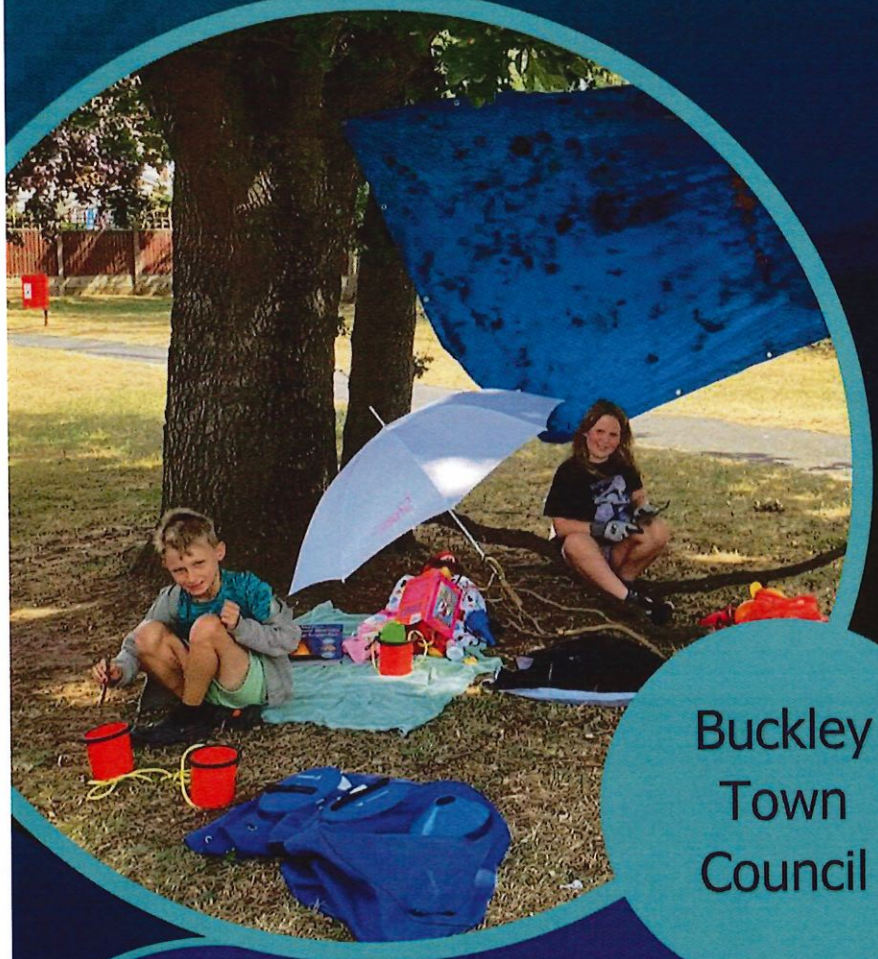
After the Service the Parade will reform on Mold Road, before stepping off on the return to the Precinct Way car park pausing opposite the Precinct to allow the saluting officers to proceed to the saluting dais. The Parade will come to a halt opposite the new memorial.

Prayers by the Chaplain
Last post
Exhortation
1 minute Silence
Reveille Flags to full mast
Wreath laying.
National Anthems
Kohima Epitaph, Dismiss the Parade.

chwarae play YN SIR Y FFLINT FLINTSHIRE

Flintshire Play Development Summer Playscheme 2026

End of Summer Report



Buckley Town Council

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CYNGOR Sir y Fflint Flintshire COUNTY COUNCIL

CYNGOR / COUNCIL	SAFLE / SITE	NIFER O WYTHNOSAU / NUMBER OF WEEKS	CYFANSWM PRESENOLDEB / TOTAL ATTENDANCE	CYFANSWM NIFER Y PLANT A CHOFRESTRWYD / TOTAL NUMBER OF CHILDREN REGISTERED
Buckley Town Council	Buckley, Lyme Grove	3 weeks	128 **Bechgyn / Boys:** 57 **Merched / Girls:** 72	58
	Buckley, Westwood CP	3 weeks	199 **Bechgyn / Boys:** 101 **Merched / Girls:** 97	76
	Buckley, Common	3 weeks	200 **Bechgyn / Boys:** 76 **Merched / Girls:** 124	109
	Buckley, Drury Park	3 weeks	183 **Bechgyn / Boys:** 64 **Merched / Girls:** 119	86



Cymraeg

Mae'r ddogfen hon hefyd ar gael yn y Gymraeg.
Gweler y dudalen Gymraeg ar ein gwefan.

This document is also available in Welsh.
See Welsh page on our website.

Adroddiad Goruchwilwyr / Supervisors Report



Buckley, Lyme Grove

Attendance & Participation:
Attendance at the Buckley Lyme Grove Park Playscheme was positive throughout the summer programme, with approximately 128 attendances recorded across all sessions. Children aged between 2 and 12 years participated regularly, with a mixture of returning attendees and new children joining throughout the programme. The provision successfully engaged children from a range of backgrounds and age groups, creating an inclusive and welcoming environment where friendships quickly developed. Family involvement was a notable strength, with parents, grandparents and carers frequently remaining on site and engaging positively with activities, staff and other families.

Activities & Engagement:
Children took part in a wide variety of creative, physical and imaginative activities throughout the programme. Popular activities included den building, role play, friendship bracelet making, arts and crafts, painting, colouring, football, tennis, cricket, hide and seek, parachute games, swings, loose parts play and outdoor free play.

Imaginative play was a significant feature of the site, with children creating offices, shops, fantasy destinations and a wide range of role-play scenarios using loose parts and available resources. Den building was particularly popular, encouraging children to work together to create shelters, imaginative play spaces and destinations for their games.

Creative activities such as bracelet making, wool crafts, badge making, painting and drawing encouraged self-expression and confidence. Children also enjoyed making reflection activities and memory projects towards the end of the programme, allowing them to celebrate their experiences at playscheme.

The outdoor environment provided opportunities for active play, exploration and social interaction, while child-led play remained central to the programme. Children regularly created their own games, solved problems collaboratively and invited staff to participate in their activities.

Welsh language was embedded throughout the programme through greetings, praise, colours, counting, games and everyday conversational phrases. Children responded positively and became increasingly confident hearing and using Welsh during activities.

Adroddiad Goruchwilwyr / Supervisors Report



Well-being & Social Development:
The playscheme provided a safe, nurturing and inclusive environment where children were encouraged to develop friendships, confidence and social skills. Staff observed many children arriving without knowing one another and quickly forming positive friendships through play and shared experiences.

Activities encouraged cooperation, teamwork and communication, with children supporting one another during creative projects, den building, role-play activities and group games. Children regularly shared ideas solved problems together and showed kindness towards their peers.

The programme promoted confidence and independence by encouraging children to make choices, lead activities and contribute their own ideas. Informal conversations throughout sessions allowed children to discuss their interests, hobbies, future aspirations, pets, holidays and family experiences, helping to strengthen relationships and build confidence.

Family engagement contributed significantly to the welcoming atmosphere of the site, helping children feel secure, supported and connected within their local community.

Outcomes & Highlights:

- Positive attendance and engagement throughout the summer programme.
- Children formed new friendships and demonstrated inclusive behaviour.
- High levels of imaginative play were observed through role play, den building and creative use of loose parts.
- Arts and crafts activities supported creativity, confidence and self-expression.
- Outdoor play opportunities promoted physical activity, exploration and teamwork.
- Children demonstrated strong problem-solving skills when creating dens and adapting activities to changing weather conditions.
- Positive relationships developed between children, families and staff, creating a welcoming and supportive atmosphere.
- Family involvement strengthened community connections and enhanced children's experiences.
- Children showed increasing confidence, independence and communication skills throughout the programme.

Adroddiad Goruchwilwyr / Supervisors Report



- Welsh language was successfully incorporated through greetings, praise, counting, colours and everyday phrases.
- Children enjoyed a wide range of creative, physical and social activities tailored to their interests.
- The playscheme provided a safe, enjoyable and enriching environment where children could develop friendships, build confidence and create positive summer holiday memories.

Buckley, Westwood CP

Attendance & Participation:
Attendance at the Buckley Westwood CP School Playscheme was strong throughout the summer programme, with approximately 190 attendances recorded across all sessions. Children aged between 4 and 13 years attended regularly, with many new participants joining throughout the programme. Attendance grew through word-of-mouth recommendations and positive experiences shared by children and families, helping to create an inclusive and welcoming environment. Children engaged enthusiastically in activities and demonstrated high levels of participation, confidence, and ownership of their play experiences.

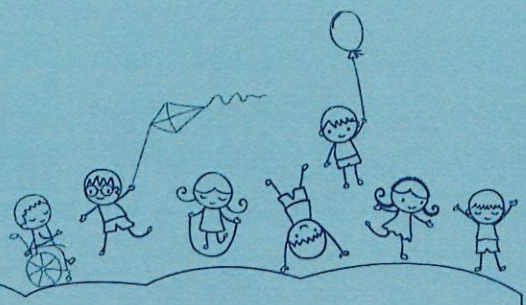
Activities & Engagement:
Children participated in a diverse range of creative, physical, and imaginative activities throughout the programme. Popular activities included den building, friendship bracelet making, painting, football, frog hunts, water-based games, parachute activities, role play, arts and crafts, pom-pom making, cheerleading routines, dance activities, ball games, skipping, and outdoor free play.

The use of loose parts encouraged creativity and imagination, with children regularly constructing dens, towers, seating areas, stages, offices, and other imaginative play spaces. Den building was particularly popular, with children working collaboratively to design and create increasingly complex structures using a variety of resources.

Children demonstrated excellent engagement in child-led activities, creating their own schools, offices, performances, and games. Many activities evolved naturally through children's ideas and interests, encouraging creativity, communication, and problem-solving. The outdoor environment was fully utilised, providing opportunities for active play, exploration, and social interaction.

Creative activities such as bracelet making, pom-pom crafting, painting, and collaborative projects encouraged self-expression while developing fine motor skills and confidence.

Adroddiad Goruchwilwyr / Supervisors Report



Welsh language was consistently incorporated throughout the programme through greetings, praise, counting activities, colours, games, and everyday conversational phrases. Children responded positively to opportunities to learn and use Welsh in a fun and informal setting.

Well-being & Social Development:
The playscheme provided a safe, inclusive, and supportive environment where children developed confidence, independence, and positive social relationships. Staff observed children forming friendships quickly, welcoming new participants into existing games and activities, and demonstrating kindness and cooperation throughout the programme.

Many activities encouraged teamwork, creativity, communication, and problem-solving. Children regularly worked together to build dens, create performances, organise games, and complete creative projects. Older children were often observed including younger children in activities, helping to foster a positive and inclusive atmosphere.

The programme provided opportunities for children to develop resilience, confidence, and leadership skills through child-led play and collaborative projects. Children were encouraged to share ideas, make decisions, and take responsibility for their play experiences, helping to build self-esteem and independence.

Positive engagement from families further strengthened the community atmosphere and contributed to the success of the playscheme. Feedback received throughout the programme highlighted the value of child-led play opportunities and the welcoming environment created for participants.

Outcomes & Highlights:

- Strong attendance and engagement throughout the summer programme.
- New children integrated well and quickly formed friendships with peers.
- Children demonstrated high levels of creativity through den building, role play, performances, and imaginative games.
- Loose parts play encouraged problem-solving, innovation, and collaborative working.
- Outdoor play promoted physical activity, confidence, and exploration.
- Children developed teamwork, communication, and leadership skills through group activities.
- Creative activities such as bracelet making, painting, pom-pom crafts, and art projects supported self-expression and confidence.

Adroddiad Goruchwilwyr / Supervisors Report



- Children developed teamwork, communication, and leadership skills through group activities.
- Creative activities such as bracelet making, painting, pom-pom crafts, and art projects supported self-expression and confidence.
- The frog hunt, den building projects, and end-of-programme water activities were particularly well received.
- Children from different schools and backgrounds formed positive relationships and expanded friendship groups.
- Welsh language was successfully embedded through greetings, praise, counting, games, colours, and everyday phrases.
- Positive family engagement contributed to a welcoming and supportive community atmosphere.
- The playscheme provided a safe, enjoyable, and enriching environment where children could build confidence, develop new skills, create friendships, and enjoy meaningful summer holiday experiences.

Buckley, Common

Attendance & Participation:
Attendance at the Buckley Common Playscheme remained positive throughout the summer programme, with approximately 109 attendances recorded across the sessions provided. Children aged between 2 and 12 years attended regularly, with a mixture of returning participants and many new children joining throughout the programme. The site benefited from strong family engagement, with parents, carers, grandparents, and childminders frequently remaining on site and contributing to a welcoming community atmosphere. Children quickly integrated into the group, developed friendships, and showed high levels of participation in both structured and child-led activities.

Activities & Engagement:
The Buckley Common site offered a wide variety of outdoor, creative, imaginative, and nature-based activities. Popular activities included den building, friendship bracelet making, stone painting, bead crafts, painting, colouring, giant games, football, skipping, nature hunts, frog hunts, role play, loose parts play, kindness stone projects, pavement games, duck races, obstacle activities, and child-led games such as Corners, Hot Potato, Red Light/Green Light, and imaginative storytelling activities.

Adroddiad Goruchwilwyr / Supervisors Report



The natural environment played a significant role in children's engagement. Children showed a strong interest in wildlife, exploring the woodland areas, searching for insects and mini beasts, observing caterpillars, and creating habitats for creatures they discovered. Many sessions encouraged curiosity, investigation, and exploration, helping children connect with nature and the outdoor environment.

Den building and loose parts play were particularly popular, with children using tarpaulins, ropes, natural materials, and other resources to create imaginative spaces and problem-solve together. Creative activities also remained highly popular, with children producing personalised crafts, beading projects, painted objects, kindness stones, and imaginative creations.

Children frequently led their own activities, adapted games, established rules collaboratively, and demonstrated creativity and independence throughout the programme.

Welsh language was incorporated into daily practice through greetings, praise, instructions, colours, animals, counting, and everyday conversational phrases. Children responded positively and regularly engaged with Welsh language throughout activities.

Well-being & Social Development:
The playscheme provided a safe, inclusive, and nurturing environment where children developed confidence, resilience, and positive relationships. Staff observed children building friendships quickly, welcoming newcomers into activities, and supporting one another during both creative and physical play experiences.

Nature-based activities, imaginative play, and collaborative projects encouraged communication, teamwork, negotiation, and problem-solving. Many children demonstrated empathy, kindness, and consideration for others, including helping younger participants, supporting peers during activities, and sharing resources.

Children were encouraged to make choices, lead their own play, and explore their interests, which helped develop confidence, independence, and self-esteem. Several examples were observed of children persevering through challenges, learning new skills, and taking pride in their achievements.

The strong family presence on site contributed to a positive sense of community and belonging, helping children feel secure, supported, and comfortable within the playscheme environment.

Adroddiad Goruchwilwyr / Supervisors Report



Outcomes & Highlights:

- Strong attendance and engagement throughout the summer programme.
- New children settled quickly and formed positive friendships with their peers.
- Nature-based activities encouraged curiosity, exploration, and environmental awareness.
- Den building and loose parts play promoted creativity, teamwork, and problem-solving skills.
- Children demonstrated high levels of imagination through role play, storytelling, and child-led games.
- Friendship bracelet making, stone painting, crafts, beading, and creative activities supported self-expression and confidence.
- Children developed resilience and adaptability during varied weather conditions and outdoor sessions.
- Outdoor play opportunities promoted physical activity, confidence, and wellbeing.
- Strong examples of kindness, cooperation, and inclusion were observed throughout the programme.
- Family engagement contributed significantly to a welcoming and supportive community atmosphere.
- Welsh language was successfully embedded through greetings, praise, nature activities, games, colours, and everyday conversation.
- The playscheme provided a safe, enjoyable, and enriching environment where children could build confidence, develop new skills, strengthen friendships, and create positive summer holiday memories.

Adroddiad Goruchwilwyr / Supervisors Report



Buckley, Drury Park

Attendance & Participation:
Attendance at the Buckley Drury Park Playscheme remained positive throughout the summer programme, with approximately 109 attendances recorded across the sessions provided. Children aged between 4 and 15 years attended regularly, with a mixture of returning participants and new children joining throughout the summer. The site benefited from strong family engagement, with parents, grandparents, carers and other family members regularly remaining on site, interacting positively with children and staff. Children participated enthusiastically in both structured and child-led activities, developing friendships and becoming increasingly confident as the programme progressed.

Activities & Engagement:
Children engaged in a wide variety of creative, physical, and imaginative activities throughout the programme. Popular activities included den building, football, basketball, cricket, face painting, arts and crafts, clay modelling, scrapbook making, friendship bracelet making, nature-based activities, obstacle courses, loose parts play, music and singing, bat and ball games, and use of the park equipment including swings, slides, zip wires and seesaws.

Imaginative play featured heavily across the programme, with children creating restaurants, referee games, role-play scenarios and their own challenges using available resources. Children regularly developed their own rules, adapted games and organised activities independently, demonstrating creativity and leadership.

Den building was particularly popular, especially during unsettled weather, with children working collaboratively to create shelters and imaginative spaces. Craft activities such as scrapbook creation, bracelet making, clay modelling and face painting encouraged creativity, self-expression and fine motor skill development.

The outdoor environment supported a variety of physical play opportunities while also providing space for quieter creative activities and social interaction.

Welsh language was consistently incorporated throughout the programme through greetings, numbers, colours, praise, manners and football-related vocabulary. Children responded positively and increasingly engaged with Welsh language throughout their play.

Adroddiad Goruchwilwyr / Supervisors Report



Well-being & Social Development:
The playscheme provided a safe, welcoming and inclusive environment where children developed confidence, social skills and positive relationships. Children regularly demonstrated kindness, cooperation and inclusion, particularly when welcoming new children to activities and supporting one another during games and creative projects.

Many sessions highlighted strong examples of teamwork and problem-solving, particularly during den building, group games and imaginative play. Children worked collaboratively to resolve disagreements, share resources and make decisions together. Staff supported children in developing communication skills, taking turns and finding positive solutions to challenges.

The playscheme also supported confidence building, with children demonstrating increasing independence and willingness to participate in new activities. Positive relationships developed between children of different ages, helping to strengthen social connections within the local community.

Family feedback throughout the programme was overwhelmingly positive, with many families commenting on the value of the provision, the friendships their children had developed and the positive experiences they had enjoyed throughout the summer.

Outcomes & Highlights:

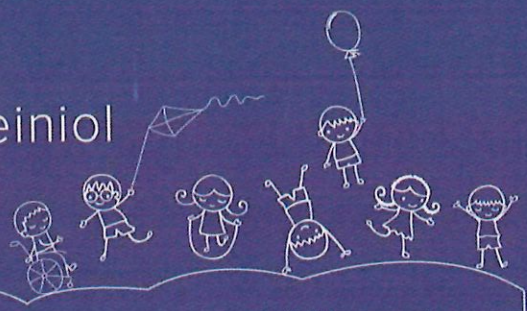
- Positive attendance and engagement throughout the summer programme.
- Children formed new friendships and strengthened existing relationships.
- Strong levels of child-led play encouraged independence, creativity and confidence.
- Den building, football, arts and crafts, face painting and loose parts play were particularly popular.
- Children demonstrated excellent teamwork, cooperation and problem-solving skills.
- Creative activities supported self-expression, imagination and confidence.
- Outdoor play opportunities promoted physical activity, resilience and exploration.
- Children successfully adapted activities during challenging weather conditions.
- Positive family involvement contributed to a welcoming and supportive atmosphere.

Adroddiad Goruchwilwyr / Supervisors Report



- Welsh language was embedded through greetings, praise, colours, numbers, games and everyday conversations.
- Children demonstrated increasing confidence in making decisions, leading activities and working together.
- The playscheme provided a safe, enjoyable and enriching environment where children could build confidence, develop new skills, create friendships and make positive summer holiday memories.

Nodyn gan swyddog arweiniol / Lead officer comments



Overall, all Buckley sites were well attended and captured a range of children and families attending the schemes. It's great to see and hear that children got involved in a range of activities across the summer. Buckley Common even had the Sorted team bring the inflatable football activity which they loved.

The only slight change I would recommend is the Buckley Lyme Grove site to Buckley Princess Avenue – this is due to the value of the play space, with Lyme Grove having a lack green space to facilitate on that site. I understand that they are in different wards, and this may not be possible, but this is just a suggestion from our perspective.

Sylwadau ychwanegol / Any further comments

Buckley, Lyme Grove







Sylwadau ychwanegol / Any further comments

Buckley, Common



Sylwadau ychwanegol / Any further comments

Buckley, Drury Park







Tracey Reece

From: Josh McEwan <Josh.McEwan@gwella.wales>
Sent: 18 September 2026 11:35
To: Town Clerk
Subject: Fit, Fed & Read Infographic
Attachments: FFR Infographic ENG.jpg; FFR Infographic CYM.jpg

Hi Karen

Hope you are well.

On behalf of the Sports Development Department, I would like to sincerely thank you for your generous contribution of £1,000 towards the Fit, Fed & Read programme during the 2026 summer holidays. Your support has been instrumental in helping us provide meals, activities, and reading opportunities for children and families over the summer.

I am pleased to share with you our infographic and some specific statistics from the Buckley area, which highlight the positive impact your contribution helped to achieve. Please find these attached for your reference.

Number of sessions delivered – 5
Number of people attended – 702
Average people per session – 140

We are extremely grateful for your commitment to supporting local families and young people. Your partnership has helped ensure that children not only had access to nutritious food, but also opportunities to stay active and engaged in learning during the holiday period. Please could you share with colleagues.

Thank you once again for your valued support. We look forward to continuing to work together to deliver positive outcomes for our community.

Kind regards
Josh

Josh McEwan
Cydlynydd Cymunedau Bywiog | Active Community Coordinator

Datblygu Chwarean | Sport Development

Ffôn | Tel 01352 704099

Ebost | Email josh.mcewan@gwella.wales


gwella
FIT, FED & READ 2026
OUR SUMMER IN NUMBERS
1,000
Summer Reading Challenge packs distributed
50
Free community sessions. Providing more than 75 hours of activities across Flintshire.
6,793
Attendances - across five weeks of free summer sessions.
6,090
Free meals provided to children and families throughout the summer.
180
Volunteer hours. Young ambassadors helping to make sessions possible.
850
Stories shared with families each week.
100%
Would recommend Fit, Fed & Read
27
Partners engaged. Working together to support families and communities across Flintshire
10
Communities reached across Flintshire.
gwellawales | gwellawales | www.gwella.wales
Shotton Mill Limited
Sir y Fflint Flintshire
ACTIF
FARRALLS
STREET GAMES

Buckley Town Council

Buckley Common Land - Update on Future Ownership Considerations

1. Purpose of Report

To provide Members with an update on the exploration of potential future ownership arrangements for Buckley Common Land, identified as a Council Priority for 2026/27, and to present findings arising from further investigations, training and external discussions.

2. Background

In September 2025, Council considered an approach from the Gwysaney Estate regarding the potential transfer of Buckley/Alltami Common Land to a community-led organisation. Initial discussions indicated that the land could potentially be gifted to a suitable community body, with opportunities identified around community ownership, environmental stewardship, grant funding and partnership working.

As a result, the Council agreed to undertake exploratory work to better understand the legal, financial and governance implications of such an arrangement. The matter was subsequently included as a priority within the Council Priorities for 2026/27, namely to explore the potential transfer of Buckley Common Land to a suitable community-led organisation.

3. Work Undertaken

Since the matter was first considered, the Town Clerk has undertaken a range of research and engagement activities including:

- Attendance at specialist Common Land training.
- Attendance at Community Asset Transfer training.
- Discussions with Mr Tom Woodall - Flintshire County Council's Access and Natural Environment Manager.
- Discussions with Mr Mike Dodd - Flintshire County Council's Business Advisor.
- Further consideration of governance models including Community Interest Companies (CIC) and Community Land Trusts.
- Review of potential legal, financial, operational and reputational implications associated with ownership and long-term management of Common Land.

Through discussions with Tom Woodall, it was highlighted that sections of the Common Land in Buckley are subject to environmental and ecological protections, with certain areas overseen by Natural Resources Wales (NRW). Any future owner would therefore need to understand and comply with the relevant management requirements, restrictions and statutory obligations associated with these protected areas. This would create additional responsibilities and constraints for any organisation assuming ownership and management of the land.

4. Findings

Following this training, research and engagement, it has become apparent that the primary challenge is not the transfer itself but the long-term sustainability of ownership and management arrangements.

The original proposal envisaged the establishment of a Community Interest Company, Community Land Trust or similar community-led organisation. However, further investigation has identified significant concerns regarding the ability of any such organisation to generate sufficient income to sustainably manage the land.

Unlike many asset transfer projects, common land is subject to significant restrictions regarding its use. Opportunities commonly used to generate income from community-owned land, such as allotments, sports facilities, commercial activities or other forms of development, are prohibited on common land.

This creates a situation whereby a community organisation would inherit substantial ongoing responsibilities, liabilities and costs, whilst having virtually no opportunities to generate the revenue required to meet those obligations.

In addition, advice received highlighted a number of ongoing ownership obligations, including:

- Public liability and insurance requirements.
- Tree safety inspections and management.
- General land inspections and risk management.
- Biodiversity and environmental management responsibilities.
- Potential legal and administrative costs.
- Risks associated with encroachment onto common land.
- Compliance with legislation governing common land.

Particular concern was raised regarding encroachment. Once ownership is transferred, responsibility for monitoring, investigating and challenging any unlawful encroachment would fall to the landowner. This could expose the owner to potentially significant legal costs and ongoing management commitments.

5. Options Appraisal

Option	Advantages	Disadvantages
Establish a CIC, Community Land Trust or similar organisation	Community ownership. Potential grant opportunities. Independent governance.	Limited ability to generate income due to common land restrictions. Significant ongoing liabilities. Financial sustainability uncertain.
Buckley Town Council takes ownership	Retains land in community ownership. Costs could be funded through the precept.	Council assumes all legal, financial and operational liabilities, including management, insurance, environmental obligations and encroachment issues.
No further action	No additional liabilities or financial commitments to the Council. Resources remain focused on existing priorities.	Land remains outside community ownership and future arrangements remain a matter for the current owner.

6. Assessment

The investigations undertaken suggest that a community-led vehicle such as a Community Interest Company (CIC), Community Land Trust or charitable trust would be unlikely to provide a financially sustainable solution.

Unlike many community asset transfer projects, the restrictions associated with common land significantly limit opportunities to generate income. Consequently, any community organisation would inherit significant responsibilities and liabilities without a realistic means of funding them on a long-term basis.

The only realistic alternative would be for Buckley Town Council to take direct ownership and fund the ongoing costs through the Precept. Whilst this would provide a secure funding mechanism, it would also transfer all legal, financial and operational liabilities to the Council, including responsibility for maintenance, insurance, public safety, environmental obligations and compliance with any protected site requirements. At present, the Common's benefits from maintenance arrangements provided by Flintshire County Council, together with management of areas subject to environmental protections overseen by Natural Resources Wales. Any transfer would require these responsibilities to be assumed and funded by the new owner, adding further to the long-term liabilities associated with ownership.

Particular concern exists in relation to encroachment. Responsibility for monitoring, protecting and, where necessary, taking enforcement action in respect of unlawful encroachments would rest with the landowner, creating potentially significant ongoing management and legal costs.

Discussions with external advisors and officers, together with the training undertaken, have consistently indicated that ownership of common land carries considerable liabilities whilst offering very limited opportunities to generate income or derive operational benefit. In addition, parts of the common are subject to environmental protections overseen by Natural Resources Wales, creating further management responsibilities and constraints for any future owner.

On balance, it is considered that the liabilities, risks, management obligations and long-term financial commitments significantly outweigh the potential benefits of ownership.

Accordingly, it is not considered to be in the best interests of Buckley Town Council to pursue the transfer further.

7. Conclusion

The exploration work undertaken has enabled a clearer understanding of the implications associated with Common Land ownership. Whilst the proposal aligned with the Council's aspiration to explore strategic opportunities for community benefit, the findings indicate that progression would expose the Council or any associated community organisation to significant legal, financial and operational liabilities.

For these reasons, it is recommended that no further action is taken in relation to the transfer of Buckley Common Land and that the Council Priority relating to future ownership of Buckley Common Land is considered complete and closed.

Recommendation

Council is requested to:

a) Note the findings arising from the exploration of potential future ownership arrangements for Buckley Common Land.
b) Acknowledge that the legal, financial, governance and operational liabilities identified outweigh the potential benefits of ownership.
c) Agree that Buckley Town Council will not pursue the transfer, ownership or management of Buckley Common Land.
d) Consider the Council Priority relating to Buckley Common Land as concluded and remove it from future priority monitoring reports.

Karen Brown - Town Clerk/RFO
September 2026

MINUTES of a MEETING
of the
BURSARY AWARD PANEL SUB-COMMITTEE
held in the
Council Chamber on a hybrid basis
on
Thursday 8th October 2026 at 11.30am

PRESENT

Cllr E L Preece (in the Chair)

Cllr V E Blondek
Cllr C A Ellis
Cllr E J Hutchinson
Cllr D Mackie
Cllr M A Parry *

*Joined remotely

IN ATTENDANCE

Mrs K Brown - Town Clerk and Responsible Financial Officer
Mrs T J Reece – Personal Assistant

1. APOLOGIES

No apologies were received.

2. DECLARATIONS OF INTEREST

No declarations of Interest were made in relation to this Agenda. It was –

Resolved – that no Declarations of Interest were noted.

3. EXCLUSION OF THE PRESS AND PUBLIC

The Sub-Committee were advised that the following Agenda items should be regarded as confidential, and it was therefore –

Resolved – that in view of the confidential personal nature of the business about to be transacted it was advisable in the public interest that the public and press be temporarily excluded and they were instructed to withdraw.

4. BURSARY SCHEME APPLICATIONS

The Bursary Award Panel Sub-Committee received three new applications for the Bursary Award Scheme and were also advised that four current Bursaries would continue as the approved applications were still applicable in 2026/27. The three new applications included all the requirements as detailed under the Town Council's Bursary Scheme application parameters.

5. DISCRETIONARY APPLICATIONS

The Bursary Award Panel Sub-Committee received correspondence from two previous successful applicants.

(a) One applicant was continuing their studies by enrolling on a Masters Course and asked as to whether the Bursary Scheme covered this.
(b) One applicant was suspending their university studies from June 2026 until April 2027 and asked whether they would still be eligible for the Bursary Scheme.

Following a discussion, it was -

Resolved –

That the three new Bursary applications for 2026/27 and four current Bursaries be approved along with one discretionary application to continue with a Masters course. To ensure equitable distribution, each of the successful applications will receive £500.00 for this financial year.

That the one applicant suspending their university studies be advised that payment had already been made in the previous year Bursary, so no Bursary was granted.

Meeting closed at 11.40am

SCHEDULE 582

BUCKLEY TOWN COUNCIL
SCHEDULE OF ACCOUNTS PAID AND FOR PAYMENT FOR THE PERIOD
23RD SEPTEMBER 2026 TO 20TH OCTOBER 2026

Acc No.	B/T DD/CHQ	Payable to	Detail		Initial	Initial
14499/500/1/2	B/transfer	Staff costs	Salaries - October 2026	7,974.88		
14503	B/transfer	HM Customs & Revenues	Tax & NIC - October 2026	3,078.38		
14504	B/transfer	Clwyd Pension Fund	Superannuation - October 2026	1,258.56		
14505	B/transfer	Mega Electrical NW Ltd	Removal of Jubilee bunting 2026	1,038.00		
14506	B/transfer	Cross Border Fire Solutions Ltd	Multi service of fire alarm, emergency lighting and fire extinguishers	631.80		
14507	B/transfer	PPL PRS Ltd	Music Licence - all events during 2026	1,653.34		
14508	B/transfer	Canda Copying Ltd	Rental of photocopier machine 01/10/2026 - 31/12/2026	223.84		
14509	B/transfer	Canda Copying Ltd	Photocopies	351.33		
14510	B/transfer	Flintshire County Council	CCTV maintenance and monitoring charges (town centre) - 01/10/26-31/12/2026	2,994.81		
14511	B/transfer	Clwyd Pension Fund	Underpayment on September 2026 contributions	146.65		
14512	B/transfer	NWATCC	Delegate fees x 2	32.00		
14513	B/transfer	BWT UK Ltd	Water cooler rental - October 2026	4.87		
14514	B/transfer	Dave Watkins Electrical Contractors Ltd	Call out and replacement of lighting in Council offices	149.86		
14515	B/transfer	Starboard Systems Ltd	Civic.ly Subscription - October 2026	144.00		
14516	B/transfer	Mrs C Williams	Reimbursement of expenses	18.75		
14517	B/transfer	Applicant 23	Bursary 2026/27	500.00		
14518	B/transfer	Applicant 24	Bursary 2026/27	500.00		
14519	B/transfer	Applicant 26	Bursary 2026/27	500.00		
14520	B/transfer	Applicant 27	Bursary 2026/27	500.00		
14521	B/transfer	Applicant 28	Bursary 2026/27	500.00		
14522	B/transfer	Applicant 29	Bursary 2026/27	500.00		
14523	B/transfer	Applicant 30	Bursary 2026/27	500.00		
14524	B/transfer	Applicant 31	Bursary 2026/27	500.00		
14525	B/transfer	Defib4Life Ltd	1no defibrilator (purchased through donations)	1,050.00		
14526	B/transfer	The Royal British Legion Poppy Appeal	2no. x Wreaths plus donation	100.00		
14527	B/transfer	CAD Recycling Ltd	Trade waste collection - September 2026	26.26		
14528	B/transfer	RPM Cleaners Ltd	Contract cleaning - Council buildings/public conveniences plus opening and closing - October 2026	2,120.00		
14529	B/transfer	Phil Blagg Photography	Community Awards Event - photographer	175.00		
14530	Adj	Deryncoch Cyf	Adjustment to input error on Schedule 576	- 72.00		
14531	DD	Unity Trust Bank Plc	Bank charges - September 2026	13.70		
14532	DD	Welsh Water	Water supply - Old Library Building	150.86		
14533	DD	Equals Money PLC	Account fee - October 2026	25.00		
14534	DD	Ocean Telecom UK Ltd	Line rental plus call charges - September 2026	105.60		
14535	DD	H3G	Office mobile rental - August 2026	9.82		
14536	DD	Cathedral Leasing Ltd	Quarterly supply of hygiene services	375.16		
				27,780.47		

WE HEREBY CERTIFY THAT THE ABOVE MENTIONED ACCOUNTS NOS 14499 - 14536 (INCLUSIVE) WERE APPROVED FOR PAYMENT AT A MEETING OF THE TOWN COUNCIL'S FINANCE COMMITTEE ON 20TH OCTOBER 2026

..... **TOWN MAYOR** ..... **CHAIR OF FINANCE COMMITTEE**

..... **TOWN CLERK** **DATE: 20TH OCTOBER 2026**

Buckley Town Council

Prepared by: KBowen Date: 13/10/2026

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/09/2026			
	Cash in Hand 01/04/2026			300,399.19
	ADD			
	Receipts 01/04/2026 - 30/09/2026			351,637.99
				652,037.18
	SUBTRACT			
	Payments 01/04/2026 - 30/09/2026			204,751.19
A	**Cash in Hand 30/09/2026** (per Cash Book)			**447,285.99**
	Cash in hand per Bank Statements			
	Lloyds Bank - Current Account	30/09/2026	0.00	
	Lloyds Bank - Business Call Accou	30/09/2026	0.00	
	Lloyds Bank - 12 Month Fixed Dep	30/09/2026	0.00	
	Lloyds Bank - 32 Day Notice Accou	30/09/2026	0.00	
	Cambridge & Counties Bank - 12 n	30/09/2026	120,000.00	
	Lloyds Bank - Notice Period Transi	30/09/2026	0.00	
	Equals Pre-paid Credit Card	30/09/2026	213.64	
	Unity Trust Bank - Current T2	30/09/2026	2,531.09	
	Unity Trust Bank - Instant Access	30/09/2026	206,000.34	
	CCLA - The Public Sector Deposit	30/09/2026	118,648.91	
				447,393.98
	Less unpresented payments			107.99
				447,285.99
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**447,285.99**
	A = B Checks out OK			

Buckley Town Council

PAYMENTS & RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
208	Postages, Telephones & Petty (	02/09/2026		Equals Pre-paid Cred	E00380	Payment - Refreshments	F & J Newscentre Limited	X	-1.35		-1.35
214	Civic Expenses	03/09/2026		Equals Pre-paid Cred	E00386	Payment - Civic expenses	Amazon Services Europe S.	S	-21.87	-4.38	-26.25
216	Council Buildings: Maintenance	04/09/2026		Equals Pre-paid Cred	E00388	Payment - Key Cut	Pink Daisy Garment Care	X	-55.60		-55.60
215	Postages, Telephones & Petty (	08/09/2026		Equals Pre-paid Cred	E00387	Payment - Refreshments	F & J Newscentre Limited	X	-1.35		-1.35
247	Postages, Telephones & Petty (	15/09/2026		Equals Pre-paid Cred	E00389	Payment - Refreshments	F & J Newscentre Limited	X	-1.35		-1.35
285	Community Awards Evening	17/09/2026		Equals Pre-paid Cred		Payment - Community Awards	Frames Plus	X	-9.75		-9.75
248	Postages, Telephones & Petty (	18/09/2026		Equals Pre-paid Cred	E00390	Payment - Refreshments	F & J Newscentre Limited	X	-1.35		-1.35
249	Community Awards Evening	21/09/2026		Equals Pre-paid Cred	E00391	Payment - Miscellaneous Hardv	Asda Stores Limited	S	-15.00	-3.00	-18.00
153	Postages, Telephones & Petty (	23/09/2026		Equals Pre-paid Cred	E00392	Payment - Batteries	Spar	S	-5.00	-1.00	-6.00
254	Postages, Telephones & Petty (	23/09/2026		Equals Pre-paid Cred	E00393	Payment - Refreshments	Spar	X	-1.80		-1.80
255	Community Awards Evening	23/09/2026		Equals Pre-paid Cred	E00394	Payment - Banners printing plu	Solopress	X	-47.51	-9.50	-57.01
283	Printing, Stationery & Equipme	23/09/2026		Equals Pre-paid Cred		Payment - Stationery	Amazon EU S.à r.l., UK Bra	S	-6.72	-1.34	-8.06
282	Community Awards Evening	23/09/2026		Equals Pre-paid Cred		Payment - Community Awards	Amazon Services Europe S.	S	-14.22	-2.84	-17.06
264	Community Awards Evening	23/09/2026		Equals Pre-paid Cred	E00398	Payment - Picture Framing	Frames Plus	X	-92.65		-92.65
284	Community Awards Evening	23/09/2026		Equals Pre-paid Cred		Payment - Community Awards	Amazon EU S.à r.l., UK Bra	S	-9.52	-1.90	-11.42
258	Community Awards Evening	24/09/2026		Equals Pre-paid Cred	E00396	Payment - Community Awards	Asda Stores Limited	S	-37.13	-7.43	-44.56
257	Community Awards Evening	25/09/2026		Equals Pre-paid Cred	E00395	Payment - Community Awards	Mencap	X	-2.00		-2.00
260	IT Management, Maintenance &	26/09/2026		Equals Pre-paid Cred	E00397	Payment - Microsoft Licences S	Microsoft Ireland Operatior	S	-71.00	-14.20	-85.20
265	Community Awards Evening	28/09/2026		Equals Pre-paid Cred	E00399	Payment - Miscellaneous Hardv	Mencap	X	-2.00		-2.00
266	Community Awards Evening	28/09/2026		Equals Pre-paid Cred	E00400	Payment - Miscellaneous Hardv	Barnardos	X	-3.00		-3.00
267	Community Awards Evening	28/09/2026		Equals Pre-paid Cred	E00401	Payment - Miscellaneous Hardv	Nightingale House Hospice	X	-13.50		-13.50
268	Community Awards Evening	28/09/2026		Equals Pre-paid Cred	E00402	Payment - Miscellaneous Hardv	Asda Stores Limited	S	-27.54	-5.51	-33.05
269	Community Awards Evening	28/09/2026		Equals Pre-paid Cred	E00403	Payment - Miscellaneous Hardv	Tesco	X	-25.00		-25.00
271	Postages, Telephones & Petty (	30/09/2026		Equals Pre-paid Cred	E00405	Payment - Misc	Aldi Stores Limited	S	-6.66	-1.33	-7.99
272	Postages, Telephones & Petty (	30/09/2026		Equals Pre-paid Cred	E00406	Payment - Cards - msic	Cardzone	S	-1.87	-0.38	-2.25
							Total		**-474.74**	**-52.81**	**-527.55**

Tracey Reece

From: Charles Cordery <safetyman-@hotmail.co.uk>
Sent: 02 October 2026 10:40
To: Town Clerk
Subject: Agenda Item for the October 2026 Full Town Meeting Pump Track Further information as requested.

Dear Karen,

I would wish to place on the Agenda for the October Meeting the above item.

And as in the previous September 2026 Meeting propose that:

Buckley Town Council match fund any monies that are raised by the Community Interest Group towards the cost of the Pump Track which shall be £29,999 + VAT

Buckley Town Council make an ongoing provision commencing in the 2027/ 28 Budget to provide for its annual maintenance and insurance.

Kind Regards,

Charlie

Cllr Charles Cordery.

Sent from Outlook for Android
The information you provide (personal information such as name, address, email address, phone number, organisation) will be processed and stored to enable us to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party without your consent. We will only keep your data for the purpose it was collected for and only for as long as is necessary, after which it will be deleted. (You may request the deletion of your data held by the council at any time). The council privacy notice can be found on our website https://buckleytc.gov.wales

Lynne George

From:	Charles Cordery <safetyman-@hotmail.co.uk>
Sent:	06 October 2026 08:40
To:	Town Clerk
Subject:	Further information for Agenda Item October Council Meeting.
Attachments:	Buckley Pump Track spec.doc; 1000010484.jpg

Dear Karen,

Please find attached further information as requested by Town Council Members from the previous meeting in September 2026.

I would wish to add that the proposed pump track will be adjacent next to a large area that is already used for recreation purposes.

That aspects of the Pump Track are visually unintrusive and it has a high well established privet hedge along its length which will act as a natural sound barrier to compliment the road which it borders.

Kind Regards,

Charlie,

Cllr. Charles Cordery

Sent from Outlook for Android

The information you provide (personal information such as name, address, email address, phone number, organisation) will be processed and stored to enable us to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party without your consent. We will only keep your data for the purpose it was collected for and only for as long as is necessary, after which it will be deleted. (You may request the deletion of your data held by the council at any time). The council privacy notice can be found on our website https://buckleytc.gov.wales

JONES BROTHERS LEESWOOD LTD
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LEESWOOD, Nr MOLD
FLINTSHIRE CH7 4SS

VAT No: 159 9854 94

5 October 2026

Sharon Beck
Shelbys place
Community Action Group
Buckley
CH7 2EF

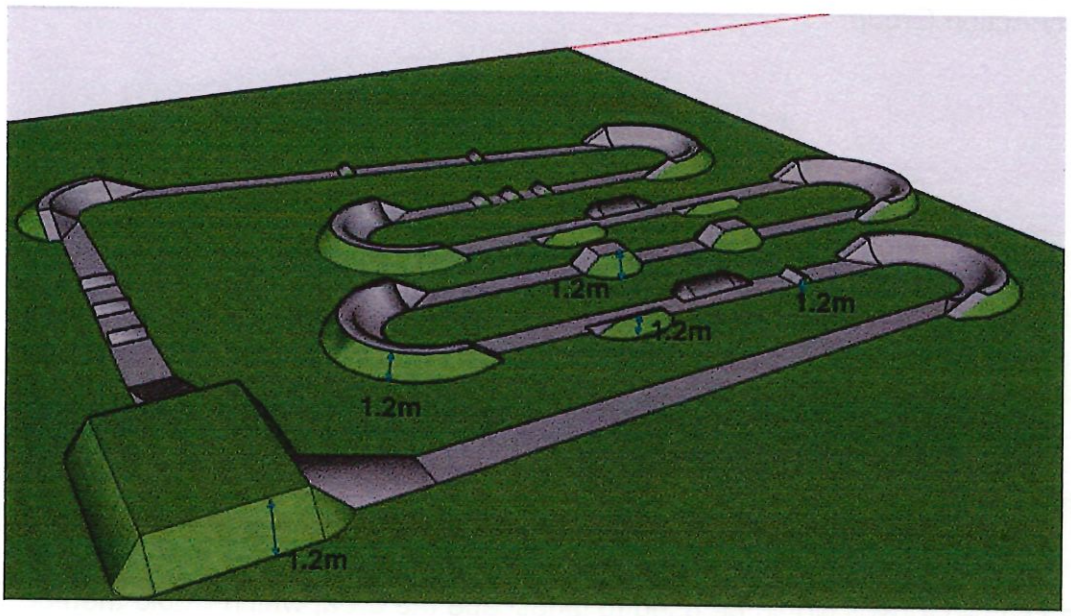
Pump Track – Princess Avenue

1. Once the track had been marked out, the topsoil would be removed and stored in a stockpile on site.
2. Clay would then be imported and the track would be formed in layers, with each layer being consolidated using a roller. The pumps, drop offs, and berms would be made using multiple layers.
3. After the base was finished a 150mm layer of MOT type 1 stone would be laid and consolidated using a roller. A 30mm layer of limestone dust would then be applied and rolled with water in order for it to harden.
4. The stored topsoil would be used to landscape the area, which would then be seeded in order to complete the work.

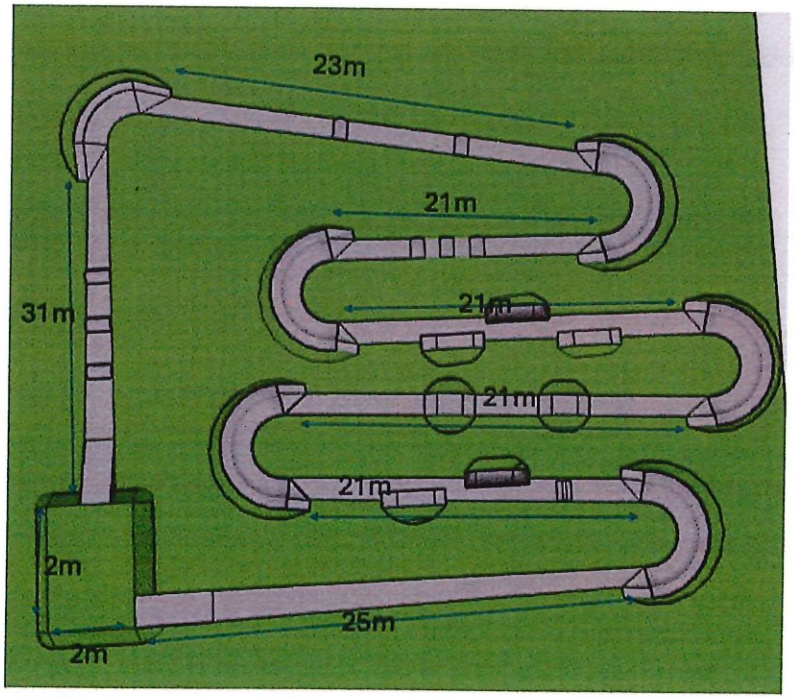
Kind regards

David Jones

JONES BROTHERS LEESWOOD LIMITED



All tables are 1.2m tall
all berms and 1.2 m tall
All pumps are 1.2m tall
Start ramp is 1.2m tall



Buckley Town Council

Provision of free use of the Council Chamber for FLVC Outreach Sessions

1. Purpose of Report

To consider granting Flintshire Local Voluntary Council (FLVC) free use of the Council Chamber for up to four outreach sessions per year.

2. Background

FLVC delivers a wide range of services across Flintshire, including support for voluntary and community organisations, volunteering opportunities, community development initiatives, funding advice, social prescribing programmes, and projects aimed at improving health, wellbeing and social inclusion.

Following a site visit, FLVC identified Buckley as an area that would benefit from regular face-to-face outreach sessions, giving residents greater access to advice, information, and support services in town.

The Community Room was initially considered as a potential venue; however, due to its location on the first floor and the absence of lift access, it is not fully accessible and is therefore unsuitable for the proposed sessions.

The Council Chamber has subsequently been identified as a suitable alternative venue, as its more accessible and provides an appropriate space for residents attending the sessions.

3. Financial and Resource Implications

Historically, the Council has charged £100 for use of the Council Chamber and £20 for use of the Community Room. The charge of £100 for Council Chamber hire was established by the Council in 2009 and the venue is rarely hired externally. Whilst the Community Room hire charge is lower, FLVC has advised that the cost remains a barrier to establishing regular outreach sessions in Buckley.

As the Community Room is not fully accessible and therefore unsuitable for the proposed outreach sessions, the Council Chamber is the only viable option within the Council's premises.

The proposed sessions would take place during normal office opening hours and would not require any additional staffing resources, building opening costs or operational arrangements.

Members may wish to consider this investment in the context of the community benefit arising from bringing FLVC's services directly into Buckley.

4. Benefits to the Community

Approving FLVC free use of the Council Chamber would:

- Improve access to support, advice and wellbeing services for Buckley residents through local face-to-face sessions.
- Support individuals and families through FLVC's Social Prescribing service and other health and wellbeing initiatives.
- Provide greater access to volunteering opportunities and community activities that help reduce social isolation and improve wellbeing.
- Assist local community groups and voluntary organisations to establish, develop and sustain their activities through specialist advice and support.
- Enable local organisations to access guidance on governance, constitutions, charity registration, safeguarding, premises management and other operational matters.
- Support community groups to identify and secure external funding and develop income-generation opportunities.
- Help organisations recruit, train and retain volunteers and trustees.
- Strengthen partnership working between the voluntary, community and statutory sectors within Buckley.
- Promote community resilience, social inclusion and capacity building within the town.
- Demonstrate the Council's commitment to attracting valuable support services into Buckley for the benefit of residents and local organisations.

5. Recommendation

Members are asked to consider approving free use of the Council Chamber by FLVC for outreach sessions, subject to availability and booking through the Council's normal room booking arrangements.

Karen Brown, Town Clerk & Responsible Financial Officer

October 2026

FLVC
Flintshire Local Voluntary Council
CGLISFf
Cyngor Gwirfoddol Lleol Sir Fflint

Social Prescription Service

Would you like help or information regarding the support that is available in your community?



Contact FLVC's Social Prescription Service

01352 744002 support@flvc.org.uk

About us

FLVC Social Prescription Service is available to adults and families living in Flintshire.

Our service aims to empower you to reconnect with your community, by signposting to activities and referring to services that suit your personal interests and well-being needs.

Our team provides a free and non-judgemental telephone based support service.

How do I make contact?

Simply call or email the team:

01352 744002 support@flvc.org.uk

Or if you are already receiving support from a professional, with your consent they can contact the team on your behalf.

What happens next?

Following initial contact, one of our Social Prescribers will call you to have a conversation about what is important to you. Our team will make suggestions of services and groups / activities which can offer the support you require and enable you to re-engage with your community.

Feedback

The following quotes have been received from individuals who have spoken to a member of our team:

"It's great that you've phoned, you've given me a hand to reach to, and something to look forward to. Thank you for your call it's very kind of you"

"I can already see how helpful some of these things are going to be, you couldn't imagine how helpful this has been"

"You've given me more information than anyone else ever has"

FLVC
Flintshire Local Voluntary Council
CGLISFf
Cyngor Gwirfoddol Lleol Sir Fflint

Cyngor Sir y Fflint Flintshire County Council

GIG Cymru NHS Wales — Bwrdd Iechyd Prifysgol Betsi Cadwaladr University Health Board

Un Pwynt Mynediad — Single Point of Access

Teulupedd yn Gyntaf — Families First

Registered Charity Number: 1062644
Company Limited by Guarantee: 3301204

FLVC
Flintshire Local Voluntary Council
CGLISFf
Cyngor Gwirfoddol Lleol Sir Fflint

Gwasanaeth Rhagnodi Cymdeithasol

Fyddech chi'n hoffi help neu wybodaeth am y cymorth sydd ar gael yn eich cymuned?



Cysylltwch â Gwasanaeth Rhagnodi Cymdeithasol CGLlSFf

01352 744002 support@flvc.org.uk

Amdanom Ni

Mae Gwasanaeth Rhagnodi Cymdeithasol CGLlSFf ar gael i oedolion a theuluoedd sy'n byw yn Sir Fflint.

Nod ein gwasanaeth yw eich grymuso i ailgysylltu gyda'ch cymuned drwy eich cyfeirio at weithgareddau a gwasanaethau sy'n addas ar gyfer eich diddordebau personol ac anghenion llesiant.

Mae ein tîm yn cynnig gwasanaeth cymorth rhad ac am ddim ac anfeirniadol dros y ffôn.

Sut mae cysylltu?

Ffoniwch neu anfonwch e-bost at y tîm:

01352 744002 support@flvc.org.uk

Neu os ydych eisoes yn derbyn cymorth gan weithiwr proffesiynol, gyda'ch caniatâd chi gallant gysylltu â'r tîm ar eich rhan.

Beth sy'n digwydd nesaf?

Yn dilyn y cysylltiad dechreuol, bydd un o'n Rhagnodwyr Cymdeithasol yn eich galw i gael sgwrs am yr hyn sy'n bwysig i chi. Bydd ein tîm yn awgrymu gwasanaethau a grwpiau/gweithgareddau a all gynnig y cymorth rydych ei angen a'ch galluogi i ailgysylltu gyda'ch cymuned.

Adborth

Cafwyd y dyfyniadau canlynol gan unigolion a siaradodd gydag aelod o'n tîm:

"Mae'n wych eich bod wedi ffonio, rydych wedi rhoi llaw i mi ymestyn amdani, a rhywbeth i edrych ymlaen ato. Diolch am eich galwad, rydych chi'n garedig iawn"

"Gallaf weld yn barod faint o help fydd rhai o'r pethau yma. Fedrwch chi ddim dychmygu faint o help mae hyn wedi bod"

"Rydych wedi rhoi mwy o wybodaeth i mi nag y mae unrhyw un arall wedi'i gynnig i mi erioed"

FLVC
Flintshire Local Voluntary Council
CGLISFf
Cyngor Gwirfoddol Lleol Sir Fflint

Cyngor Sir y Fflint Flintshire County Council

GIG CYMRU NHS WALES
Bwrdd Iechyd Prifysgol Betsi Cadwaladr University Health Board

Un Pwynt Mynediad Iechyd • Llesiant • Gofal • Health • Wellbeing • Care Single Point of Access

Teuluoedd yn Gyntaf Families First

Rhif Cofrestru Elusen: 1062644
Cwmni Cyfyngedig drwy Warant: 3301204